



City of Port Hueneme

City Council Regular Meeting Agenda Port Hueneme Housing Authority Board Regular Meeting Agenda Successor Agency to the Port Hueneme Redevelopment Agency Special Meeting Housing Successor Agency Special Meeting

June 6, 2022

Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041

6:30 p.m. Regular Meeting (Virtua/Remote Meeting)

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF GOVERNMENT CODE SECTION 54953, SUBDIVISION (e) AND THE RECOMMENDATION OF THE VENTURA COUNTY PUBLIC HEALTH OFFICER ISSUED SEPTEMBER 21, 2021 (SOCIAL DISTANCING RECOMMENDATION) AS DETERMINED BY THE CITY COUNCIL

In order to minimize the spread of the COVID-19 virus, the City Hall Council Chamber will be closed to the public until further notice. The following provides information to the public on how to observe and/or participate in City meetings remotely:

- **Meeting Zoom Link for Live Public Participation and Real Time Public Comments:**
- <https://us02web.zoom.us/j/81421770699?pwd=MzkwRkN1bzJlYmUyMDhwQlZFODJWUT09>
- **Dial by your location: Meeting ID: 814 2177 0699/ Passcode: 676757**
+669 900 6833 US (San Jose) +346 248 7799 US (Houston) +253 215 8782 US (Tacoma)
+312 626 6799 US (Chicago) +929 205 6099 US (New York) +301 715 8592 US (Washington DC)
- **Meetings can also be viewed at: <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>**
- **In-person (virtual) public comments may be made during the opportunities for General Public Comment during the 10-minute allotment in accordance with Government Code section 54953, subdivision (e)(2)(G)(iii). Submission of public comment may be accomplished through the raised hand function or identification to the City Clerk if made by telephone.**
- **Public comments pertaining to specific agenda items may be made in the same manner as during General Public Comment after the agenda item is announced and Staff has presented on the item. A reasonable amount of time will be allocated for said comments pursuant to Government Code section 54953, subdivision (e)(2)(G)(ii).**
- **Written comments are requested to be received by 5pm and can be submitted to the City Clerk at: clerk@ci.port-hueneme.ca.us.**
- **All public comments will be part of the official record and minutes will notate all submissions.**
- **Additional electronic meeting guidelines can be found at the end of the agenda**
- **Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at: www.PortHuenemeEmergency.org**

CALL TO ORDER / FLAG SALUTE Mayor Rollins

ROLL CALL Council Members Gama, Hernandez, Perez; Mayor Pro Tem Martinez; Mayor Rollins

INSPIRATION Council Member Hernandez

GENERAL PUBLIC COMMENT

Members of the public may submit comments on the Agenda or that is within the subject matter jurisdiction of the City Council. Written comments are requested to be received by 5:00p.m. and can be submitted to the City Clerk at clerk@ci.port-hueneme.ca.us on the day of the City Council meeting to ensure they are received and considered by Council. All written public comments should be no more than 500 words and will be part of the official record and subject to the Public Records Request Act.

AGENDA APPROVAL FOR CITY COUNCIL

[City Council Agenda Approval](#)

Recommendation: Approve the City Council Agenda of June 6, 2022.

RECESS TO HOUSING AUTHORITY REGULAR MEETING

ROLL CALL HOUSING AUTHORITY Members Brown, Gama, Hernandez, and Perez; Vice Chair Martinez; and, Chair Rollins

AGENDA APPROVAL FOR HOUSING AUTHORITY

[Housing Authority Agenda Approval](#)

Recommendation: Approve the Housing Authority Regular Meeting Agenda of June 6, 2022.

GENERAL PUBLIC COMMENT FOR HOUSING AUTHORITY (10 Minutes)

The Housing Authority will hear public comments for a maximum of 10 minutes. A person may address the Authority on matters not appearing on the agenda and within the Authority's subject matter jurisdiction. The Authority cannot enter into a detailed discussion or take any action on comments, but may refer them to the Executive Director for follow up or scheduling on a subsequent agenda for discussion. Each speaker shall limit comments to three minutes.

PRESENTATIONS

1. [Window Update – Mar Vista](#)
G. Basua, Housing and Facilities Director

CONSENT CALENDAR AGENDA FOR HOUSING AUTHORITY

2. [Receive and File the Finance Cash Disbursements for December 14, 2021 through May 31, 2022](#)
L. Acero, Interim Finance Director

Recommendation: Receive and file the disbursements.

CONSENT CALENDAR ROLL CALL VOTE FOR HOUSING AUTHORITY

PUBLIC HEARING FOR HOUSING AUTHORITY

3. [Housing Authority 2022-2023 Annual Plan and Updated Program Policies](#)
G. Basua, Housing and Facilities Director

Recommendation: That the Board of Commissioners adopt a Resolution of the Housing Authority of the City of Port Hueneme, California, approving the Fiscal Year (FY) 2022 Annual Plan.

ROLL CALL VOTE FOR HOUSING AUTHORITY

BUSINESS ITEM FOR HOUSING AUTHORITY

4. [Appointment of Resident Commissioners](#)
G. Basua, Housing and Facilities Director

Recommendation: That the Board of Commissioners reappoint Johnny Brown as a Resident Board Commissioner, along with newly appointed Resident Commissioner Robert Blackwell

ROLL CALL VOTE FOR HOUSING AUTHORITY

AUTHORITY MEMBERS' REPORTS, COMMENTS, & REQUEST FOR FUTURE AGENDA ITEMS

ADJOURNMENT OF THE PORT HUENEME HOUSING AUTHORITY

The Port Hueneme Housing Authority will adjourn to the next regular meeting of July 5, 2022 at 6:30 p.m.

RECONVENE CITY COUNCIL REGULAR MEETING

PRESENTATIONS FOR CITY COUNCIL

5. [Oath of Office – City Clerk](#)
Charles Peretz, Deputy City Manager
6. [City Employee Recognition](#)
Charles Peretz, Deputy City Manager
7. [NAMI Presentation](#)
Roberta Griego, Executive Director, NAMI Ventura County
8. [Pride Proclamation](#)
R. Rollins, Mayor
9. [Drought Watering Update](#)
D. Villafana, Director of Public Works
10. [COVID-19 Update](#)
S. Matalon, Emergency Preparedness Manager

CONSENT CALENDAR AGENDA

All matters listed on the Consent Calendar are to be considered routine by the governing body, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions

The Mayor shall read the titles of the items on the Consent Calendar prior to the motion.

11. [Approve Minutes of the City Council Regular Meeting of May 16, 2022](#)
City Clerk

Recommendation: Approve the regular meeting minutes.
12. [Receive and File the Finance Cash Disbursements from May 10, 2022 through May 31, 2022](#)
L. Acero, Interim Finance Director

Recommendation: Receive and file the disbursements.
13. [Purchase of Parking Machine Upgrades](#)
F. Camarillo, Deputy Public Works Director

Recommendation: Approve the purchase of 5 automated pay station system package upgrades from Pacific Parking Systems Inc., at a cost of \$44,781.25.
14. [Agreement with OpenGov, Inc. for the Purchase of Online Permitting and Plan Check, and Business License Software](#)
T. Stewart, Community Development Director

Recommendation: Approve a three-year agreement with OpenGov, Inc. for \$255,540 to purchase online permitting and plan checking, and Business License software.
15. [Professional Services Agreement \(PSA\) with Water Resource Engineering Associates \(WREA\) for Engineering Design Services for Final Design of the Cross-Base Pipeline](#)
D. Villafana, Public Works Director

Recommendation: Authorize the City Manager to execute the Professional Services Agreement in the amount of \$435,450.

16. [Adoption of Resolution for Fiscal Year 2022/2023 Budget for the List of Proposed Road Maintenance and Rehabilitation Projects for Submittal to the California Transportation Commission](#)
C. Cable, Principal Engineer

Recommendation: Adopt a Resolution that lists the proposed capital improvement projects for road maintenance and rehabilitation projects for submittal to the California Transportation Commission.

17. [Adoption of Negative Declaration for the Bubbling Springs Natural Channel Vegetation Removal Project](#)
C. Cable, Principal Engineer

Recommendation: That the City Council:

1. Adopt a Negative Declaration Resolution prepared for the Bubbling Springs Natural Channel Vegetation Removal Project and approve the project; and
2. Take such additional, related action that may be desirable

CONSENT CALENDAR ROLL CALL VOTE

PUBLIC HEARING

18. [Consideration of an Ordinance for Organic Waste Disposal Reduction, Recycling, and Solid Waste Collection per Senate Bill \(SB\) 1383](#)
F. Camarillo, Deputy Public Works Director

Recommendation: Introduce for first reading, by title only waiving first reading, and adopt an Ordinance of the City Council of the City of Port Hueneme, California, adding a new Part M (*Regulating mandatory organic waste disposal reduction*) to Article VII, Chapter 3, of the Port Hueneme Municipal Code.

ROLL CALL VOTE

RECESS TO SPECIAL JOINT SESSION OF THE PORT HUENEME CITY COUNCIL, THE SUCCESSOR AGENCY TO THE PORT HUENEME REDEVELOPMENT AGENCY AND THE HOUSING SUCCESSOR AGENCY

CALL TO ORDER THE SUCCESSOR AGENCY TO THE PORT HUENEME REDEVELOPMENT AGENCY

SUCCESSOR AGENCY ROLL CALL Members: Gama, Hernandez, Perez; Vice-Chair Martinez, Chair Rollins

CALL TO ORDER THE PORT HUENEME HOUSING SUCCESSOR AGENCY

HOUSING SUCCESSOR AGENCY ROLL CALL Members: Gama, Hernandez, Perez; Vice-Chair Martinez, Chair Rollins

BUSINESS ITEM

19. [Joint Resolution Conveying APNs 206-0-031-130 and 206-0-031-090 from the City to Successor Agency and APNs 206-0-045-220 and 206-0-045-370 from the City to Housing Successor Agency](#)
K. Spaulding, City Attorney

Recommendation: That the Board of the Successor Agency for the Port Hueneme Redevelopment Agency, the Housing Successor Agency, and the City Council jointly approve a joint Resolution of the Successor Agency for the Port Hueneme Redevelopment Agency and the City Council of the City of Port Hueneme, California, conveying real property currently owned by the City to the Successor Agency to correct invalid land transfer in accordance with Health & Safety Code Section 34167.5.

ROLL CALL VOTE

- City to Transfer Property to Successor Agency and Housing Successor Agency
- Successor Agency Acceptance of certain properties
- Housing Successor Agency Acceptance of certain properties

20. [Resolution Declaring Successor Agency and Housing Successor Agency Surplus Property](#)

K. Spaulding, City Attorney

Recommendation: Adopt a joint Resolution declaring named Successor Agency and Housing Successor Agency parcels as surplus to the Agencies' own development needs, and therefore eligible to be disposed of in accordance with the California Surplus Lands Act.

ROLL CALL VOTE

- Successor Agency designation of its parcels
- Housing Successor Agency designation of its parcels

SUCCESSOR AGENCY MEMBERS' REPORTS, COMMENTS, & REQUEST FOR FUTURE AGENDA ITEMS

ADJOURNMENT OF THE SPECIAL JOINT SESSION OF THE PORT HUENEME CITY COUNCIL, THE SUCCESSOR AGENCY TO THE PORT HUENEME REDEVELOPMENT AGENCY AND THE HOUSING SUCCESSOR AGENCY

BUSINESS ITEMS

21. [Annual Assessments for Assessment District No. 87-1, Assessment District No. 91-1, and Assessment District No. 95-3](#)

D. Vifillafana, Public Works Director

Recommendation: Adopt the following:

1. Adopt a Resolution of the City Council of the City of Port Hueneme, California, declaring its intention to order the levy and collection of assessments for Lighting Maintenance Assessment District No. 87-1 for the fiscal year beginning July 1, 2022, and ending June 30, 2023; and.
2. Adopt a Resolution of the City Council of the City of Port Hueneme, California, declaring its intention to order the levy and collection of assessments for the Parkway and Median Assessment District No. 91-1 for the fiscal year beginning July 1, 2022, and ending June 30, 2023' and
3. Adopt a Resolution of the City Council of the City of Port Hueneme, California, declaring its intention to order the levy and collection of assessments for the Port Hueneme Drainage Maintenance Assessment District No. 95-3 for the fiscal year beginning July 1, 2022, and ending June 30, 2023.

ROLL CALL VOTE

22. [Award Contract for Council Chamber Audio/Visual System Upgrade](#)

A.Wedemeyer, IT Manager

Recommendation: Award a contract to Western Audio Video and Security (WAVS) for upgrade to the Council Chamber Audio/Video (A/V) system, and authorize the City Manager to execute a contract subject to review and approval of the City Attorney.

ROLL CALL VOTE

23. [Municipal Ordinance Prohibiting Animals on Hueneme Beach](#)

Charles Peretz, Deputy City Manager

Recommendation: Conduct a discussion regarding the existing City ordinance barring animals on the beach and take such as action as it deems appropriate.

ROLL CALL VOTE

24. [Ratification and Consideration of Remote Meetings Pursuant to Government Code Section 54953\(e\)](#)

[Kevin Spaulding, City Attorney](#)

Recommendation: Review the information presented, engage in discussion regarding same, and determine whether the remote City Council meeting of even date and future remote City Council meetings will continue based on the proclaimed state of emergency issued by Governor Newsom on March 4, 2020 and by making one of the following findings:

1. The state of emergency continues to directly impact the ability of the members to meet safely in person; or
2. State or local officials continue to impose or recommend measures to promote social distancing.

ROLL CALL VOTE

CITY MANAGER COMMENTS AND REPORTS

COUNCIL MEMBERS' REPORTS AND COMMENTS

Councilmembers are appointed to various Regional Committees/Agencies/Boards and will report out on their activities with these organizations and put forth any comments in regards to community events at this time.

Mayor Rollins: Air Pollution Control Board; City-Port Standing Committee; Gold Coast Transit; Port Hueneme Water Agency (PHWA); Regional Defense Partnership for the 21st Century (RDP-21); Southern California Association of Governments (SCAG); Ventura County Transportation Commission (VCTC)

Mayor Pro Tem Martinez: City-Port Standing Committee; Recreation, Education, Arts, Culture in Hueneme (REACH); Sister City Committee

Councilmember Gama: Animal Services Commission; Beach Erosion Authority for Clean Oceans and Nourishment (BEACON); California Joint Powers Insurance Authority (CJPIA); Ventura Council of Governments (VCOG)

Councilmember Hernandez: Point Mugu Regional Airport Authority; Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG); Southern California Edison Advisory Committee; Ventura County Regional Energy Alliance District Board (VCREA); Ventura Regional Sanitation District (VRSD)

Councilmember Perez: Economic Development Collaborative (EDC-VC); Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG)

REQUEST FOR FUTURE AGENDA ITEMS

Councilmembers may request items to be placed on future agendas at this time. All requested items will require a motion, a second, and a majority vote, per adopted Council policies, to be placed on a future agenda and will be scheduled at the City Manager's discretion.

ADJOURNMENT

The City Council will adjourn to the next regular meeting of the City Council of Monday, June 20, 2022, at 6:30 p.m.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at www.cityofporthueneme.org. Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Council. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT (805) 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING