



Port Hueneme Water Agency

250 North Ventura Road • Port Hueneme, CA 93041 • (805) 986-6563

Water Agency Regular Meeting Agenda

June 20, 2022

**Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041 (Broadcast Live)**

**4:00 p.m. Regular Meeting
(Remote Zoom Meetings)**

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF GOVERNMENT CODE SECTION 54953, SUBDIVISION (e) AND THE RECOMMENDATION OF THE VENTURA COUNTY PUBLIC HEALTH OFFICER ISSUED SEPTEMBER 21, 2021 (SOCIAL DISTANCING RECOMMENDATION)

In order to minimize the spread of the COVID-19 virus, the City Hall Council Chamber will be closed to the public until further notice. The following provides information to the public on how to observe and/or participate in City meetings remotely:

- **Meeting Zoom Link for Live Public Participation and Real Time Public Comments:**
- <https://us02web.zoom.us/j/85038717577?pwd=ZGg5UUU1WEpSQTMUE5PSmJ0eElxdz09>
Dial by your location: Meeting ID: 850 3871 7577 / Passcode: 408729
+669 900 6833 US (San Jose) +346 248 7799 US (Houston) +253 215 8782 US (Tacoma)
+312 626 6799 US (Chicago) +929 205 6099 US (New York) +301 715 8592 US (Washington DC)
- **Meetings can also be viewed at:** <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>
- **In-person (virtual) public comments may be made during the opportunities for General Public Comment during the 10-minute allotment in accordance with Government Code section 54953, subdivision (e)(2)(G)(iii). Submission of public comment may be accomplished through the raised hand function or identification to the City Clerk if made by telephone.**
- **Public comments pertaining to specific agenda items may be made in the same manner as during General Public Comment after the agenda item is announced and Staff has presented on the item. The City Council will allocate a reasonable amount of time for said comments pursuant to Government Code section 54953, subdivision (e)(2)(G)(ii).**
- **Written comments are requested to be received by 3pm and can be submitted to the Agency Clerk at:** clerk@ci.port-hueneme.ca.us.
- **All Public Comments will be part of the official record and minutes will notate all submissions.**
- **Additional electronic meeting guidelines can be found [here and at the end of the agenda](#)**
- **Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at:** www.PortHuenemeEmergency.org

4:00 P.M. CALL TO ORDER REGULAR MEETING

ROLL CALL Members Bouchard, Perez, and Rollins; Ex-Officio Member Jacobsen; Vice-Chair Hernandez and Chair Debley

PUBLIC COMMENT

Members of the public may submit comments on the agenda or that is within the subject matter jurisdiction of the Agency Members. Comments are requested to be submitted to the Agency Clerk by 3:00p.m. on the day of the Water Agency meeting to ensure they are received and considered by the Agency Members. All comments should be no more than 500 words and will be part of the official record and subject to the Public Records Request Act. Public comments may also be made by accessing the available meeting zoom link and providing real time comments at appropriate public comment times throughout the meeting. Live public comments should be no more than 3 minutes in length.

AGENDA APPROVAL FOR WATER AGENCY

[Port Hueneme Water Agency Agenda Approval](#)

Recommendation: Approve the Port Hueneme Water Agency Agenda of June 20, 2022.

PRESENTATIONS

1. [Water Tank Inspection Report](#)
D. Villafana, Director of Public Works

CONSENT AGENDA

2. [Approve the Minutes of the Water Agency Regular Meeting of April 18, 2022](#)
Authority Clerk

Recommendation: Approve the Water Agency regular meeting minutes.

3. [Receive and File the Cash Disbursement Report for April 12, 2022 – June 13, 2022](#)
L. Acero, Finance Director

Recommendation: Receive and file the cash disbursement report.

CONSENT CALENDAR ROLL CALL VOTE

PUBLIC HEARING - NONE

BUSINESS ITEMS

4. [Brackish Water Reclamation Demonstration Facility – Operational Report](#)
D. Villafana, Director of Public Works

Recommendation: Receive and file the report.

ROLL CALL VOTE

5. [Agreement for Legal Services with Hollister and Brace](#)
D. Villafana, Director of Public Works

Recommendation: Approve Professional Services Agreement with Hollister & Brace for the not-to-exceed amount of \$50,000.

ROLL CALL VOTE

6. [PHWA Operating Budget For FY 2021-22](#)
D. Villafana, Director of Public Works

Recommendation: It is recommended the PHWA Board review and adopt the proposed FY 2021-22 PHWA Operating Budget, and the proposed Fixed and Variable Water Rate components.

7. [Renewal and Reconsideration of Remote Meetings Pursuant to Government Code Section 54953\(e\)](#)
K. Spaulding, Agency Attorney

Recommendation: It is recommended that the PHWA Board review the information presented, engage in discussion regarding same, and determine whether remote meetings will continue based on the proclaimed state of emergency issued by Governor Newsom on March 4, 2020 and by making one of the following findings:

1. The state of emergency continues to directly impact the ability of the members to meet safely in person; or

2. State or local officials continue to impose or recommend measures to promote social distancing.

ROLL CALL VOTE

BOARD MEMBERS' REPORTS, COMMENTS, & REQUEST FOR FUTURE AGENDA ITEMS

ADJOURNMENT

The Water Agency will adjourn to the regular meeting of Monday, July 18, 2022, at 4:00 p.m.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the Agency Clerk and on the City's website at www.cityofporthueneme.org. Materials received after agenda packet distributions are made available to the public on the City's website and in the Agency Clerk's office at the same time they are provided to the Board. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE AGENCY CLERK AT 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING.