



City of Port Hueneme

City Council Regular Meeting Agenda Port Hueneme Housing Authority Special Meeting Surplus Property Authority Special Meeting

September 20, 2021

**Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041**

6:00 p.m. Closed Session | 6:30 p.m. Regular Meeting

- **Meetings can be viewed live at: <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>**
- **Public Comments can be submitted to kbuxkemper@ci.port-hueneme.ca.us and must be received by 5:00 p.m. on September 20, 2021 in order to be considered by City Council. All comments will be part of the official record and minutes will notate all submissions**

6:00 P.M. – CITY COUNCIL CLOSED SESSION AGENDA

CALL TO ORDER Mayor Gama

ROLL CALL Council Members Hernandez, Martinez, Perez; Mayor Pro Tem Rollins; Mayor Gama

GENERAL PUBLIC COMMENT (10 Minutes)

The Council will hear closed session public comments for a maximum of 10 minutes. The Council cannot enter into a detailed discussion or take any action on comments, but may refer them to the City Manager for follow up or scheduling on a subsequent agenda for discussion. Each submitted comment must be 500 words or less.

CLOSED SESSION ITEMS

With respect to every item of business to be discussed in CLOSED SESSION, pursuant to the California Government Code:

1. CONFERENCE WITH LABOR NEGOTIATORS
Authority: Government Code § 54957.6
AGENCY DESIGNATED REPRESENTATIVES: Brad Conners, City Manager; Charles Peretz, Deputy City Manager; and Kevin Spaulding, City Attorney
EMPLOYEE ASSOCIATION: SEIU Service Employees International Union, Local 721

RECESS TO CLOSED SESSION

6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE Mayor Gama

ROLL CALL Council Members Hernandez, Martinez, Perez; Mayor Pro Tem Rollins; and Mayor Gama

INSPIRATION Mayor Gama

GENERAL PUBLIC COMMENT

Each member of the public may speak on any item appearing on the Agenda or that is within the subject matter jurisdiction of the City Council. Speakers will be allowed three minutes per Agenda item to address the Council. Members of the public who want to address the Council should fill out a speaker card located on the back table in the City Council Chamber and provide the speaker card to the City Clerk. If a speaker wishes to address an item on the Agenda please note the Agenda item number or topic on the speaker card to ensure that you are called to speak before the Council takes action on the Agenda item. All speakers wishing to address the Council on items not on the Agenda will be called on to speak during the General Public Comment Open Forum portion of the Agenda.

CLOSED SESSION REPORT

AGENDA APPROVAL FOR CITY COUNCIL

[City Council Agenda Approval](#)

Recommendation: Approve the City Council Agenda of September 20, 2021.

RECESS TO SPECIAL JOINT SESSION OF THE HOUSING AUTHORITY AND SURPLUS PROPERTY AUTHORITY MEETING

ROLL CALL HOUSING AUTHORITY Members Brown, Hernandez, Martinez, and Perez; Vice Chair Rollins; and, Chair Gama

ROLL CALL SURPLUS PROPERTY AUTHORITY Members Hernandez, Martinez, and Perez; Vice Chair Rollins; and, Chair Gama

GENERAL PUBLIC COMMENT FOR HOUSING AUTHORITY AND SURPLUS PROPERTY AUTHORITY (10 Minutes)

The Housing Authority and Surplus Property Authority will hear public comments for a maximum of 10 minutes. A person may address the Authority on matters not appearing on the agenda and within the Authority's subject matter jurisdiction. The Authority cannot enter into a detailed discussion or take any action on comments, but may refer them to the Executive Director for follow up or scheduling on a subsequent agenda for discussion. Each speaker shall limit comments to three minutes.

CONSENT CALENDAR AGENDA FOR JOINT HOUSING AUTHORITY AND SURPLUS PROPERTY AUTHORITY

1. [Minutes of the Housing Authority and Surplus Property Authority Special Meetings of May 17, 2021, June 21, 2021, August 9, 2021 and August 16, 2021](#)

K. Buxkemper, Authority Clerk

Recommendation: Approve the Housing Authority and Surplus Property Authority Special Meeting Minutes.

CONSENT CALENDAR ROLL CALL VOTE FOR JOINT HOUSING AUTHORITY AND SURPLUS PROPERTY AUTHORITY

ADJOURNMENT OF THE PORT HUENEME SURPLUS PROPERTY AUTHORITY

The Surplus Property Authority will adjourn to the next regular meeting to be determined as needed.

PRESENTATIONS FOR HOUSING AUTHORITY

2. [Mar Vista Windows and Doors Update](#)

G. Basua, Housing Programs Director

CONSENT CALENDAR AGENDA FOR HOUSING AUTHORITY

3. [Receive and File the Finance Cash Disbursements for June 15, 2021 through September 10, 2021](#)

L. Acero, Deputy Finance Director

Recommendation: Receive and file the disbursements.

CONSENT CALENDAR ROLL CALL VOTE FOR HOUSING AUTHORITY

BUSINESS ITEMS FOR HOUSING AUTHORITY

4. [Report on Resident Council](#)

G. Basua, Housing Programs Director

Recommendation: Receive and file an update on the Resident Council.

ROLL CALL VOTE FOR HOUSING AUTHORITY

AUTHORITY MEMBERS' REPORTS, COMMENTS, & REQUEST FOR FUTURE AGENDA ITEMS

ADJOURNMENT OF THE PORT HUENEME HOUSING AUTHORITY

The Port Hueneme Housing Authority will adjourn to the next regular meeting of October 4, 2021 at 6:30 p.m.

RECONVENE CITY COUNCIL REGULAR MEETING

PRESENTATIONS

5. [Oxnard Union High School Career Technical Education Pathways Presentation](#)
M. Phillippe, Director of Career Education for OUHSD
6. [Suicide Prevention Month Proclamation](#)
M. Perez, Councilmember
7. [COVID-19 Update](#)
S. Matalon, Emergency Preparedness Manager

CONSENT CALENDAR AGENDA

All matters listed on the Consent Calendar are to be considered routine by the governing body, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions

The Mayor shall read the titles of the items on the Consent Calendar prior to the motion.

8. [Approve Minutes of the City Council for the Regular Meeting of September 7, 2021](#)
K. Buxkemper, City Clerk

Recommendation: Approve the minutes.
9. [Receive and File the Finance Cash Disbursements from August 30, 2021 through September 10, 2021](#)
L. Acero, Deputy Finance Director

Recommendation: Receive and file the disbursements.
10. [Authorization to Award a Contract to J&H Engineering General Contractors, Inc., for the Re-Construction of a Portion of the Retaining Wall and Replacement of a Flag Pole in Beach Parking Lot A](#)
D. Villafana, Director of Public Works

Recommendation: Authorize the City Manager to award a contract to reconstruct a portion of the retaining wall and replacement of a flag pole adjoining beach parking lot A, which was severely damaged by an impaired driver.
11. [Treasurer's Investment Report](#)
L. Acero, Deputy Finance Director

Recommendation: Receive and file the June 30, 2021 Treasurer's Report as presented.
12. [Continuation of the Memorandum of Understanding with Hueneme Elementary School District for Administration of the School Crossing Guard Program, and Award of Sole Source Contract to All City Management Services for Crossing Guard Services](#)
R. Albertson, Police Commander

Recommendation: Continue the Memorandum of Understanding with the Hueneme Elementary School District for the administration of the school crossing guard program for the 2021-2022 and 2022-2023 school years; and award a sole-source contract, per Municipal Code Section 2564(a), to All City Management Services (ACMS) for crossing guard services for the 2021-2022 school year.

CONSENT CALENDAR ROLL CALL VOTE

PUBLIC HEARINGS – NONE

BUSINESS ITEMS

13. [Ratification of Side Letter to Memorandum of Agreement between the City of Port Hueneme and Service Employees International Union Local 721 regarding Certification Incentive Pay](#)

C. Peretz, Deputy City Manager

Recommendation: Ratify a side letter to the three-year Comprehensive Memorandum of Agreement (MOA) between the City of Port Hueneme and Service Employees International Union Local 721 (SEIU) for the contract period of July 1, 2019 – June 30, 2022.

ROLL CALL VOTE

14. [Ratification of Side Letter to Memorandum of Agreement between the City of Port Hueneme and Service Employees International Union Local 721 regarding Parking Meter Maintenance and Servicing Pay](#)

C. Peretz, Deputy City Manager

Recommendation: Ratify the attached side letter to the three-year Comprehensive Memorandum of Agreement (MOA) between the City of Port Hueneme and Service Employees International Union Local 721 (SEIU) for the contract period July 1, 2019 – June 30, 2022.

ROLL CALL VOTE

CITY MANAGER COMMENTS AND REPORTS

COUNCIL MEMBERS' REPORTS AND COMMENTS

Council Members are appointed to various Regional Committees/Agencies/Boards and will report out on their activities with these organizations and put forth any comments in regards to community events at this time.

Mayor Gama: Animal Services Commission; Beach Erosion Authority for Clean Oceans and Nourishment (BEACON); California Joint Powers Insurance Authority (CJPIA); City-Port Standing Committee; Ventura Council of Governments (VCOG)

Mayor Pro Tem Rollins: Air Pollution Control Board; City-Port Standing Committee; Gold Coast Transit; Port Hueneme Water Agency (PHWA); Regional Defense Partnership for the 21st Century (RDP-21); Southern California Association of Governments (SCAG); Ventura County Transportation Commission (VCTC)

Councilmember Hernandez: Point Mugu Regional Airport Authority; Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG); Southern California Edison Advisory Committee; Ventura County Regional Energy Alliance District Board (VCREA); Ventura Regional Sanitation District (VRSD)

Councilmember Martinez: Recreation, Education, Arts, Culture in Hueneme (REACH); Sister City Committee

Councilmember Perez: Economic Development Collaborative (EDC-VC); Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG)

REQUEST FOR FUTURE AGENDA ITEMS

Councilmembers may request items to be placed on future agendas at this time. All requested items will require a motion, a second, and a majority vote, per adopted Council policies, to be placed on a future agenda and will be scheduled at the City Manager's discretion.

ADJOURNMENT

The City Council will adjourn to the regular meeting of Monday, October 4, 2021, at 6:30 p.m.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at www.cityofporthueneme.org. Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Council. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT (805) 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING