



Port Hueneme Water Agency

250 North Ventura Road • Port Hueneme, CA 93041 • (805) 986-6563

Water Agency Regular Meeting Agenda

September 20, 2021

**Port Hueneme City Hall:
250 North Ventura Road, Port Hueneme, CA 93041**

4:00 p.m. Regular Meeting

CALL TO ORDER REGULAR SESSION

ROLL CALL Members Bouchard, Hernandez, and Perez; Ex-Officio Member Jacobsen; Vice-Chair Debley and Chair Rollins

PUBLIC COMMENT

Members of the public may submit comments on the agenda or that is within the subject matter jurisdiction of the Agency Members. Comments should be submitted to the Agency Clerk by 3:00p.m. on the day of the Water Agency meeting to ensure they are received and considered by the Agency Members. All comments should be no more than 500 words and will be part of the official record and subject to the Public Records Request Act.

AGENDA APPROVAL FOR WATER AGENCY

[Port Hueneme Water Agency Agenda Approval](#)

Recommendation: Approve the Port Hueneme Water Agency Agenda of September 20, 2021.

PRESENTATIONS- NONE

CONSENT AGENDA

1. [Approve the Minutes of the Water Agency Regular Meeting of July 19, 2021](#)
K. Buxkemper, Authority Clerk

Recommendation: Approve the Water Agency regular meeting minutes of July 19, 2021.

2. [Receive and File the Cash Disbursement Report for July 13, 2021 through September 10, 2021](#)
L. Acero, Deputy Finance Director

Recommendation: Receive and file the cash disbursement report.

CONSENT CALENDAR ROLL CALL VOTE

PUBLIC HEARING - NONE

BUSINESS ITEMS

3. [Brackish Water Reclamation Demonstration Facility – Operational Report](#)
D. Villafana, Director of Public Works

Recommendation: Receive and file the report.

ROLL CALL VOTE

4. [Professional Services Agreement with Avila Structural Engineers, Inc.](#)
D. Villafana, Director of Public Works

Recommendation: Authorize the City Manager to execute the Professional Services Agreement with Avila Structural Engineers, Inc., in an amount not-to-exceed \$20,000.

ROLL CALL VOTE

5. [Adoption of 2020 Water Shortage Contingency Plan Resolution](#)

D. Villafana, Director of Public Works

Recommendation: Adopt a Resolution adopting the 2020 Water Shortage Contingency Plan (WSCP) for management of the PHWA water resources.

Note: The Water Shortage Contingency Plan (WSCP) has been posted on the City of Port Hueneme Website for review since May 7, 2021. Appropriate agencies were notified by certified mail and a public notice was placed twice in the local newspaper.

The WSCP was brought before the PHWA Board on July 19, 2021. At that time the Board requested that it be brought back in September so that the members would have more time to review it.

ROLL CALL VOTE

BOARD MEMBERS' REPORTS, COMMENTS, & REQUEST FOR FUTURE AGENDA ITEMS

ADJOURNMENT

The Water Agency will adjourn to the regular meeting of Monday, October 18, 2021, at 4:00 p.m. at the City Hall Council Chamber.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the Agency Clerk and on the City's website at www.cityofporthueneme.org. Materials received after agenda packet distributions are made available to the public on the City's website and in the Agency Clerk's office at the same time they are provided to the Board. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE AGENCY CLERK AT 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING.