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## **CITY OF PORT HUENEME AND OXNARD HARBOR DISTRICT JOINT CITY/PORT MEETING**

### **A JOINT MEETING OF THE CITY OF PORT HUENEME CITY COUNCIL AND THE OXNARD HARBOR DISTRICT BOARD OF HARBOR COMMISSIONERS**

#### **AGENDA**

**MONDAY, JUNE 21, 2021  
AT 3:00 PM**

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*IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE STAY AT HOME ORDER RESULTING FROM COVID-19, THE ADMINISTRATION BUILDING IS CLOSED TO THE PUBLIC. TO ELECTRONICALLY ATTEND THE COMMITTEE MEETING VIA WEBEX AT [WWW.WEBEX.COM](http://WWW.WEBEX.COM) Meeting number (access code): 187 887 1448 Meeting password: Hueneme333 OR BY PHONE AT 1-408-418-9388 Access code: 187 887 1448*

*If you would like to make either a general public comment for items not on the agenda or to comment on a specific agenda item as it is being heard, please submit your comment, to the Clerk of the Board at [mkinnun@portofh.org](mailto:mkinnun@portofh.org). Please indicate in the Subject Line, the Agenda item number (i.e. Item No. 2). Comments will be made part of the record, if received prior to the end of the meeting. The agenda is also available on the websites at: [www.ci.port-hueneme.ca.us](http://www.ci.port-hueneme.ca.us) and [www.portofh.org](http://www.portofh.org)*

#### **THE FOLLOWING ARE ITEMS OF BUSINESS TO BE DISCUSSED AT THE CITY OF PORT HUENEME AND OXNARD HARBOR DISTRICT JOINT CITY/PORT MEETING TO BE HELD ON MONDAY, JUNE 21, 2021**

##### **A. ROLL CALL**

##### **B. PUBLIC COMMUNICATIONS**

Anyone wishing to speak to the City Council/Board of Harbor Commissioners on any item within the subject matter jurisdiction and not on the Agenda may do so. All comments are subject to a three-minute time limit.

##### **C. SPECIAL ORDERS**

1. A Joint Meeting of the City of Port Hueneme City Council and the Port of Hueneme Board of Harbor Commissioners to Discuss the Community Benefit Fund (Information)

##### **C. ADJOURNMENT**

The City of Port Hueneme and the Oxnard Harbor District complies with the Americans with Disabilities Act (ADA). If you need special assistance to participate in this meeting, contact the Clerk of the Board at (805) 754-8052 twenty-four hours prior to the meeting to enable the District to make reasonable arrangements to allow participation in this meeting.

ITEM# B.1

DATE: June 21, 2021

ITEM: Administration Department

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**A JOINT MEETING OF THE CITY OF PORT HUENEME CITY COUNCIL AND THE  
PORT OF HUENEME BOARD OF HARBOR COMMISSIONERS TO DISCUSS  
THE COMMUNITY BENEFIT FUND**

**STAFF RECOMMENDATION:** Information Only

**Agenda Specifics**

A joint meeting of the City of Port Hueneme City Council and the Port of Hueneme Board of Harbor Commissioners has been set to discuss the Community Benefit Fund process. As outlined in the Settlement Agreement, if the Party representatives are unable to agree upon whether to spend any portion of the Community Benefit Fund (CBF) and/or the project or projects for the expenditure of the CBF, the Parties shall convene a joint meeting of the City Council and Board of Harbor Commissioners. The purpose of this joint meeting is to provide background on the establishment of the CBF and the review the proposed process that was presented at the Port-City meeting held April 14, 2021.

We will schedule a future Port-City meeting after July 1, 2021 within a window 180 days to implement the process for available CBF dollars as required by the settlement agreement. This process will be fully outlined at the joint meeting scheduled herein, June 21, 2021

**Project Profile**

Under the 2015 Settlement and Release Agreement and Agreement for the Transfer of Property Interest, item numbers 9-11 state in part, that the City and District shall each appoint three representatives (two members of the elected board and one member of the staff for each Party), who will meet and confer within 180 days following the start of any new fiscal year in each year in which there is a positive balance of money deposited in the Community Benefit Fund (CBF). The Party representatives will mutually decide on (i) whether to spend any of the CBF on a designed project or projects that year, and if so, (ii) which project or projects will be

selected for the expenditure of the CBF. The decisions of the Party representatives will then be subject to approval of both the Board of Harbor Commissioners and the City Council. If the Party representatives are unable to agree upon whether to spend any portion of the CBF and/or the project or projects for the expenditure of the CBF, the Parties shall convene a joint meeting of the City Council and Board of Harbor Commissioners.

**Operational Impact**

n/a

**Fiscal Impact**

No Fiscal Impact. This is a CBF process discussion.

**CA CERTIFIED COMPANY**

NOT APPLICABLE

**Legal Recommendation**

To Form

**Reviewed**

COO Review

CFO Review

Legal Approved as to Form

CEO Approved as to Content

**Attachments**