



# City of Port Hueneme

## City Council Regular Meeting Agenda

**May 2, 2022**

**Port Hueneme City Hall: 250 North Ventura Road  
Port Hueneme, CA 93041**

**5:00 p.m. Closed Session | 6:30 p.m. Regular Meeting**

### **5:00 P.M. – CITY COUNCIL CLOSED SESSION AGENDA**

**CALL TO ORDER** Mayor Rollins

**ROLL CALL** Council Members Gama, Hernandez, Perez; Mayor Pro Tem Martinez; Mayor Rollins

### **GENERAL PUBLIC COMMENT (10 Minutes)**

The Council will hear closed session public comments for a maximum of 10 minutes. Members of the public who want to address the Council should fill out a speaker card located on the back table in the City Council Chambers and provide the speaker card to the City Clerk. The Council cannot enter into a detailed discussion or take any action on comments, but may refer them to the City Manager for follow up or scheduling on a subsequent agenda for discussion. Each speaker shall limit comments to three minutes. Written comments are requested to be received one hour prior to Closed Session and can be submitted to the City Clerk at [clerk@ci.port-hueneme.ca.us](mailto:clerk@ci.port-hueneme.ca.us) on the day of the City Council meeting to ensure they are received and considered by Council. All written public comments should be no more than 500 words and will be part of the official record and subject to the Public Records Request Act.

### **CLOSED SESSION ITEMS**

With respect to every item of business to be discussed in CLOSED SESSION, pursuant to the California Government Code:

1. **CONFERENCE WITH LABOR NEGOTIATORS**

Authority: Government Code § 54957.6

AGENCY DESIGNATED REPRESENTATIVES: Brad Conners, City Manager; Charles Peretz, Deputy City Manager; and Kevin Spaulding, City Attorney; Steven M. Berliner, Special Counsel; Doug Johnson, HR Consultant

EMPLOYEE ASSOCIATION: Port Hueneme Police Officers Association

2. **CONFERENCE WITH LABOR NEGOTIATORS**

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EMPLOYEE ASSOCIATION: Service Employees International Union

### **RECESS TO CLOSED SESSION**

### **6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA**

**CALL TO ORDER / FLAG SALUTE** Mayor Rollins

**ROLL CALL** Council Members Gama, Hernandez, Perez; Mayor Pro Tem Martinez; Mayor Rollins

**INSPIRATION** Mayor Pro Tem Martinez

**CLOSED SESSION REPORT**

## GENERAL PUBLIC COMMENT

Members of the public may submit comments on the Agenda or that is within the subject matter jurisdiction of the City Council. Speakers will be allowed three minutes per Agenda item to address the Council. Members of the public who want to address the Council should fill out a speaker card located on the back table in the City Council Chambers and provide the speaker card to the City Clerk. Written comments are requested to be received by 5:00p.m. and can be submitted to the City Clerk at [clerk@ci.port-hueneme.ca.us](mailto:clerk@ci.port-hueneme.ca.us) on the day of the City Council meeting to ensure they are received and considered by Council. All written public comments should be no more than 500 words and will be part of the official record and subject to the Public Records Request Act.

## AGENDA APPROVAL FOR CITY COUNCIL

### [City Council Agenda Approval](#)

*Recommendation:* Approve the City Council Agenda of May 2, 2022.

## PRESENTATIONS

1. [City Employee Recognition](#)  
Department Directors
2. [Mental Health Awareness Proclamation](#)  
M. Perez, Councilmember
3. [Peace Officer's Memorial Day and National Police Week Proclamation](#)  
A. Salinas, Chief of Police
4. [Public Works Week Proclamation](#)  
D. Villafana, Public Works Director

## CONSENT CALENDAR AGENDA

All matters listed on the Consent Calendar are to be considered routine by the governing body, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions

**The Mayor shall read the titles of the items on the Consent Calendar prior to the motion.**

5. [Approve Minutes of the City Council Regular Meeting of April 18, 2022 and the City Council Special Meeting of April 25, 2022](#)  
City Clerk  
*Recommendation:* Approve the regular and special meeting minutes.
6. [Receive and File the Finance Cash Disbursements from April 12, 2022 through April 25, 2022](#)  
L. Acero, Interim Finance Director  
*Recommendation:* Receive and file the disbursements.
7. [Acceptance of Emergency Management Performance Grant in the amount of \\$11,754](#)  
S. Matalon, Emergency Preparedness Manager  
*Recommendation:* Adopt and approve a Resolution authorizing the acceptance of \$11,754 from the 2021 Emergency Management Performance Grant.
8. [Authorization to Award Contract to J & H Engineering, Inc to Resurface Surfside Drive from Industrial Avenue to Port Hueneme Road](#)  
D. Villafana, Public Works Director  
*Recommendation:* Authorize the Public Works Director to award a contract to resurface a section of Surfside Drive. It is also recommended that the City Council authorize the appropriation of Gas Tax funds for this project.

9. [Treasurer's Quarterly Investment Report – March 31, 2022](#)

L. Acero, Interim Finance Director

*Recommendation:* Receive and file the March 31, 2022 Treasurer's Report as presented.

10. [Ratification of Side Letter to Comprehensive Memorandum of Agreement with Port Hueneme Police Officers Association](#)

C. Peretz, Deputy City Manager

*Recommendation:* Ratify a side letter to the Comprehensive Memorandum of Agreement (MOA) between the City of Port Hueneme and Port Hueneme Police Officers Association (POA) (contract period July 1, 2015 – June 30, 2016).

## CONSENT CALENDAR ROLL CALL VOTE

## BUSINESS ITEMS

11. [City Council Representation at Smart Coast California Policy Summit](#)

B. Conners, City Manager

*Recommendation:* Review Council Member Gama's draft Smart Coast California Policy Summit presentation; Then:

1. Provide input to draft presentation. And,
2. Authorize Council Member Gama, on behalf of the City, to present City Council approved information to attendees at the Smart Coast California Policy Summit.

## ROLL CALL VOTE

## CITY MANAGER COMMENTS AND REPORTS

## COUNCIL MEMBERS' REPORTS AND COMMENTS

Councilmembers are appointed to various Regional Committees/Agencies/Boards and will report out on their activities with these organizations and put forth any comments in regards to community events at this time.

**Mayor Rollins:** Air Pollution Control Board; City-Port Standing Committee; Gold Coast Transit; Port Hueneme Water Agency (PHWA); Regional Defense Partnership for the 21<sup>st</sup> Century (RDP-21); Southern California Association of Governments (SCAG); Ventura County Transportation Commission (VCTC)

**Mayor Pro Tem Martinez:** City-Port Standing Committee; Recreation, Education, Arts, Culture in Hueneme (REACH); Sister City Committee

**Councilmember Gama:** Animal Services Commission; Beach Erosion Authority for Clean Oceans and Nourishment (BEACON); California Joint Powers Insurance Authority (CJPIA); Ventura Council of Governments (VCOG)

**Councilmember Hernandez:** Point Mugu Regional Airport Authority; Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG); Southern California Edison Advisory Committee; Ventura County Regional Energy Alliance District Board (VCREA); Ventura Regional Sanitation District (VRSD)

**Councilmember Perez:** Economic Development Collaborative (EDC-VC); Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG)

## REQUEST FOR FUTURE AGENDA ITEMS

Councilmembers may request items to be placed on future agendas at this time. All requested items will require a motion, a second, and a majority vote, per adopted Council policies, to be placed on a future agenda and will be scheduled at the City Manager's discretion.

## **ADJOURNMENT**

The City Council will adjourn to the next regular meeting of the City Council of Monday, May 16, 2022, at 6:30 p.m.

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Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at [www.cityofporthueneme.org](http://www.cityofporthueneme.org). Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Council. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT (805) 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING