



City of Port Hueneme

City Council Regular Meeting Agenda

October 3, 2022

**Port Hueneme City Hall
250 North Ventura Road, Port Hueneme, CA 93041**

5:00 p.m. Closed Session | 6:30 p.m. (In-Person and Virtually)

The following provides information to the public on how to observe and/or participate in City meetings remotely:

- Meeting Zoom Link for Live Public Participation and Real Time Public Comments:
<https://us02web.zoom.us/j/89817783508?pwd=Mkx4cHRXZkMxQUkxZnh3Nm9NQQU1OQT09>
Dial by your location: Meeting ID: 898 1778 3508 / Passcode: 456275
+669 900 6833 US (San Jose) +346 248 7799 US (Houston) +253 215 8782 US (Tacoma)
+312 626 6799 US (Chicago) +929 205 6099 US (New York) +301 715 8592 US (Washington DC)
- Meetings can also be viewed at: <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>
- In-person and virtual public comments may be made during the opportunities for General Public Comment. Submission of public comment may be accomplished through the raised hand function or identification to the City Clerk if made by telephone.
- Public comments pertaining to specific agenda items may be made in the same manner as during General Public Comment after the agenda item is announced and Staff has presented the item.
- Written comments are requested to be received by 5:00 pm and can be submitted to the City Clerk at: clerk@ci.port-hueneme.ca.us. Please enter "City Council Public Comment" in the Subject line.
- All public comments will be part of the official record and minutes will notate all submissions.
- Additional electronic meeting guidelines can be found at the end of the agenda.
- Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at: www.PortHuenemeEmergency.org

5:00 P.M. – CITY COUNCIL CLOSED SESSION AGENDA

CALL TO ORDER

ROLL CALL Councilmembers Gama, Hernandez, Perez; Mayor Pro Tem Martinez; Mayor Rollins

GENERAL PUBLIC COMMENT (10 Minutes)

The Council will hear closed session public comments for a maximum of 10 minutes. The Council cannot enter into a detailed discussion or take any action on comments, but may refer them to the City Manager for follow up or scheduling on a subsequent agenda for discussion. Each submitted comment must be 500 words or less.

CLOSED SESSION ITEMS

With respect to every item of business to be discussed in CLOSED SESSION, pursuant to the California Government Code:

A. CONFERENCE WITH LABOR NEGOTIATORS

Authority: Government Code § 54957.6

AGENCY DESIGNATED REPRESENTATIVES: Brad Conners, City Manager; Charles Peretz, Deputy City Manager; and Kevin Spaulding, City Attorney

EMPLOYEE ASSOCIATION: Unrepresented Executive Management and Management and Professional Employees

B. CONFERENCE WITH LABOR NEGOTIATORS

Authority: Government Code § 54957.6

AGENCY DESIGNATED REPRESENTATIVES: Brad Conners, City Manager; Charles Peretz, Deputy City Manager; and Kevin Spaulding, City Attorney

EMPLOYEE ASSOCIATION: Port Hueneme Police Officers' Association (POA)

C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Authority: Government Code § 54957 (b)(1)

Position: City Manager

D. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Authority: Government Code § 54957 (b)(1)

Position: City Attorney

RECESS TO CLOSED SESSION

6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE

ROLL CALL Councilmembers Gama, Hernandez, Perez; Mayor Pro Tem Martinez; Mayor Rollins

INSPIRATION Mayor Rollins

CLOSED SESSION REPORT

GENERAL PUBLIC COMMENT

Members of the public may submit comments on the Agenda or that is within the subject matter jurisdiction of the City Council. Written comments are requested to be received by the City Clerk by 5:00p.m. on the day of the City Council meeting to ensure they are received and considered by Council. Please enter "City Council Public Comment" in the Subject line. Public comments may also be made by accessing the available meeting zoom link and providing real-time (virtual) comments at appropriate public comment times throughout the meeting. All written public comments should be no more than 500 words and will be part of the official record and subject to the Public Records Request Act and all live public comments should be no more than 3 minutes in length.

AGENDA APPROVAL FOR CITY COUNCIL

City Council Agenda Approval

Recommendation: Approve the City Council Agenda of October 3, 2022.

PRESENTATIONS

1. Swearing In Badge Ceremony for Police Officer Saldivar and Police Officer Frum
2. Breast Cancer Awareness Month Proclamation
3. Domestic Violence Awareness Month Proclamation
4. National Community Planning Month Proclamation
5. Hueneme Beach Festival Wrap Up

CONSENT CALENDAR AGENDA

All matters listed on the Consent Calendar are to be considered routine by the governing body, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions.

6. [Minutes](#)

Recommendation: Approve the September 19, City Council Regular Meeting Minutes.

7. [Register of Disbursements](#)

Recommendation: Receive and file the City's Register of Disbursements for the period of September 13, 2022 through September 27, 2022.

8. [Second Reading, by Title Only, Waiving Full Reading, and Adoption of Ordinance Approving Development Agreement No. PHDA-850 Major Mod. #1, Wheelhouse Professional Management, LLC Cannabis Consumption Lounge, Located at 521 W. Channel Islands Blvd., #5-6](#)

Recommendation: Read by title only, waiving a full reading of the ordinance, and adopt the proposed ordinance entitled, "An Ordinance of the City Council of the City of Port Hueneme, California, approving and adopting a development agreement under Government Code Sections 65864 to 65869.5 and Ordinance No. 784 of the Port Hueneme Municipal Code relating to the modified operation of a cannabis facility for Westside Professional Management, LLC," - Development Agreement No. PHDA-850, Major Modification #1.

9. [Resolution Rescinding Resolution No. 2765, Relating to Permit Parking for Certain Specified Streets Surrounding Bubbling Springs Park](#)

Recommendation: Adopt a Resolution entitled, "A Resolution of the City Council of the City of Port Hueneme, California, Rescinding Resolution No. 2765, Relating to Permit Parking for Certain Specified Streets Surrounding Bubbling Springs Park".

10. [Authorization for Out of State Travel – Training](#)

Recommendation: Authorize Acting Detective Sergeant Baltazar Tapia to attend Introduction to Geolocation Data for Law Enforcement Investigations at the FBI's National Domestic Communications Center in Fredericksburg, Virginia from October 18-October 20, 2022

11. [Cost Allocation Plan Services](#)

Recommendation: Authorize staff to proceed with a Request for Proposal (RFP) for a City-Wide Cost Allocation Plan (CAP).

PUBLIC HEARINGS

12. [Planned Development No. PHPD-902 \(Major Modification No. 1 to PHPD-670\) - Port of Hueneme Landscaping](#)

Recommendation:

1. Open the public hearing to take testimonial and documentary evidence; and
2. Close the continued public hearing and consider the evidence; and
3. After considering the evidence, adopt a Resolution entitled, "A Resolution of the City Council of the City of Port Hueneme, California, Granting Approval of Planned Development Permit No. PHPD-902 (Port of Hueneme Landscaping)"; and
4. Take such additional, related, action that may be desirable.

13. [Re-Adoption of the Housing Element of the Port Hueneme General Plan](#)

Recommendation:

1. Open the public hearing to take testimonial and documentary evidence; and
2. Close the public hearing and consider the evidence; and
3. Adopt Resolution re-approving the Housing Element Component of the Port Hueneme General Plan Update No. PHGP-872; and
4. Take such additional, related, action that may be desirable.

BUSINESS ITEMS

14. [Introduce Ordinance to Adopt 2022 Editions of the California Building Standards Code](#)

Recommendation:

1. Introduce for first reading, by title only, and waive further reading of an Ordinance entitled, "An Ordinance of the City Council of the City of Port Hueneme, California, Amending Article VIII, Building Regulations, of the Port Hueneme Municipal Code Incorporating the California Building Standards Code by Reference as Follows: (1) California Building Code (CBC) With Appendices C, I and J, California Residential Building Code (CRC) With Appendix AH, and California Green Building Standards Code (CGBSC), 2022 Editions; (2) California Electrical Code (CEC), 2022 Edition; (3) California Plumbing Code (CPC), 2022 Edition; (4) California Mechanical Code (CMC), 2022 Edition; (5) California Administrative Code (CAC), 2022 Edition; (6) California Energy Code CENC), 2022 Edition; (7) California Existing Building Code (CEBC), 2022 Edition; (8) International Property Maintenance Code (IPMC), 2021 Edition; (10) International Swimming Pool And Spa Code (ISPSC), 2021 Edition; (10) Gypsum Association Fire Resistive Design Manual, Twenty-Third Edition, GA-600-2021; and Making Miscellaneous Revisions to Article VIII, Building Regulations, to Provide Consistency with the California Building Standards Code; and
2. Schedule a public hearing for the City Council's November 7, 2022 meeting to consider adoption of the proposed Ordinance; and
3. Designate the City Clerk to publish a summary of the proposed Ordinance at least five days before the City Council meeting at which the proposed Ordinance is to be considered for adoption.

CITY MANAGER COMMENTS AND REPORTS

COUNCILMEMBERS' REPORTS AND COMMENTS

Council Members are appointed to various Regional Committees/Agencies/Boards and will report out on their activities with these organizations and put forth any comments in regards to community events at this time.

Mayor Rollins: Air Pollution Control Board; City-Port Standing Committee; Gold Coast Transit; Port Hueneme Water Agency (PHWA); Regional Defense Partnership for the 21st Century (RDP-21); Southern California Association of Governments (SCAG); Ventura County Transportation Commission (VCTC)

Mayor Pro Tem Martinez: City-Port Standing Committee; Recreation, Education, Arts, Culture in Hueneme (REACH); Sister City Committee

Councilmember Gama: Animal Services Commission; Beach Erosion Authority for Clean Oceans and Nourishment (BEACON); California Joint Powers Insurance Authority (CJPIA); Ventura Council of Governments (VCOG)

Councilmember Hernandez: Point Mugu Regional Airport Authority; Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG);

Southern California Edison Advisory Committee; Ventura County Regional Energy Alliance District Board (VCREA); Ventura Regional Sanitation District (VRSD)

Councilmember Perez: Economic Development Collaborative (EDC-VC); Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG)

REQUEST FOR FUTURE AGENDA ITEMS

Councilmembers may request items to be placed on future agendas at this time. All requested items will require a motion, a second, and a majority vote, per adopted Council policies, to be placed on a future agenda and will be scheduled at the City Manager's discretion.

ADJOURNMENT

The City Council will adjourn to its next regular meeting scheduled for Monday, October 17, 2022, at 6:30 p.m.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at www.cityofporthueneme.org. Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Council. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT (805) 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING

I, Georgianna Nicole Alvarez, City Clerk of the City of Port Hueneme, do hereby affirm that the agenda was posted at least 72 hours in advance of the meeting on the City's website and near the front entrance of Port Hueneme City Hall, 250 N. Ventura Road, Port Hueneme, California, 93041, in accordance with California Government Code Section 54954.2(a).