



City of Port Hueneme

City Council Regular Meeting Agenda Port Hueneme Housing Authority Special Meeting Surplus Property Authority Special Meeting

October 4, 2021

Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041

6:00 p.m. Closed Session | 6:30 p.m. Regular Meeting

- Meetings can be viewed live at: <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>
- Public Comments can be submitted to kbuxkemper@ci.port-hueneme.ca.us and must be received by 5:00 p.m. on October 4, 2021 in order to be considered by City Council. All comments will be part of the official record and minutes will notate all submissions

6:00 P.M. – CITY COUNCIL CLOSED SESSION AGENDA

CALL TO ORDER Mayor Gama

ROLL CALL Council Members Hernandez, Martinez, Perez; Mayor Pro Tem Rollins; Mayor Gama

GENERAL PUBLIC COMMENT (10 Minutes)

The Council will hear closed session public comments for a maximum of 10 minutes. The Council cannot enter into a detailed discussion or take any action on comments, but may refer them to the City Manager for follow up or scheduling on a subsequent agenda for discussion. Each submitted comment must be 500 words or less.

CLOSED SESSION ITEMS

With respect to every item of business to be discussed in CLOSED SESSION, pursuant to the California Government Code:

1. CONFERENCE WITH LABOR NEGOTIATORS

Authority: Government Code § 54957.6

AGENCY DESIGNATED REPRESENTATIVES: Brad Conners, City Manager; Charles Peretz, Deputy City Manager; Kevin Spaulding, City Attorney; Andrew Salinas, Police Chief

EMPLOYEE ASSOCIATION: Port Hueneme Police Officers' Association (POA)

REGARDING: Ratification of Side Letter to Comprehensive Memorandum of Agreement (MOA) with PHPOA

RECESS TO CLOSED SESSION

6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE Mayor Gama

ROLL CALL Council Members Hernandez, Martinez, Perez; Mayor Pro Tem Rollins; and Mayor Gama

INSPIRATION Councilmember Hernandez

GENERAL PUBLIC COMMENT

Each member of the public may speak on any item appearing on the Agenda or that is within the subject matter jurisdiction of the City Council. Speakers will be allowed three minutes per Agenda item to address the Council. Members of the public who want to address the Council should fill out a speaker card located on the back table in the City Council Chamber and provide the speaker card to the City Clerk. If a speaker wishes to address an item on the Agenda please note the Agenda item number or topic on the speaker card to ensure that you are called to speak before the Council takes action on the Agenda item. All speakers wishing to address the Council on items not on the Agenda will be called on to speak during the General Public Comment Open Forum portion of the Agenda.

CLOSED SESSION REPORT

AGENDA APPROVAL FOR CITY COUNCIL

[City Council Agenda Approval](#)

Recommendation: Approve the City Council Agenda of October 4, 2021.

PRESENTATIONS

1. [Ellis Green Tribute](#)
Various
2. [Domestic Violence Awareness Month Proclamation](#)
S. Gama, Mayor
3. [Breast Cancer Awareness Proclamation](#)
S. Gama, Mayor
4. [National Planning Month Proclamation](#)
T. Stewart, Director of Community Development
5. [Cybersecurity Awareness Proclamation](#)
A. Wedemeyer, Information Technology Manager

CONSENT CALENDAR AGENDA

All matters listed on the Consent Calendar are to be considered routine by the governing body, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions

The Mayor shall read the titles of the items on the Consent Calendar prior to the motion.

6. [Approve Minutes of the City Council for the Regular Meeting of September 20, 2021](#)
K. Buxkemper, City Clerk
Recommendation: Approve the minutes.
7. [Receive and File the Finance Cash Disbursements from September 11, 2021 through September 26, 2021](#)
L. Acero, Deputy Finance Director
Recommendation: Receive and file the disbursements.
8. [Ratification of Side Letter to Memorandum of Agreement between the City of Port Hueneme and Port Hueneme Police Officers' Association Regarding Annual Leave Maximum Accumulation](#)
C. Peretz, Deputy City Manager

Recommendation: Ratify a side letter to the three-year Comprehensive Memorandum of Agreement (MOA) between the City of Port Hueneme and Port Hueneme Police Officers' Association (POA) (contract period July 1, 2019 – June 30, 2022).

CONSENT CALENDAR ROLL CALL VOTE

PUBLIC HEARINGS

9. [Adoption of Updates to the Port Hueneme General Plan, and the Environmental Impact Report Prepared Therefore](#)
T. Stewart, Director of Community Development
Recommendation:
 1. Open the public hearing to take testimonial and documentary evidence; and
 2. Close the public hearing and consider the evidence; and
 3. Adopt Resolutions to certify the Final Environmental Impact Report prepared for the General Plan Update and to adopt the updated Port Hueneme General Plan and Statement of Overriding Considerations prepared therefor;

4. Take such additional, related, action that may be desirable.

ROLL CALL VOTE

CALL TO ORDER JOINT SESSION OF THE PORT HUENEME CITY COUNCIL, THE PORT HUENEME SURPLUS PROPERTY AUTHORITY, AND THE PORT HUENEME HOUSING AUTHORITY

ROLL CALL SURPLUS PROPERTY AUTHORITY Members: Hernandez, Martinez, and Perez; Vice-Chair Rollins; and, Chair Gama

ROLL CALL PORT HUENEME HOUSING AUTHORITY Members: Brown, Hernandez, Martinez, and Perez; Vice-Chair Rollins; and, Chair Gama

BUSINESS ITEMS FOR CITY COUNCIL, SURPLUS PROPERTY AUTHORITY, AND PORT HUENEME HOUSING AUTHORITY

10. [Fiscal Year 2021-2022 Budget Adjustments](#)

L. Acero, Deputy Finance Director

Recommendation: Review and approve the adjustments to the Fiscal Year 2021-2022 Budget.

ROLL CALL VOTE FOR CITY COUNCIL

ROLL CALL VOTE FOR PORT HUENEME SURPLUS PROPERTY AUTHORITY

ROLL CALL VOTE FOR PORT HUENEME HOUSING AUTHORITY

AUTHORITY MEMBERS' REPORTS, COMMENTS, & REQUEST FOR FUTURE AGENDA ITEMS

ADJOURNMENT OF THE SURPLUS PROPERTY AUTHORITY, AND PORT HUENEME HOUSING AUTHORITY

The Surplus Property Authority will adjourn to the next meeting with a date yet to be determined.

The Port Hueneme Housing Authority will adjourn to the next regular meeting of November 1, 2021 at 6:30 p.m.

RECONVENE CITY COUNCIL REGULAR MEETING

BUSINESS ITEMS FOR CITY COUNCIL

11. [2019-2020 Fiscal Year Comprehensive Annual Financial Report Presentation](#)

L. Acero, Deputy Finance Director

Recommendation: Receive and file the City's Comprehensive Annual Financial Report for the fiscal year ended June 30, 2020.

ROLL CALL VOTE

12. [City/Port Community Benefit Fund Project Determination](#)

B. Conners, City Manager

Recommendation: Review the City-Port Standing Committee Community Benefit Fund project recommendations from 8 September, 2021 meeting. Then:

1. Approve nineteen (19) City-Port Standing Committee recommended Community Benefit Projects valued at \$173,700. This amount represents all but a \$66 remaining unincumbered balance for all program years.
2. Consider, recommend, nominate future Community Benefit Fund projects either as back up projects for FY 2020-2021 projects or for future fund programming.

ROLL CALL VOTE

13. [AB 361 and Amendments to the Brown Act Relating to Remote Meetings and to Determine Whether In-Person or Remote Meetings Should Continue Based Upon Majority Vote of the Council](#)

K. Spaulding, City Attorney

Recommendation: Review the information presented, engage in discussion regarding the effects of AB361, and determine whether in-person or remote City Council meetings will continue by making one of the following findings:

1. There continues to be a proclaimed state of emergency relating to COVID-19 issued by the Governor on March 4, 2020 and state or local officials have recommended measures to promote social distancing for the protection of health, safety, or welfare; or
2. There continues to be a proclaimed state of emergency relating to COVID-19 issued by the Governor on March 4, 2020 and the Council has determined that in person meetings pose an imminent threat to attendees' health and/or safety; or
3. The City Council determines that in-person meetings shall continue for the time being.
4. The City Council determines that the Port Hueneme Water Agency, Citizen Advisory Commission, and Transaction and Use Tax Citizen Oversight Committee may continue to meet virtually, if they so choose, to promote social distancing for the protection of health, safety, or welfare.

ROLL CALL VOTE

CITY MANAGER COMMENTS AND REPORTS

COUNCIL MEMBERS' REPORTS AND COMMENTS

Council Members are appointed to various Regional Committees/Agencies/Boards and will report out on their activities with these organizations and put forth any comments in regards to community events at this time.

Mayor Gama: Animal Services Commission; Beach Erosion Authority for Clean Oceans and Nourishment (BEACON); California Joint Powers Insurance Authority (CJPIA); City-Port Standing Committee; Ventura Council of Governments (VCOG)

Mayor Pro Tem Rollins: Air Pollution Control Board; City-Port Standing Committee; Gold Coast Transit; Port Hueneme Water Agency (PHWA); Regional Defense Partnership for the 21st Century (RDP-21); Southern California Association of Governments (SCAG); Ventura County Transportation Commission (VCTC)

Councilmember Hernandez: Point Mugu Regional Airport Authority; Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG); Southern California Edison Advisory Committee; Ventura County Regional Energy Alliance District Board (VCREA); Ventura Regional Sanitation District (VRSD)

Councilmember Martinez: Recreation, Education, Arts, Culture in Hueneme (REACH); Sister City Committee

Councilmember Perez: Economic Development Collaborative (EDC-VC); Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG)

REQUEST FOR FUTURE AGENDA ITEMS

Councilmembers may request items to be placed on future agendas at this time. All requested items will require a motion, a second, and a majority vote, per adopted Council policies, to be placed on a future agenda and will be scheduled at the City Manager's discretion.

ADJOURNMENT

The City Council will adjourn to the regular meeting of Monday, October 18, 2021, at 6:30 p.m.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at www.cityofporthueneme.org. Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Council. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT (805) 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING. IF YOU NEED TRANSLATION SERVICES PLEASE CONTACT THE CITY CLERK 48-HOURS PRIOR TO THE MEETING.