



City of Port Hueneme

City Council Regular Meeting Agenda

July 6, 2021

Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041 (Virtual Meeting Broadcast Live)

5:30 p.m. Closed Session | 6:30 p.m. Regular Meeting

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 AND THE ORDERS OF THE VENTURA COUNTY PUBLIC HEALTH OFFICER ISSUED MARCH 20, 2020 (STAY WELL AT HOME ORDER)

In order to minimize the spread of the COVID-19 virus, the City Hall Council Chamber will be closed to the public until further notice. The following provides information to the public on how to observe and/or participate in City meetings remotely:

- Meetings can be viewed live at: <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>
- Public Comments can be submitted to kbuxkemper@ci.port-hueneme.ca.us and must be received by 5:00p.m. on June 7, 2021 in order to be considered by City Council. All comments will be part of the official record and minutes will notate all submissions
- Additional electronic meeting guidelines can be found [here](#) and at the end of the agenda
- Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at: www.PortHuenemeEmergency.org

5:30 P.M. – CITY COUNCIL CLOSED SESSION AGENDA

CALL TO ORDER Mayor Gama

ROLL CALL Council Members Hernandez, Martinez, Perez; Mayor Pro Tem Rollins; Mayor Gama

GENERAL PUBLIC COMMENT (10 Minutes)

The Council will hear closed session public comments for a maximum of 10 minutes. The Council cannot enter into a detailed discussion or take any action on comments, but may refer them to the City Manager for follow up or scheduling on a subsequent agenda for discussion. Each submitted comment must be 500 words or less.

CLOSED SESSION ITEMS

With respect to every item of business to be discussed in CLOSED SESSION, pursuant to the California Government Code:

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Position: City Manager
Authority: Government Code Section 54957 (b)(1)
2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Position: City Attorney
Authority: Government Code Section 54957 (b)(1)

RECESS TO CLOSED SESSION

6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE Mayor Gama

ROLL CALL Council Members Hernandez, Martinez, Perez; Mayor Pro Tem Rollins; and Mayor Gama

CLOSED SESSION REPORT

INSPIRATION Mayor Pro Tem Rollins

AGENDA APPROVAL FOR CITY COUNCIL

[City Council Agenda Approval](#)

Recommendation: Approve the City Council Agenda of July 6, 2021.

GENERAL PUBLIC COMMENT (via submitted comments to the City Clerk)

Members of the public may submit comments on the Agenda or that is within the subject matter jurisdiction of the City Council. Comments should be submitted to the City Clerk by 5:00p.m. on the day of the City Council meeting to ensure they are received and considered by Council. All comments should be no more than 500 words and will be part of the official record and subject to the Public Records Request Act.

PRESENTATIONS

1. [Parks and Recreation Quarterly Update](#)
C. Peretz, Deputy City Manager / A. Hanely, Recreation Programs Manager
2. [Parks and Recreation Month Proclamation](#)
C. Peretz, Deputy City Manager / A. Hanely, Recreation Programs Manager

CONSENT CALENDAR AGENDA

All matters listed on the Consent Calendar are to be considered routine by the governing body, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions

The Mayor shall read the titles of the items on the Consent Calendar prior to the motion.

3. [Approve Minutes of the City Council for the Regular Meeting of June 21, 2021](#)
K. Buxkemper, City Clerk
Recommendation: Approve the minutes.
4. [Receive and File the Finance Cash Disbursements from June 15, 2021 through June 23, 2021](#)
L. Acero, Deputy Finance Manager
Recommendation: Receive and file the disbursements.
5. [Authorization to Award a Contract to J&H Engineering General Contractors, Inc. for the Construction of Exterior ADA Improvements to 746 Industrial Avenue](#)
D. Villafana, Director of Public Works
Recommendation: Authorize the Public Works Director to award a contract to construct the exterior ADA improvements to the City owned building at 746 Industrial Avenue.

CONSENT CALENDAR ROLL CALL VOTE

PUBLIC HEARINGS

6. [Planned Development/Conditional Use Permit No. PHCU-888 and Development Agreement No. PHDA-889: Red Mule Group, LLC Cannabis Microbusiness \(700 E. Port Hueneme Road\)](#)
T. Stewart, Director of Community Development
Recommendation: It is recommended the City Council:
 1. Open the public hearing to take testimonial and documentary evidence; and
 2. Close the public hearing and consider the evidence; and

3. After considering the evidence, adopt a *Resolution* of the City Council of the City of Port Hueneme, granting approval of Conditional Use Permit No. PHCU-888 (Red Mule Group, LLC Cannabis Microbusiness); and
4. Introduce, by title only waiving full reading, an *Ordinance approving and adopting a development agreement under Government Code Sections 65864 to 65869.5 and Ordinance No. 727 and Ordinance No. 734 of the Port Hueneme Municipal Code relating to the operation of a cannabis facility* for Red Mule Group, LLC (with adoption to follow at the next regularly scheduled City Council meeting); and
5. Take such additional, related, action that may be desirable.

ROLL CALL VOTE

BUSINESS ITEMS

7. [Consideration of New Legal Services Agreement with Green de Bortnowsky, LLP to Continue Services as Port Hueneme’s City Attorney](#)
B. Conners, City Manager

Recommendation:

1. Consider approval of a new legal services agreement with the law firm of Green de Bortnowsky, LLP, to continue service as Port Hueneme City Attorney effective July 6, 2021; and
2. If the agreement is approved, authorize the Mayor to execute the updated Professional Services Agreement for City Attorney Services with Green de Bortnowsky, LLP effective July 6, 2021.

ROLL CALL VOTE

8. [City Name Change](#)
B. Conners, City Manager

Recommendation: Authorize staff to begin the process leading to a November 2022 General Election ballot measure and citywide vote by the residents of Port Hueneme regarding a potential change of the City’s name to Hueneme Beach.

ROLL CALL VOTE

COUNCIL MEMBERS’ REPORTS AND COMMENTS

Council Members are appointed to various Regional Committees/Agencies/Boards and will report out on their activities with these organizations and put forth any comments in regards to community events at this time.

Mayor Gama: Animal Services Commission; Beach Erosion Authority for Clean Oceans and Nourishment (BEACON); California Joint Powers Insurance Authority (CJPIA); City-Port Standing Committee; Ventura Council of Governments (VCOG)

Mayor Pro Tem Rollins: Air Pollution Control Board; City-Port Standing Committee; Gold Coast Transit; Port Hueneme Water Agency (PHWA); Regional Defense Partnership for the 21st Century (RDP-21); Southern California Association of Governments (SCAG); Ventura County Transportation Commission (VCTC)

Councilmember Hernandez: Point Mugu Regional Airport Authority; Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG); Southern California Edison Advisory Committee; Ventura County Regional Energy Alliance District Board (VCREA); Ventura Regional Sanitation District (VRSD)

Councilmember Martinez: Recreation, Education, Arts, Culture in Hueneme (REACH); Sister City Committee

Councilmember Perez: Economic Development Collaborative (EDC-VC); Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG)

REQUEST FOR FUTURE AGENDA ITEMS

Councilmembers may request items to be placed on future agendas at this time. All requested items will require a motion, a second, and a majority vote, per adopted Council policies, to be placed on a future agenda and will be scheduled at the City Manager's discretion.

ADJOURNMENT

The City Council will adjourn to the regular meeting of Monday, July 19, 2021, broadcast at 6:30 p.m. from the City Hall Council Chamber.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at www.cityofporthueneme.org. Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Council. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT (805) 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING