



# City of Port Hueneme

## City Council Regular Meeting Agenda

**December 5, 2022**

**Port Hueneme City Hall**

**250 North Ventura Road, Port Hueneme, CA 93041**

**Teleconference Location: Redmond Inn 1545 South Highway 97, Redmond, Oregon 97756**

**5:30 p.m. Closed Session | 6:30 p.m. (In-Person and Virtually)**

*The following provides information to the public on how to observe and/or participate in City meetings remotely:*

- *Meeting Zoom Link for Live Public Participation and Real Time Public Comments:*  
<https://us02web.zoom.us/j/86430825098?pwd=QkVCNENKTStqZWttNGs5T2JTOGhXdz09>  
*Dial by your location: Meeting ID: 864 3082 5098 / Passcode: 591723*  
*+669 900 6833 US (San Jose) +346 248 7799 US (Houston) +253 215 8782 US (Tacoma)*  
*+312 626 6799 US (Chicago) +929 205 6099 US (New York) +301 715 8592 US (Washington DC)*
- *Meetings can also be viewed at:* <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>
- *In-person and virtual public comments may be made during the opportunities for General Public Comment. Submission of public comment may be accomplished through the raised hand function or identification to the City Clerk if made by telephone. Live comments should be no more than 3 minutes in length.*
- *Public comments pertaining to specific agenda items may be made in the same manner as during General Public Comment after the agenda item is announced and Staff has presented the item.*
- *Written comments should be no more than 500 words, are requested to be received by 5:00 pm, and can be submitted to the City Clerk at:* [clerk@ci.port-hueneme.ca.us](mailto:clerk@ci.port-hueneme.ca.us). *Please enter "City Council Public Comment" in the Subject line and agenda item number if applicable.*
- *All public comments will be part of the official record and minutes will notate all submissions.*
- *Additional electronic meeting guidelines can be found at the end of the agenda.*
- *Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at:* [www.PortHuenemeEmergency.org](http://www.PortHuenemeEmergency.org)

### **5:30 P.M. – CITY COUNCIL CLOSED SESSION AGENDA**

#### **CALL TO ORDER**

**ROLL CALL** Councilmembers Gama, Hernandez, Perez; Mayor Pro Tem Martinez; Mayor Rollins

#### **GENERAL PUBLIC COMMENT (10 Minutes)**

The Council will hear closed session public comments for a maximum of 10 minutes. The Council cannot enter into a detailed discussion or take any action on comments, but may refer them to the City Manager for follow up or scheduling on a subsequent agenda for discussion. Each live comment should be no more than 3 minutes and each written comment must be 500 words or less.

#### **CLOSED SESSION ITEMS**

With respect to every item of business to be discussed in CLOSED SESSION, pursuant to the California Government Code:

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE  
Authority: Government Code section 54957, subdivision (b)(1)  
Title: City Manager

**B. PUBLIC EMPLOYEE APPOINTMENT**

Authority: Government Code Sections 54957 and 54954.5(e)

Title: City Manager (Interim)

**RECESS TO CLOSED SESSION**

**6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA**

**CALL TO ORDER / FLAG SALUTE**

**ROLL CALL** Councilmembers Gama, Hernandez, Perez; Mayor Pro Tem Martinez; Mayor Rollins

**INSPIRATION** Councilmember Hernandez

**CLOSED SESSION REPORT**

**GENERAL PUBLIC COMMENT**

Members of the public may submit comments on the Agenda or that is within the subject matter jurisdiction of the City Council. Written comments are requested to be received by the City Clerk by 5:00p.m. on the day of the City Council meeting to ensure they are received and considered by Council. Please enter "City Council Public Comment" in the Subject line. Public comments may also be made by accessing the available meeting zoom link and providing real-time (virtual) comments at appropriate public comment times throughout the meeting. All written public comments should be no more than 500 words and will be part of the official record and subject to the Public Records Request Act and all live public comments should be no more than 3 minutes in length.

**AGENDA APPROVAL FOR CITY COUNCIL**

City Council Agenda Approval

*Recommendation:* Approve the City Council Agenda of December 5, 2022.

**PRESENTATIONS**

1. Certificate of Recognition in Honor of Police Explorers
2. City Employee Recognition
3. Community Engagement Plan
4. Community Forum Regarding Chief of Police Recruitment

**CONSENT CALENDAR**

All matters listed on the Consent Calendar are to be considered routine by the governing body, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions

5. [Minutes](#)

*Recommendation:* Approve the November 21, 2022, City Council Regular Meeting Minutes.

6. [Register of Disbursements](#)

*Recommendation:* Receive and file the City's register of disbursements for the period of November 16, 2022 through November 28, 2022.

7. [Second Reading, by Title Only, Waiving Full Reading, and Adoption of Ordinance Approving Development Agreement No. PHDA-863 Major Modification #1, Freedom 1<sup>st</sup> Association Inc, Cannabis Consumption Lounge, Located at 233 East Channel Islands Boulevard](#)

*Recommendation:* Read, by title only, waiving a full reading of the Ordinance, and adopt the Ordinance, entitled, “An Ordinance of the City Council of the City of Port Hueneme, California, approving and adopting a development agreement under Government Code Sections 65864 to 65869.5 and Ordinance No. 784 of the Port Hueneme Municipal Code Relating to the Operation of a Cannabis Facility [Freedom 1<sup>st</sup> Association, Inc] - (Development Agreement No. PHDA-863, Major Modification #1).

8. [2023 City Council Meeting Schedule](#)

*Recommendation:* Approve the proposed 2023 City Council Meeting Schedule.

9. [Award of Contract for City-Wide Surveillance Camera Project to Vector USA](#)

*Recommendation:* Award a contract to Vector USA for the Citywide Surveillance Camera Project (“Project”) and approve the appropriation of \$85,000 from the General Fund. This allocation is necessary due to the funds being previously allocated only accounted for equipment and installation of the cameras and not an additional service agreement to keep the equipment up and running for the length of 5 years. This project will commence upon Council approval and is expected to be completed by mid 2023. The amount of the contract is not to exceed \$335,000.

## **PUBLIC HEARINGS**

10. [Annual Development Agreement Compliance Review](#)

*Recommendation:*

1. Open the public hearing to take testimonial and documentary evidence; and
2. Close the public hearing and consider the evidence; and
3. Adopt Resolutions determining that the following cannabis dispensaries are in complete compliance with their respective Development Agreements: Emerald Perspective; Harbor Management Group, LLC; and Port Retail, LLC; and
4. Adopt a Resolution determining that the following cannabis dispensary is in substantial compliance with their Development Agreement: Westside Management Group, LLC; and
5. Adopt Resolutions determining that the following cannabis dispensaries are out of compliance with their respective Development Agreements: Caseo Verde, LLC; DBO Investments PH, LLC; and Hueneme Patient Consumer; and
6. Make a determination the project is exempt under CEQA; and
7. Take such additional, related, action that may be desirable, including determining which course of action to take regarding the three businesses who are out of compliance with their respective Development Agreements, per the options noted in the staff report dated December 5, 2022.

## **BUSINESS ITEMS**

11. [Selection of Large-Scale Community Events Pursuant to Services Agreement with REACH \(Recreation, Education, Arts and Culture in Hueneme\)](#)

*Recommendation:*

1. Direct REACH to proceed with the planning and execution of Port Hueneme’s 75<sup>th</sup>

- Anniversary Celebration and July 4<sup>th</sup> Fireworks Event
2. Appropriate \$65,000 from the Unassigned General Fund balance for expenses associated with the City's 75<sup>th</sup> Anniversary Celebration
  3. Direct REACH to continue planning efforts associated with Arts, Music and Food Festival, Regional Running Race and Chumash Pow Wow events

## **CITY MANAGER COMMENTS AND REPORTS**

### **COUNCILMEMBERS' REPORTS AND COMMENTS**

Council Members are appointed to various Regional Committees/Agencies/Boards and will report out on their activities with these organizations and put forth any comments in regards to community events at this time.

**Mayor Rollins:** Air Pollution Control Board; City-Port Standing Committee; Gold Coast Transit; Port Hueneme Water Agency (PHWA); Regional Defense Partnership for the 21<sup>st</sup> Century (RDP-21); Southern California Association of Governments (SCAG); Ventura County Transportation Commission (VCTC)

**Mayor Pro Tem Martinez:** City-Port Standing Committee; Recreation, Education, Arts, Culture in Hueneme (REACH); Sister City Committee

**Councilmember Gama:** Animal Services Commission; Beach Erosion Authority for Clean Oceans and Nourishment (BEACON); California Joint Powers Insurance Authority (CJPIA); Ventura Council of Governments (VCOG)

**Councilmember Hernandez:** Point Mugu Regional Airport Authority; Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG); Southern California Edison Advisory Committee; Ventura County Regional Energy Alliance District Board (VCREA); Ventura Regional Sanitation District (VRSD)

**Councilmember Perez:** Economic Development Collaborative (EDC-VC); Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG)

### **REQUEST FOR FUTURE AGENDA ITEMS**

Councilmembers may request items to be placed on future agendas at this time. All requested items will require a motion, a second, and a majority vote, per adopted Council policies, to be placed on a future agenda and will be scheduled at the City Manager's discretion.

### **ADJOURNMENT**

The City Council will adjourn to its next regular meeting scheduled for Monday, December 19, 2022, at 6:30 p.m.

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Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at [www.cityofporthueneme.org](http://www.cityofporthueneme.org). Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Council. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT (805) 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING

I, Georgianna Nicole Alvarez, City Clerk of the City of Port Hueneme, do hereby affirm that the agenda was posted at least 72 hours in advance of the meeting on the City's website and near the front entrance of Port Hueneme City Hall, 250 N. Ventura Road, Port Hueneme, California, 93041, in accordance with California Government Code Section 54954.2(a).