



City of Port Hueneme

Citizen Advisory Commission Special Meeting

October 28, 2021 at 3:00 P.M.

Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041
(Virtual Meeting/Broadcast Live via Zoom)

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF GOVERNMENT CODE SECTION 54953, SUBDIVISION (e) AND THE RECOMMENDATION OF THE VENTURA COUNTY PUBLIC HEALTH OFFICER ISSUED SEPTEMBER 21, 2021 (SOCIAL DISTANCING RECOMMENDATION) AS DETERMINED BY THE CITY COUNCIL ON OCTOBER 4, 2021

In order to minimize the spread of the COVID-19 virus, the City Hall Council Chamber will be closed to the public until further notice. The following provides information to the public on how to observe and/or participate in City meetings remotely:

- **Meeting Zoom Link for Live Public Participation and Real Time Public Comments:**
<https://us02web.zoom.us/j/85432187520?pwd=MGc4VIINdE1NQ2F5NWIPNFpHbmpUUT09>
Dial by your location: Meeting ID: 854 3218 7520 / Passcode: 454590
+669 900 6833 US (San Jose) +346 248 7799 US (Houston) +253 215 8782 US (Tacoma)
+312 626 6799 US (Chicago) +929 205 6099 US (New York) +301 715 8592 US (Washington DC)
- **Meetings can also be viewed at:** <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>
- **In-person (virtual) public comments may be made during the opportunities for General Public Comment during the 10-minute allotment in accordance with Government Code section 54953, subdivision (e)((2)((G)(iii)). Submission of public comment may be accomplished through the raised hand function or identification to the City Clerk if made by telephone.**
- **Public comments pertaining to specific agenda items may be made in the same manner as during General Public Comment after the agenda item is announced and Staff has presented on the item. The City Council will allocate a reasonable amount of time for said comments pursuant to Government Code section 54953, subdivision (e)(2)(G)(ii).**
- **Written comments are requested to be received by 2pm and can be submitted to the City Clerk at:** kbuxkemper@ci.port-hueneme.ca.us.
- **All Public Comments will be part of the official record and minutes will notate all submissions.**
- **Additional electronic meeting guidelines can be found [here](#) and at the end of the agenda**
- **Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at:** www.PortHuenemeEmergency.org

3:00 P.M. – COMMISSION SPECIAL MEETING AGENDA

CALL TO ORDER

ROLL CALL Commission Members: Auclair, Moody, and Sanchez; Vice-Chair Downing and Chair Breuning

GENERAL PUBLIC COMMENT

Members of the public may submit comments on Agenda or that is within the subject matter jurisdiction of the Commission. Comments are requested to be submitted to the City Clerk by 2:00p.m. on the day of the Commission meeting to ensure they are received and considered by the Commission. Public comments may also be made by accessing the available meeting zoom link and providing real time comments at appropriate public comment times throughout the meeting. All written public comments should be no more than 500 words and will be part of the official record and subject to the Public Records Request Act and all live public comments should be no more than 3 minutes in length.

PRESENTATIONS – NONE

CONSENT CALENDAR

The Chair shall read the titles of the items on the Consent Calendar prior to the motion.

1. [Approve Minutes of the Citizen Advisory Commission for the Meetings of November 19, 2020 and July 13, 2021](#)
K. Buxkemper, City Clerk

Recommendation: Approve the minutes.

CONSENT CALENDAR ROLL CALL VOTE

BUSINESS ITEMS

2. [Heroes, History and Heritage Nomination – Johnathan Sharkey Memorial Walkway](#)
C. Peretz, Deputy City Manager

Recommendation: It is recommended that the Citizen Advisory Commission recommend that the City Council:

1. Approve the application to name a designated portion of the beach walkway in honor of former Mayor and Councilmember Johnathan Sharkey as described in this report;
2. Approve the application as a City-sponsored project and authorize the expenditure of \$1,000 to subsidize the cost of the project and up to \$300 annually for ongoing maintenance; and
3. Direct staff to coordinate a ceremony held to commemorate the dedication of this project but require that any direct costs be paid for by non-City funds.

ROLL CALL VOTE

3. [Heroes, History and Heritage Nomination – Douglas Breeze Memorial Tree](#)
C. Peretz, Deputy City Manager

Recommendation: It is recommended that the Citizen Advisory Commission recommend that the City Council:

1. Approve the application to honor former Mayor, Councilmember and Public Works Director Douglas Breeze with a Memorial Tree in the location proposed by staff; and
2. Approve the expenditure of City funds for the purchase and installation of a memorial plaque, tree planting and ongoing maintenance efforts; and
3. Direct staff to coordinate a ceremony held to commemorate the dedication of this project but require that any direct costs be paid for by non-City funds.

ROLL CALL VOTE

4. [Heroes, History and Heritage Nomination – Ellis Green Memorial Tree](#)
C. Peretz, Deputy City Manager

Recommendation: It is recommended that the Citizen Advisory Commission recommend that the City Council:

1. Approve the application to honor of former Mayor and Councilmember Ellis Green with a Memorial Tree in the location proposed by staff; and
2. Approve the expenditure of City funds for the purchase and installation of a memorial plaque, tree planting and ongoing maintenance efforts; and
3. Direct staff to coordinate a ceremony held to commemorate the dedication of this project but require that any direct costs be paid for by non-City funds.

ROLL CALL VOTE

5. [2020 Annual Hueneme Hero Award - Miguel Rodriguez](#)

C. Peretz, Deputy City Manager

Recommendation: It is recommended that the Citizen Advisory Commission review the enclosed nomination for the annual Hueneme Hero Award and provide a recommendation to the City Council for approval.

ROLL CALL VOTE

ADJOURNMENT

The Citizen Advisory Commission will adjourn to a date yet to be determined, or on an as-needed basis.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at www.cityofporthueneme.org. Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Commission. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT (805) 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING

CITY OF PORT HUENEME



COVID-19 COMMUNITY UPDATE

How to Participate in City Meetings

While all city buildings are temporarily closed to the public due to the State and County's Stay at Home Orders, residents are encouraged to participate remotely.



MEETING AGENDA

*Visit the City's website at <https://www.ci.port-hueneme.ca.us/> and click on "agenda and minutes"

*Agenda item links provide comprehensive reports for each item

*Regular meeting agendas are posted on the website at least 72 hours before the meeting for public review



JOIN THE MEETING

*The published agenda will contain a zoom link for live public comments and participation

*All City meetings can be viewed live at <http://porthueneme-ca.suiteonemedia.com/web/Home.aspx>

*Video recordings are made available online following the meeting



PUBLIC COMMENTS

* The Public is encouraged to submit comments for items on the agenda via email to the City Clerk as follows:

1. Submit comments to kbuxkemper@ci.port-hueneme.ca.us
2. Identify the meeting date and agenda item in subject line
3. Requested to be received by 2pm on the meeting date
4. Written comments must be 500 words or less or 3 minutes in length during live meeting

**All comments are subject to the Public Records Act*

FOR ADDITIONAL INFORMATION ON COVID-19 PLEASE VISIT

www.PortHuenemeEmergency.org