



City of Port Hueneme

City Council Regular Meeting Agenda

July 5, 2022

Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041

5:00 p.m. Closed Session | 6:30 p.m. Regular Meeting (Virtual Meeting)

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF GOVERNMENT CODE SECTION 54953, SUBDIVISION (e) AND THE RECOMMENDATION OF THE VENTURA COUNTY PUBLIC HEALTH OFFICER ISSUED SEPTEMBER 21, 2021 (SOCIAL DISTANCING RECOMMENDATION) AS DETERMINED BY THE CITY COUNCIL ON JUNE 6, 2022

In order to minimize the spread of the COVID-19 virus, the City Hall Council Chamber will be closed to the public until further notice. The following provides information to the public on how to observe and/or participate in City meetings remotely:

- **Meeting Zoom Link for Live Public Participation and Real Time Public Comments:**
<https://us02web.zoom.us/j/89675494984?pwd=MSB3HKLWUei2KMw4qqTIBAEIM19WWa.1>
Dial by your location: Meeting ID: 896 7549 4984 / **Passcode:** 119813
+669 900 6833 US (San Jose) +346 248 7799 US (Houston) +253 215 8782 US (Tacoma)
+312 626 6799 US (Chicago) +929 205 6099 US (New York) +301 715 8592 US (Washington DC)
- **Meetings can also be viewed at:** <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>
- **In-person (virtual) public comments may be made during the opportunities for General Public Comment during the 10-minute allotment in accordance with Government Code section 54953, subdivision (e)(2)(G)(iii). Submission of public comment may be accomplished through the raised hand function or identification to the City Clerk if made by telephone.**
- **Public comments pertaining to specific agenda items may be made in the same manner as during General Public Comment after the agenda item is announced and Staff has presented on the item. A reasonable amount of time will be allocated for said comments pursuant to Government Code section 54953, subdivision (e)(2)(G)(ii).**
- **Written comments are requested to be received by 5pm and can be submitted to the City Clerk at:** clerk@ci.port-hueneme.ca.us.
- **All public comments will be part of the official record and minutes will notate all submissions.**
- **Additional electronic meeting guidelines can be found at the end of the agenda**
- **Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at:** www.PortHuenemeEmergency.org

5:00 P.M. – CITY COUNCIL CLOSED SESSION AGENDA

CALL TO ORDER Mayor Rollins

ROLL CALL Councilmembers Gama, Hernandez, Perez; Mayor Pro Tem Martinez; Mayor Rollins

GENERAL PUBLIC COMMENT (10 Minutes)

The Council will hear closed session public comments for a maximum of 10 minutes. The Council cannot enter into a detailed discussion or take any action on comments, but may refer them to the City Manager for follow up or scheduling on a subsequent agenda for discussion. Each submitted comment must be 500 words or less.

CLOSED SESSION ITEMS

With respect to every item of business to be discussed in CLOSED SESSION, pursuant to the California Government Code:

1. **CONFERENCE WITH LABOR NEGOTIATORS**

Authority: Government Code § 54957.6

AGENCY DESIGNATED REPRESENTATIVES: Brad Conners, City Manager; Charles Peretz, Deputy City Manager; and Kevin Spaulding, City Attorney

EMPLOYEE ASSOCIATION: Port Hueneme Police Officers' Association (POA)

2. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Authority: Government Code section 54956.9(c)(2)

Significant exposure to litigation exists based upon the existing facts and circumstances. These facts and circumstances arise out of a series of transactions between City of Port Hueneme and City of Oxnard relating to disputed amounts of payment for wastewater treatment services.

Number of Potential Cases: (1)

RECESS TO CLOSED SESSION

6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE Mayor Rollins

ROLL CALL Councilmembers Gama, Hernandez, Perez; Mayor Pro Tem Martinez; Mayor Rollins

INSPIRATION Councilmember Perez

CLOSED SESSION REPORT

GENERAL PUBLIC COMMENT

Members of the public may submit comments on the Agenda or that is within the subject matter jurisdiction of the City Council. Written comments are requested to be received by the City Clerk by 5:00p.m. on the day of the City Council meeting to ensure they are received and considered by Council. Public comments may also be made by accessing the available meeting zoom link and providing real-time (virtual) comments at appropriate public comment times throughout the meeting. All written public comments should be no more than 500 words and will be part of the official record and subject to the Public Records Request Act and all live public comments should be no more than 3 minutes in length.

AGENDA APPROVAL FOR CITY COUNCIL

[City Council Agenda Approval](#)

Recommendation: Approve the City Council Agenda of July 5, 2022.

PRESENTATIONS

1. [Parks & Recreation Month Proclamation](#)

C. Peretz, Deputy City Manager

CONSENT CALENDAR AGENDA

All matters listed on the Consent Calendar are to be considered routine by the governing body, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions

2. [Approve the Minutes of the City Council Regular Meeting of June 20, 2022](#)

G. Alvarez, City Clerk

Recommendation: Approve the June 20, 2022, City Council regular meeting Minutes.

3. [Register of Disbursements](#)

L. Acero, Deputy Finance Director

Recommendation: Receive and file the City's register of disbursements for the period of June 14, 2022 through June 27, 2022.

4. [Second Reading, by Title Only, Waiving Full Reading, and Adoption of Ordinance to Provide and Expedited Permitting Process for Electrical Vehicle Charging Stations](#)

T. Stewart, Community Development Director

Recommendation: It is recommended that the City Council read, by title only, waiving a full reading of the ordinance, and adopt an Ordinance, entitled, "An Ordinance of the City Council of the City of Port Hueneme, California, amending Article VIII, Building Regulations, of the Port Hueneme Municipal Code which adds Chapter 9, to implement standards pertaining to an expedited, streamlined permitting process for electrical vehicle charging stations".

5. [Approval of a Second Amendment to the National Pollutant Discharge Elimination System Implementation Agreement for the Ventura County Stormwater Quality Management Program](#)

F. Camarillo, Deputy Public Works Director

Recommendation: It is recommended the City Council approve the Second Amendment to the National Pollutant Discharge Elimination System (NPDES) Implementation Agreement for the Ventura County Stormwater Quality Management Program between the County of Ventura, the Ventura County Watershed Protection District (VCWPD); and the Cities of Camarillo, Fillmore, Moorpark, Ojai, Oxnard, Port Hueneme, San Buenaventura, Santa Paula, Simi Valley and Thousand Oaks

6. [Letter of Opposition to Ventura County Board of Supervisors Regarding Microenterprise Home Kitchen Operations Program \(MEHKO\)](#)

T. Stewart, Community Development Director

Recommendation: Authorize the City Manager to electronically send a letter to the County of Ventura Board of Supervisors in opposition of the County's Microenterprise Home Kitchen Operations Program (MEHKO).

7. [Ventura County Countywide Farmworker Housing Study City Allocation](#)

T. Stewart, Community Development Director

Recommendation: Allocate \$5,500 towards the cost of funding a countywide survey of farmworkers, employers, and housing providers to further define housing conditions, needs and barriers to farmworker housing.

8. [Second Reading, By Title Only, Waiving Full Reading, and Adoption of an Ordinance Adopting a Military Equipment Use Policy in Regards to AB 481](#)

A. Salinas, Chief of Police

Recommendation: It is recommended that the City Council read, by title only, waiving a full reading of the ordinance, and adopt an uncodified Ordinance, entitled, "An Ordinance of the City Council of the City of Port Hueneme, California, Adopting a Military Equipment Use Policy Pursuant to Government Code Section 7070 ET SEQ. (AB 481)."

9. [Authorize the Sole Source Purchase of Antiscalant for Use at the PHWA Water Treatment Plant \(Brackish Water Reclamation Demonstration Facility\)](#)

D. Villafana, Public Works Director

Recommendation: It is recommended that the City Council authorize the sole source purchase of antiscalant, per Municipal Code Section 2564(b), from King Lee Technologies in the amount of \$52,750.

CONSENT CALENDAR ROLL CALL VOTE

10. [Award of Contract for Exterior Painting at the Orvene S. Carpenter Community Center and Library](#)

G. Basua, Housing & Facilities Director

Recommendation: It is recommended that the Council award a contract to Color New Co. for exterior painting at the Orvene S. Carpenter Community Center and Library, and authorize the City Manager to execute a contract subject to review and approval of the City Attorney.

CONSENT CALENDAR ROLL CALL VOTE

PUBLIC HEARINGS – None.

BUSINESS ITEMS

11. [Reconsideration of Remote Meetings Pursuant to Government Code Section 54953\(e\)](#)

K. Spaulding, City Attorney

Recommendation: It is recommended that the City Council review the information presented, engage in discussion regarding same, and determine whether remote City Council meetings will continue based on the proclaimed state of emergency issued by Governor Newsom on March 4, 2020 and by making one of the following findings:

1. The state of emergency continues to directly impact the ability of the members to meet safely in person; or
2. State or local officials continue to impose or recommend measures to promote social distancing.

ROLL CALL VOTE

CITY MANAGER COMMENTS AND REPORTS

COUNCIL MEMBERS' REPORTS AND COMMENTS

Council Members are appointed to various Regional Committees/Agencies/Boards and will report out on their activities with these organizations and put forth any comments in regards to community events at this time.

Mayor Rollins: Air Pollution Control Board; City-Port Standing Committee; Gold Coast Transit; Port Hueneme Water Agency (PHWA); Regional Defense Partnership for the 21st Century (RDP-21); Southern California Association of Governments (SCAG); Ventura County Transportation Commission (VCTC)

Mayor Pro Tem Martinez: City-Port Standing Committee; Recreation, Education, Arts, Culture in Hueneme (REACH); Sister City Committee

Councilmember Gama: Animal Services Commission; Beach Erosion Authority for Clean Oceans and Nourishment (BEACON); California Joint Powers Insurance Authority (CJPIA); Ventura Council of Governments (VCOG)

Councilmember Hernandez: Point Mugu Regional Airport Authority; Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG); Southern California Edison Advisory Committee; Ventura County Regional Energy Alliance District Board (VCREA); Ventura Regional Sanitation District (VRSD)

Councilmember Perez: Economic Development Collaborative (EDC-VC); Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG)

REQUEST FOR FUTURE AGENDA ITEMS

Councilmembers may request items to be placed on future agendas at this time. All requested items will require a motion, a second, and a majority vote, per adopted Council policies, to be placed on a future agenda and will be scheduled at the City Manager's discretion.

ADJOURNMENT

The City Council will adjourn to its next regular meeting scheduled for Monday, July 18, 2022, at 6:30 p.m.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at www.cityofporthueneme.org. Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Council. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT (805) 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING

I, Georgianna Nicole Alvarez, City Clerk of the City of Port Hueneme, do hereby affirm that the agenda was posted at least 72 hours in advance of the meeting on the City's website and near the front entrance of Port Hueneme City Hall, 250 N. Ventura Road, Port Hueneme, California, 93041, in accordance with California Government Code Section 54954.2(a).