



City of Port Hueneme

City Council Regular Meeting Agenda

May 16, 2022

Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041

5:30 p.m. Closed Session | 6:30 p.m. Regular Meeting (Hybrid Meeting)

Members of the public are welcome to participate in person or virtually via the Zoom link provided below:

- **Meeting Zoom Link for Live Public Participation and Real Time Public Comments:**
https://us02web.zoom.us/j/85991265334?pwd=KNv_xr2gLdG57UzpKhHCGSXY6_ANXe.1
Dial by your location: Meeting ID: 859 9126 5334 / **Passcode:** 191447
+669 900 6833 US (San Jose) +346 248 7799 US (Houston) +253 215 8782 US (Tacoma)
+312 626 6799 US (Chicago) +929 205 6099 US (New York) +301 715 8592 US (Washington DC)
- **Meetings can also be viewed at:** <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>
- **In-person (virtual) public comments may be made during the opportunities for General Public Comment during the 10-minute allotment in accordance with Government Code section 54953, subdivision (e)(2)(G)(iii). Submission of public comment may be accomplished through the raised hand function or identification to the City Clerk if made by telephone.**
- **Public comments pertaining to specific agenda items may be made in the same manner as during General Public Comment after the agenda item is announced and Staff has presented on the item. A reasonable amount of time will be allocated for said comments pursuant to Government Code section 54953, subdivision (e)(2)(G)(ii).**
- **Written comments are requested to be received by 5pm and can be submitted to the City Clerk at:** clerk@ci.port-hueneme.ca.us.
- **All public comments will be part of the official record and minutes will notate all submissions.**
- **All members of the City Council must comply with teleconferencing requirements as stated in the Government Code section 54953, subdivision (b) and elsewhere in the Brown Act (Gov. Code §§ 54950 et seq.) if attending remotely.**

5:30 P.M. – CITY COUNCIL CLOSED SESSION AGENDA

CALL TO ORDER Mayor Rollins

ROLL CALL Council Members Gama, Hernandez, Perez; Mayor Pro Tem Martinez; Mayor Rollins

GENERAL PUBLIC COMMENT (10 Minutes)

The Council will hear closed session public comments for a maximum of 10 minutes. Members of the public who want to address the Council should fill out a speaker card located on the back table in the City Council Chambers and provide the speaker card to the City Clerk. The Council cannot enter into a detailed discussion or take any action on comments, but may refer them to the City Manager for follow up or scheduling on a subsequent agenda for discussion. Each speaker shall limit comments to three minutes. Written comments are requested to be received one hour prior to Closed Session and can be submitted to the City Clerk at clerk@ci.port-hueneme.ca.us on the day of the City Council meeting to ensure they are received and considered by Council. All written public comments should be no more than 500 words and will be part of the official record and subject to the Public Records Request Act.

CLOSED SESSION ITEMS

With respect to every item of business to be discussed in CLOSED SESSION, pursuant to the California Government Code:

1. CONFERENCE WITH LABOR NEGOTIATORS

Authority: Government Code § 54957.6

AGENCY DESIGNATED REPRESENTATIVES: Brad Conners, City Manager; Charles Peretz, Deputy City Manager; and Kevin Spaulding, City Attorney; Steven M. Berliner, Special Counsel

EMPLOYEE ASSOCIATION: Service Employees International Union

RECESS TO CLOSED SESSION

6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE Mayor Rollins

ROLL CALL Council Members Gama, Hernandez, Perez; Mayor Pro Tem Martinez; Mayor Rollins

INSPIRATION Council Member Gama

CLOSED SESSION REPORT

GENERAL PUBLIC COMMENT

Members of the public may submit comments on the Agenda or that is within the subject matter jurisdiction of the City Council. Speakers will be allowed three minutes per Agenda item to address the Council. Members of the public who want to address the Council should fill out a speaker card located on the back table in the City Council Chambers and provide the speaker card to the City Clerk. Written comments are requested to be received by 5:00p.m. and can be submitted to the City Clerk at clerk@ci.port-hueneme.ca.us on the day of the City Council meeting to ensure they are received and considered by Council. All written public comments should be no more than 500 words and will be part of the official record and subject to the Public Records Request Act.

AGENDA APPROVAL FOR CITY COUNCIL

[City Council Agenda Approval](#)

Recommendation: Approve the City Council Agenda of May 16, 2022.

PRESENTATIONS

- 1. [Certificate of Recognition – Sharon Kloeris](#)
R. Rollins, Mayor

CONSENT CALENDAR AGENDA

All matters listed on the Consent Calendar are to be considered routine by the governing body, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions

The Mayor shall read the titles of the items on the Consent Calendar prior to the motion.

- 2. [Approve Minutes of the City Council Regular Meeting of May 2, 2022](#)
City Clerk

Recommendation: Approve the regular meeting minutes.

- 3. [Receive and File the Finance Cash Disbursements from April 26, 2022 through May 9, 2022](#)
L. Acero, Interim Finance Director

Recommendation: Receive and file the disbursements.

