



City of Port Hueneme

City Council Regular Meeting Agenda

March 7, 2022

Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041

6:30 p.m. Regular Meeting (Virtual Meeting)

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF GOVERNMENT CODE SECTION 54953, SUBDIVISION (e) AND THE RECOMMENDATION OF THE VENTURA COUNTY PUBLIC HEALTH OFFICER ISSUED SEPTEMBER 21, 2021 (SOCIAL DISTANCING RECOMMENDATION) AS DETERMINED BY THE CITY COUNCIL ON FEBRUARY 22, 2022.

In order to minimize the spread of the COVID-19 virus, the City Hall Council Chamber will be closed to the public until further notice. The following provides information to the public on how to observe and/or participate in City meetings remotely:

- **Meeting Zoom Link for Live Public Participation and Real Time Public Comments:**
<https://us02web.zoom.us/j/81117018757?pwd=YTV4SmZFRjIXY2FUM3I3YVJGRGlUUT09>
Dial by your location: Meeting ID: 811 1701 8757/ **Passcode:** 159648
+669 900 6833 US (San Jose) +346 248 7799 US (Houston) +253 215 8782 US (Tacoma)
+312 626 6799 US (Chicago) +929 205 6099 US (New York) +301 715 8592 US (Washington DC)
- **Meetings can also be viewed at:** <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>
- **In-person (virtual) public comments may be made during the opportunities for General Public Comment during the 10-minute allotment in accordance with Government Code section 54953, subdivision (e)(2)(G)(iii). Submission of public comment may be accomplished through the raised hand function or identification to the City Clerk if made by telephone.**
- **Public comments pertaining to specific agenda items may be made in the same manner as during General Public Comment after the agenda item is announced and Staff has presented on the item. A reasonable amount of time will be allocated for said comments pursuant to Government Code section 54953, subdivision (e)(2)(G)(ii).**
- **Written comments are requested to be received by 5pm and can be submitted to the City Clerk at:** clerk@ci.port-hueneme.ca.us.
- **All public comments will be part of the official record and minutes will notate all submissions.**
- **Additional electronic meeting guidelines can be found at the end of the agenda**
- **Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at:** www.PortHuenemeEmergency.org

6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE Mayor Rollins

ROLL CALL Council Members Gama, Hernandez, Perez; Mayor Pro Tem Martinez; Mayor Rollins

INSPIRATION Councilmember Gama

GENERAL PUBLIC COMMENT (via submitted comments to the City Clerk)

Members of the public may submit comments on the Agenda or that is within the subject matter jurisdiction of the City Council. Comments should be submitted to the City Clerk by 5:00p.m. on the day of the City Council meeting to ensure they are received and considered by Council. All comments should be no more than 500 words and will be part of the official record and subject to the Public Records Request Act.

AGENDA APPROVAL FOR CITY COUNCIL

[City Council Agenda Approval](#)

Recommendation: Approve the City Council Agenda of March 7, 2022.

PRESENTATIONS

1. [Vacant Property Report](#)
K. Spaulding, City Attorney
2. [Annual Crime Update](#)
A. Salinas, Chief of Police
3. [Arbor Day Proclamation](#)
C. Cable, Principal Engineer
4. [Street Sweeping and Parking Presentation](#)
F. Camarillo, Deputy Public Works Director; T. Stewart, Director of Community Development

CONSENT CALENDAR AGENDA

All matters listed on the Consent Calendar are to be considered routine by the governing body, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions

The Mayor shall read the titles of the items on the Consent Calendar prior to the motion.

5. [Approve Minutes of the City Council for the Regular Meeting of February 22, 2022.](#)
City Clerk
Recommendation: Approve the minutes.
6. [Receive and File the Finance Cash Disbursements from February 9, 2022 through February 28, 2022.](#)
L. Acero, Deputy Finance Manager
Recommendation: Receive and file the disbursements.
7. [Second Reading, By Title Only, Waiving Full Reading, and Adoption of Ordinance Approving Development Agreement No. PHDA-898, BB & SE, Inc. Cannabis Dispensary, located at 2667 N. Ventura Road](#)
T. Stewart, Director of Community Development
Recommendation: Read, by title only, waiving a full reading of the ordinance, and adopt the proposed ordinance approving Development Agreement No. PHDA-898.
8. [Second Reading, By Title Only, Waiving Full Reading, and Adoption of Ordinance Approving Development Agreement No. PHDA-900, The Fire Garden, LLC, Cannabis Dispensary, located at 2661 N. Ventura Road.](#)
T. Stewart, Director of Community Development
Recommendation: Read, by title only, waiving a full reading of the ordinance, and adopt the proposed ordinance approving Development Agreement No. PHDA-900.

CONSENT CALENDAR ROLL CALL VOTE

PUBLIC HEARINGS

9. [Amendment to Cannabis Ordinance Regarding Cannabis Lounges](#)
T. Stewart, Director of Community Development
Recommendation:
 1. Introduce the first reading by title only (and waive further reading) an ordinance of the City Council of the City of Port Hueneme amending Article III of the Municipal Code to supersede

Ordinance 780, which comprises Chapter 12, to implement various laws of the State of California by allowing medicinal and nonmedicinal and/or commercial cannabis facilities within the City subject to regulatory parameters that protect public health, safety, and welfare; and

2. Schedule a second reading for the City Council's March 21, 2022 meeting to consider adoption of the proposed Ordinance; and
3. Designate the City Clerk to publish a summary of the proposed Ordinance at least five days before the City Council meeting at which the proposed Ordinance is to be considered for adoption.

ROLL CALL VOTE

10. [Adopt Resolution Granting Special Use Permit No. 05-22 for the Wheelhouse Plaza Anniversary Event](#)

T. Stewart, Director of Community Development

Recommendation:

1. Open the public hearing to take testimonial and documentary evidence; and
2. Close the public hearing and consider the evidence; and
3. Adopt a Resolution approving Special Use Permit No. 05-22 (Wheelhouse Plaza Anniversary Event); and
4. Take such additional, related, action that may be desirable.

ROLL CALL VOTE

BUSINESS ITEMS

11. [Agreement with Boys and Girls Clubs of Greater Oxnard and Port Hueneme to Establish a Teen Center at the Orvene S. Carpenter Community Center](#)

A. Hanely, Community Services and Recreation Programs Manager

Recommendation:

That the City Council authorize the City Manager to execute an agreement with the Boys and Girls Clubs of Greater Oxnard and Port Hueneme to establish a dedicated Teen Center space at the Orvene S. Carpenter Community Center.

ROLL CALL VOTE

CITY MANAGER COMMENTS AND REPORTS

COUNCIL MEMBERS' REPORTS AND COMMENTS

Council Members are appointed to various Regional Committees/Agencies/Boards and will report out on their activities with these organizations and put forth any comments in regards to community events at this time.

Mayor Rollins: Air Pollution Control Board; City-Port Standing Committee; Gold Coast Transit; Port Hueneme Water Agency (PHWA); Regional Defense Partnership for the 21st Century (RDP-21); Southern California Association of Governments (SCAG); Ventura County Transportation Commission (VCTC)

Mayor Pro Tem Martinez: City-Port Standing Committee; Recreation, Education, Arts, Culture in Hueneme (REACH); Sister City Committee

Councilmember Gama: Animal Services Commission; Beach Erosion Authority for Clean Oceans and Nourishment (BEACON); California Joint Powers Insurance Authority (CJPIA); Ventura Council of Governments (VCOG)

Councilmember Hernandez: Point Mugu Regional Airport Authority; Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG); Southern California Edison Advisory Committee; Ventura County Regional Energy Alliance District Board (VCREA); Ventura Regional Sanitation District (VRSD)

Councilmember Perez: Economic Development Collaborative (EDC-VC); Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG)

REQUEST FOR FUTURE AGENDA ITEMS

Councilmembers may request items to be placed on future agendas at this time. All requested items will require a motion, a second, and a majority vote, per adopted Council policies, to be placed on a future agenda and will be scheduled at the City Manager's discretion.

ADJOURNMENT

The City Council will adjourn to the next regular meeting of the City Council of Monday, March 21, 2022, at 6:30 p.m.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at www.cityofporthueneme.org. Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Council. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT (805) 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING

CITY OF PORT HUENEME



COVID-19 COMMUNITY UPDATE

How to Participate in City Meetings

While the Council Chamber is temporarily closed to the public due to COVID-19 and County Health Orders, residents are encouraged to participate remotely.



MEETING AGENDA

*Visit the City's website at <https://www.ci.port-hueneme.ca.us/> and click on "agenda and minutes"

*Agenda item links provide comprehensive reports for each item

*Regular meeting agendas are posted on the website at least 72 hours before the meeting for public review



WATCH MEETINGS

*The published agenda will contain a zoom link for live public comments and participation

*All City meetings can be viewed live at <http://porthueneme-ca.suiteonemedia.com/web/Home.aspx>

*Video recordings are typically made available online following the close of the meeting



PUBLIC COMMENTS

* The Public is encouraged to submit comments for items on the agenda via email to the City Clerk as follows:

1. Submit comments to clerk@ci.port-hueneme.ca.us
2. Identify the meeting date and agenda item in subject line
3. Requested to be received by 5pm on the meeting date
4. Public comments must be 500 words or less or 3 minutes in length during live meetings

**All comments are subject to the Public Records Act*

FOR ADDITIONAL INFORMATION ON COVID-19 PLEASE VISIT

www.PortHuenemeEmergency.org