



# Port Hueneme Water Agency

250 North Ventura Road • Port Hueneme, CA 93041 • (805) 986-6563

## Water Agency Regular Meeting Agenda

July 19, 2021

Port Hueneme City Hall:

250 North Ventura Road, Port Hueneme, CA 93041

2:30 p.m. Closed Session / 3:00 p.m. Regular Meeting

**We are pleased to announce that the Port Hueneme City Hall Council Chamber will re-open to the public on Monday, July 19, 2021 for in-person meetings. Please join us for the Water Agency meeting and note the Board will resume hearing live public comments at this time.**

### CALL TO ORDER CLOSED SESSION

**ROLL CALL** Members Bouchard, Hernandez, and Perez; Ex-Officio Member Jacobsen; Member Marcus and Chair Rollins

### PUBLIC COMMENTS

Members of the public may submit comments on the agenda or that is within the subject matter jurisdiction of the Agency Members. Comments should be submitted to the Agency Clerk by 3:00p.m. on the day of the Water Agency meeting to ensure they are received and considered by the Agency Members. All comments should be no more than 500 words and will be part of the official record and subject to the Public Records Request Act.

### CLOSED SESSION ITEMS

With respect to every item of business to be discussed in CLOSED SESSION, pursuant to the California Government Code:

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
Authority: Government Code § 54956.8  
PROPERTY: APN 231-0-190-19 on the corner of Hueneme Road and Perkins Road  
AGENCY NEGOTIATORS: Executive Director Brad Connors, Deputy City Attorney Kevin Spaulding, Public Works Director Don Villafana  
NEGOTATING PARTIES: Port Hueneme Water Agency and City of Oxnard  
UNDER NEGOTIATION: Price and terms of payment.

### RECESS TO CLOSED SESSION

### CALL TO ORDER REGULAR SESSION

**ROLL CALL** Members Bouchard, Hernandez, and Perez; Ex-Officio Member Jacobsen; Vice-Chair Debley and Chair Rollins

### PUBLIC COMMENT

Members of the public may submit comments on the agenda or that is within the subject matter jurisdiction of the Agency Members. Comments should be submitted to the Agency Clerk by 3:00p.m. on the day of the Water Agency meeting to ensure they are received and considered by the Agency Members. All comments should be no more than 500 words and will be part of the official record and subject to the Public Records Request Act.

### AGENDA APPROVAL FOR WATER AGENCY

[Port Hueneme Water Agency Agenda Approval](#)

*Recommendation:* Approve the Port Hueneme Water Agency Agenda of July 19, 2021.

### PRESENTATIONS- NONE

## CONSENT AGENDA

1. [Minutes of the Water Agency Regular Meeting of June 21, 2021 and the Special Meeting of July 8, 2021](#)

K. Buxkemper, Authority Clerk

*Recommendation:* Approve the Water Agency regular meeting minutes of June 21, 2021 and the special meeting minutes of July 8, 2021.

2. [Receive and File the Cash Disbursement Report for June 15, 2021 through July 12, 2021](#)

L. Acero, Deputy Finance Director

*Recommendation:* Receive and file the cash disbursement report.

## CONSENT CALENDAR ROLL CALL VOTE

## PUBLIC HEARING - NONE

## BUSINESS ITEMS

3. [Brackish Water Reclamation Demonstration Facility – Operational Report](#)

D. Villafana, Director of Public Works

*Recommendation:* Receive and file the report.

## ROLL CALL VOTE

4. [Adoption of 2020 Water Shortage Contingency Plan and Resolution](#)

D. Villafana, Director of Public Works

*Recommendation:* Adopt the 2020 Water Shortage Contingency Plan (WSCP) Resolution for management of the PHWA water resources.

## ROLL CALL VOTE

## BOARD MEMBERS' REPORTS, COMMENTS, & REQUEST FOR FUTURE AGENDA ITEMS

## ADJOURNMENT

The Water Agency will adjourn to the regular meeting of Tuesday, September 7, 2021, at 4:00 p.m. at the City Hall Council Chamber.

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Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the Agency Clerk and on the City's website at [www.cityofporthueneme.org](http://www.cityofporthueneme.org). Materials received after agenda packet distributions are made available to the public on the City's website and in the Agency Clerk's office at the same time they are provided to the Board. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE AGENCY CLERK AT 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING.

CITY OF PORT HUENEME



COVID-19 COMMUNITY UPDATE

# How to Participate in City Meetings

We are pleased to welcome the community back to live, in-person meetings beginning Monday, June 19th in the Port Hueneme City Hall Council Chamber.



## MEETING AGENDA

\*Visit the City's website at <https://www.ci.port-hueneme.ca.us/> and click on "agenda and minutes"

\*Agenda item links provide comprehensive reports for each item

\*Regular meeting agendas are posted on the website at least 72 hours before the meeting for public review



## WATCH MEETINGS

\*All City meetings can be viewed live at <http://porthueneme-ca.suiteonemedia.com/web/Home.aspx>

\*Video recordings are typically made available online following the meeting

\*Meetings can be found on YouTube by searching "City of Port Hueneme"



## PUBLIC COMMENTS

\* The Public is encouraged to attend the in-person meeting to provide public comments. Comments may also be submitted as follows:

1. Email: [kbuxkemper@ci.port-hueneme.ca.us](mailto:kbuxkemper@ci.port-hueneme.ca.us)
2. Identify the meeting date and agenda item in subject line
3. Must be received by 3pm on the meeting date
4. Comments must be 500 words or less

*\*All comments are subject to the Public Records Act*

The community is encouraged to participate and we look forward to resuming meetings at City Hall!