- 4. [Revision to Proposition 64 Grant Budgeted Revenue and Expenditures](#)
L. Acero, Interim Finance Director

Recommendation: Approve budget appropriation of \$123,880 additional revenue to the General Fund, decrease Prop 64 Fund grant revenue to \$238,198, to reflect one year of grant reimbursement and adjustments to related grant expenditure accounts.

5. [Revision to Comprehensive Pay Schedule Adopted 12/20/2021](#)

L. Acero, Interim Finance Director

Recommendation: Receive and file the City's revised Comprehensive Pay Schedule.

6. [Adoption of a Resolution Authorizing Staff to Operate the Senior Nutrition Program in Cooperation with the County of Ventura](#)

A. Hanely, Community Services and Recreation Programs Manager

7. [Ratification to the Custodian Part-time Pay Schedule Adopted 12/20/21](#)

G. Basua, Housing and Facilities Director

Recommendation: Ratify the pay scale for the Custodian Part-Time position based on the most current compensation study. The new pay scale will range from \$18.65 to \$22.19 hour.

CONSENT CALENDAR ROLL CALL VOTE

BUSINESS ITEMS

8. [Emergency Operations Plan Update](#)

S. Matalon, Emergency Preparedness Manager

Recommendation: Adopt the 2022 City of Port Hueneme Emergency Operations Plan.

ROLL CALL VOTE

9. [Calling for, Giving Notice of, and Requesting Consolidation of a General Municipal Election on November 8, 2022 for the Election of Certain Officers and Adoption of Related Resolutions](#)

C. Peretz, Deputy City Manager

Recommendation: It is recommended that City Council:

1. Adopt a Resolution of the City Council of the City of Port Hueneme calling and giving notice of the Municipal General Election to be held on Tuesday, November 8, 2022, for the Election of certain officers as required by the provisions of the laws of the State of California, and requesting the Ventura County Board of Supervisors consolidation of said election with the Statewide General Election to be held on said date pursuant to section 10403 of the Elections Code; and
2. Adopt a Resolution of the City Council of the City of Port Hueneme adopting regulations for candidates for elective office pertaining to candidate statements and other materials submitted to the voters and the costs thereof for the Municipal General Election to be held on Tuesday, November 8, 2022.

ROLL CALL VOTE

10. [Resolution Authorizing City Name Change Ballot Measure](#)

B. Conners, City Manager

Recommendation: Approve a Resolution authorizing the inclusion of a ballot measure on the County of Ventura official ballot for the general election of November 8, 2022, said measure to ask voters resident in Port Hueneme, "Shall the Charter of the City of Port Hueneme be amended to change the official name of the City to 'Hueneme Beach'?"

ROLL CALL VOTE

11. [Approve the Execution of Joint Representation Waiver for Hollister & Brace](#)

K. Spaulding, City Attorney

Recommendation: Approve the joint representation of CIBCSD and PHWA by Hollister & Brace and provide informed written consent.

ROLL CALL VOTE

12. [FY 2022-2026 Capital Improvement Project \(CIP\) Plan](#)

B. Conners, City Manager

Recommendation: The City Council will review and discuss projected vital and enhancement type capital projects, and their potential future funding timeline and priority sequence through fiscal year 2026, then:

1. If desired, modify proposed 5-Year CIP Plan project specifics and priorities, and then;
2. Approve 5-Year CIP Plan

ROLL CALL VOTE

CITY MANAGER COMMENTS AND REPORTS

COUNCIL MEMBERS' REPORTS AND COMMENTS

Councilmembers are appointed to various Regional Committees/Agencies/Boards and will report out on their activities with these organizations and put forth any comments in regards to community events at this time.

Mayor Rollins: Air Pollution Control Board; City-Port Standing Committee; Gold Coast Transit; Port Hueneme Water Agency (PHWA); Regional Defense Partnership for the 21st Century (RDP-21); Southern California Association of Governments (SCAG); Ventura County Transportation Commission (VCTC)

Mayor Pro Tem Martinez: City-Port Standing Committee; Recreation, Education, Arts, Culture in Hueneme (REACH); Sister City Committee

Councilmember Gama: Animal Services Commission; Beach Erosion Authority for Clean Oceans and Nourishment (BEACON); California Joint Powers Insurance Authority (CJPIA); Ventura Council of Governments (VCOG)

Councilmember Hernandez: Point Mugu Regional Airport Authority; Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG); Southern California Edison Advisory Committee; Ventura County Regional Energy Alliance District Board (VCREA); Ventura Regional Sanitation District (VRSD)

Councilmember Perez: Economic Development Collaborative (EDC-VC); Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG)

REQUEST FOR FUTURE AGENDA ITEMS

Councilmembers may request items to be placed on future agendas at this time. All requested items will require a motion, a second, and a majority vote, per adopted Council policies, to be placed on a future agenda and will be scheduled at the City Manager's discretion.

ADJOURNMENT

The City Council will adjourn to the next regular meeting of the City Council of Monday, June 6, 2022, at 6:30 p.m.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at www.cityofporthueneme.org. Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Council. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT (805) 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING