



# City of Port Hueneme

## City Council Regular Meeting Agenda

June 20, 2022

Port Hueneme City Hall: 250 North Ventura Road  
Port Hueneme, CA 93041

5:00 p.m. Closed Session | 6:30 p.m. Regular Meeting (Virtual Meeting)

**THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF GOVERNMENT CODE SECTION 54953, SUBDIVISION (e) AND THE RECOMMENDATION OF THE VENTURA COUNTY PUBLIC HEALTH OFFICER ISSUED SEPTEMBER 21, 2021 (SOCIAL DISTANCING RECOMMENDATION) AS DETERMINED BY THE CITY COUNCIL ON JUNE 6, 2022**

*In order to minimize the spread of the COVID-19 virus, the City Hall Council Chamber will be closed to the public until further notice. The following provides information to the public on how to observe and/or participate in City meetings remotely:*

- **Meeting Zoom Link for Live Public Participation and Real Time Public Comments:**  
<https://us02web.zoom.us/j/81309944455?pwd=bE82WDFVcDIweC9sdjNBdmNSYUtqQT09>  
**Dial by your location: Meeting ID: 813 0994 4455 / Passcode: 013364**  
**+669 900 6833 US (San Jose) +346 248 7799 US (Houston) +253 215 8782 US (Tacoma)**  
**+312 626 6799 US (Chicago) +929 205 6099 US (New York) +301 715 8592 US (Washington DC)**
- **Meetings can also be viewed at: <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>**
- ***In-person (virtual) public comments may be made during the opportunities for General Public Comment during the 10-minute allotment in accordance with Government Code section 54953, subdivision (e)(2)(G)(iii). Submission of public comment may be accomplished through the raised hand function or identification to the City Clerk if made by telephone.***
- ***Public comments pertaining to specific agenda items may be made in the same manner as during General Public Comment after the agenda item is announced and Staff has presented on the item. A reasonable amount of time will be allocated for said comments pursuant to Government Code section 54953, subdivision (e)(2)(G)(ii).***
- ***Written comments are requested to be received by 5pm and can be submitted to the City Clerk at: [clerk@ci.port-hueneme.ca.us](mailto:clerk@ci.port-hueneme.ca.us).***
- ***All public comments will be part of the official record and minutes will notate all submissions.***
- ***Additional electronic meeting guidelines can be found at the end of the agenda***
- ***Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at: [www.PorthuenemeEmergency.org](http://www.PorthuenemeEmergency.org)***

### 5:00 P.M. – CITY COUNCIL CLOSED SESSION AGENDA

**CALL TO ORDER** Mayor Rollins

**ROLL CALL** Council Members Gama, Hernandez, Perez; Mayor Pro Tem Martinez; Mayor Rollins

### **GENERAL PUBLIC COMMENT (10 Minutes)**

The Council will hear closed session public comments for a maximum of 10 minutes. The Council cannot enter into a detailed discussion or take any action on comments, but may refer them to the City Manager for follow up or scheduling on a subsequent agenda for discussion. Each submitted comment must be 500 words or less.

### **CLOSED SESSION ITEMS**

With respect to every item of business to be discussed in CLOSED SESSION, pursuant to the California Government Code:

1. CONFERENCE WITH LABOR NEGOTIATORS  
 Authority: Government Code § 54957.6  
 AGENCY DESIGNATED REPRESENTATIVES: Brad Conners, City Manager; Charles Peretz, Deputy City Manager; and Kevin Spaulding, City Attorney  
 EMPLOYEE ASSOCIATION: SEIU Service Employees International Union, Local 721
  
2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
 Authority: Government Code section 54956.8  
 PROPERTIES: The vacant property on the west side of Market Street, between Scott Street and Port Hueneme Road, Port Hueneme, CA (APN 206-0-091-285, -305).  
 AGENCY NEGOTIATORS: Brad Conners - City Manager; Kevin Spaulding – Deputy City Attorney; Steve Kinney - Consultant Kharis Navigating  
 NEGOTIATING PARTIES: City of Port Hueneme and Oxnard Harbor District  
 UNDER NEGOTIATION: Negotiate price and terms of payment

**RECESS TO CLOSED SESSION**

**6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA**

**CALL TO ORDER / FLAG SALUTE** Mayor Rollins

**ROLL CALL** Council Members Gama, Hernandez, Perez; Mayor Pro Tem Martinez; Mayor Rollins

**INSPIRATION** Mayor Rollins

**CLOSED SESSION REPORT**

**GENERAL PUBLIC COMMENT**

Members of the public may submit comments on the Agenda or that is within the subject matter jurisdiction of the City Council. Written comments are requested to be received by the City Clerk by 5:00p.m. on the day of the City Council meeting to ensure they are received and considered by Council. Public comments may also be made by accessing the available meeting zoom link and providing real-time (virtual) comments at appropriate public comment times throughout the meeting. All written public comments should be no more than 500 words and will be part of the official record and subject to the Public Records Request Act and all live public comments should be no more than 3 minutes in length.

**AGENDA APPROVAL FOR CITY COUNCIL**

[City Council Agenda Approval](#)

*Recommendation:* Approve the City Council Agenda of June 20, 2022.

**PRESENTATIONS**

1. [Boys and Girls Club Youth of the Year – Certificate of Recognition presented to Carlos Perez](#)  
 C. Peretz, Deputy City Manager
  
2. [Destination Playground](#)  
 G. Basua, Housing and Facilities Director

**CONSENT CALENDAR AGENDA**

All matters listed on the Consent Calendar are to be considered routine by the governing body, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions

**The Mayor shall read the titles of the items on the Consent Calendar prior to the motion.**

3. [Minutes of the City Council Regular Meeting, Port Hueneme Housing Authority Board Regular Meeting, Successor Agency to the Port Hueneme Redevelopment Agency Special Meeting, and Housing Successor Agency Special Meeting of June 6, 2022](#)  
 G. Alvarez, City Clerk

*Recommendation:* Approve the Minutes of the City Council Regular Meeting, Port Hueneme Housing Authority Board Regular Meeting, Successor Agency to the Port Hueneme Redevelopment Agency Special Meeting, and Housing Successor Agency Special Meeting of June 6, 2022.

4. [Register of Disbursements](#)

L. Acero, Deputy Finance Director

*Recommendation:* Receive and file the register of disbursements from June 1, 2022 through June 13, 2022.

5. [Second Reading, by Title Only, Waiving Full Reading, an Ordinance Amending and Adding a New Part M to Article VII, Chapter 3 of the Port Hueneme Municipal Code Relating to Regulating Mandatory Organic Waste Disposal Reduction](#)

F. Camarillo, Deputy Public Works Director

*Recommendation:* Read, by title only, waiving a full reading of the Ordinance, and adopt the proposed Ordinance amending and adding a new Part M to Article VII, Chapter 3, relating to regulating mandatory organic waste disposal reduction.

6. [Authorization for Out of State Travel - Training](#)

A. Salinas, Chief of Police

*Recommendation:* Authorize Police Chief Andrew Salinas to attend the FBI National Academy Annual Training Conference in Cleveland, Ohio from July 28-August 4, 2022.

7. [Biennial Review of the Conflict of Interest Code for the City and City Agencies](#)

G. Alvarez, City Clerk

*Recommendation:* Direct staff to review the Conflict of Interest Codes of the City of Port Hueneme, Housing Authority, Successor Agency Oversight Successor Board, and Surplus Property Authority, pursuant to Government Code Section 87306.5, to determine if changes are necessary and to submit any changes prior to October 1, 2022.

8. [Award Contracts to FGL Environmental, Inc. for Water Quality Analysis](#)

D. Villafana, Public Works Director

*Recommendation:* Award a three-year contract to FGL Environmental, Santa Paula, California for professional services related to City of Port Hueneme's (COPH) water quality analysis; and Acting as Operating Agency of the Port Hueneme Water Agency (PHWA), that the City Council award a three-year contract to FGL Environmental, Santa Paula, California for professional services related to PHWA water quality analysis.

**CONSENT CALENDAR ROLL CALL VOTE**

**PUBLIC HEARINGS**

9. [Adopt an Ordinance to Provide an Expedited Permitting Process for Electrical Vehicle Charging Stations](#)

T. Stewart, Community Development Director

*Recommendation:*

1. Introduce for first reading, by title only (and waive further reading) an ordinance of the City Council of the City of Port Hueneme; and
2. Schedule a public hearing for the City Council's July 5, 2022 meeting to consider adoption of the proposed Ordinance; and

3. Designate the City Clerk to publish a summary of the proposed Ordinance at least five days before the City Council meeting at which the proposed Ordinance is to be considered for adoption.

**ROLL CALL VOTE**

10. [Adoption of Resolution and City Ordinance in Regards to AB 481](#)

A. Salinas, Chief of Police

*Recommendation:* Conduct a public hearing for the purpose of adopting an Ordinance that establishes a Military Equipment Use Policy for the Port Hueneme Police Department.

**ROLL CALL VOTE**

11. [Levy and Collection of the Annual Assessments for Assessment District No. 87-1, Assessment DisetRICT No. 91-1, and Assessment District No. 95-3; and Agreement with the Ventura County Audito-Controller for Billing of Direct Assessments](#)

D. Villafana, Public Works Director

*Recommendation:*

1. Adopt a Resolution of the City Council of the City of Port Hueneme, California, Ordering the Levy and Collection of Assessments within the Lighting Maintenance Assessment District No. 87-1 for the Fiscal Year Beginning July 1, 2022, and Ending June 30, 2023, Pursuant to the Landscape and Lighting Act of 1972; and,
2. Adopt a Resolution of the City Council of the City of Port Hueneme, California, Ordering the Levy and Collection of Assessments within the Parkway and Median Maintenance Assessment District No. 91-1 for the Fiscal Year Beginning July 1, 2022, and Ending June 30, 2023, Pursuant to the Landscape and Lighting Act of 1972; and,
3. Adopt a Resolution of the City Council of the City of Port Hueneme, California, Ordering the Levy and Collection of Assessments within the Port Hueneme Drainage Maintenance Assessment District No. 95-3 for the Fiscal Year Beginning July 1, 2022, and Ending June 30, 2023, Pursuant to the Landscape and Lighting Act of 1972; and,
4. Authorize the City Manager to execute the agreement.

**ROLL CALL VOTE**

12. [Adopt a Resolution Granting Special Use Permit No. 17-22 for the Hueneme Beach Festival Event](#)

T. Stewart, Community Development Director

*Recommendation:* At the Conclusion of the Public Hearing, Adopt a Resolution of the City Council of the City of Port Hueneme Deeming a Temporary Event Exempt from the California Environmental Quality Act, and Conditionally Approving Special Use Permit No. 17-22 (Hueneme Beach Festival), Located at 550 E. Surfside Drive, and Surfside and Oceanview Drives.

**ROLL CALL VOTE**

**BUSINESS ITEMS**

13. [Appointment of Council Member to Ad Hoc Port Hueneme Museum Governance Committee](#)

A.Hanely, Community Services and Recreation Programs Manager

*Recommendation:* Select and appoint a Council Member to serve on the Ad Hoc Port Hueneme Museum Governance Committee.

**ROLL CALL VOTE**

14. [2019-21 Fiscal Year Comprehensive Annual Financial Report Presentation](#)

L. Acero, Deputy Finance Director

*Recommendation:* Receive and file the City's Comprehensive Annual Financial Report for the fiscal year ended June 30, 2021.

**ROLL CALL VOTE**

15. [Economic Development Consultant Contract Renewal](#)

B. Conners, City Manager

*Recommendation:* Approve the renewal of a contract for economic development consulting services with Kharis Navigating.

**ROLL CALL VOTE**

16. [Brown Act \(Gov. Code §§ 54950 et seq.\) Serial Meetings and Unconditional Commitment to Cease and Desist from Repeating Any Serial Communication](#)

K. Spaulding, City Attorney

*Recommendation:* Receive information relating to serial meetings of the Brown Act and approve, by majority vote, to unconditionally commit to and cease any further violations of the Brown Act, including any serial communications distributed to a quorum of the Council through any means pursuant to Government Code section 54960.2.

**ROLL CALL VOTE**

**CITY MANAGER COMMENTS AND REPORTS**

**COUNCIL MEMBERS' REPORTS AND COMMENTS**

Council Members are appointed to various Regional Committees/Agencies/Boards and will report out on their activities with these organizations and put forth any comments in regards to community events at this time.

**Mayor Rollins:** Air Pollution Control Board; City-Port Standing Committee; Gold Coast Transit; Port Hueneme Water Agency (PHWA); Regional Defense Partnership for the 21<sup>st</sup> Century (RDP-21); Southern California Association of Governments (SCAG); Ventura County Transportation Commission (VCTC)

**Mayor Pro Tem Martinez:** City-Port Standing Committee; Recreation, Education, Arts, Culture in Hueneme (REACH); Sister City Committee

**Councilmember Gama:** Animal Services Commission; Beach Erosion Authority for Clean Oceans and Nourishment (BEACON); California Joint Powers Insurance Authority (CJPIA); Ventura Council of Governments (VCOG)

**Councilmember Hernandez:** Point Mugu Regional Airport Authority; Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG); Southern California Edison Advisory Committee; Ventura County Regional Energy Alliance District Board (VCREA); Ventura Regional Sanitation District (VRSD)

**Councilmember Perez:** Economic Development Collaborative (EDC-VC); Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG)

**REQUEST FOR FUTURE AGENDA ITEMS**

Councilmembers may request items to be placed on future agendas at this time. All requested items will require a motion, a second, and a majority vote, per adopted Council policies, to be placed on a future agenda and will be scheduled at the City Manager's discretion.

## **ADJOURNMENT**

The City Council will adjourn to the regular meeting of Tuesday, July 5, 2022, at 6:30 p.m.

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Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at [www.cityofportueneme.org](http://www.cityofportueneme.org). Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Council. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT (805) 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING