



City of Port Hueneme

City Council Regular Meeting Agenda Surplus Property Authority Board Special Meeting Agenda Port Hueneme Housing Authority Board Special Meeting Agenda

June 21, 2021

Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041 (Virtual Meeting Broadcast Live)

5:30 p.m. Closed Session | 6:30 p.m. Regular Meeting

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 AND THE ORDERS OF THE VENTURA COUNTY PUBLIC HEALTH OFFICER ISSUED MARCH 20, 2020 (STAY WELL AT HOME ORDER)

In order to minimize the spread of the COVID-19 virus, the City Hall Council Chamber will be closed to the public until further notice. The following provides information to the public on how to observe and/or participate in City meetings remotely:

- Meetings can be viewed live at: <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>
- Public Comments can be submitted to kbuxkemper@ci.port-hueneme.ca.us and must be received by 5:00p.m. on June 21, 2021 in order to be considered by City Council. All comments will be part of the official record and minutes will notate all submissions
- Additional electronic meeting guidelines can be found [here](#) and at the end of the agenda
- Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at: www.PortHuenemeEmergency.org

5:30 P.M. – CITY COUNCIL CLOSED SESSION AGENDA

CALL TO ORDER Mayor Gama

ROLL CALL Council Members Hernandez, Martinez, Perez; Mayor Pro Tem Rollins; Mayor Gama

GENERAL PUBLIC COMMENT (10 Minutes)

The Council will hear closed session public comments for a maximum of 10 minutes. The Council cannot enter into a detailed discussion or take any action on comments, but may refer them to the City Manager for follow up or scheduling on a subsequent agenda for discussion. Each submitted comment must be 500 words or less.

CLOSED SESSION ITEMS

With respect to every item of business to be discussed in CLOSED SESSION, pursuant to the California Government Code:

1. CONFERENCE WITH PROPERTY NEGOTIATORS

Authority: Government Code section 54956.8

PROPERTIES: The vacant property on the west side of Market Street, between Scott Street and Port Hueneme Road, Port Hueneme, CA (APN 206-0-091-285, -305).

AGENCY NEGOTIATORS: Brad Conners - City Manager; Charles Green - City Attorney; Kevin Spaulding – Deputy City Attorney; Steve Kinney - Consultant Kharis Navigating

NEGOTIATING PARTIES: City of Port Hueneme and Oxnard Harbor District

UNDER NEGOTIATION: Negotiate price and terms of payment

RECESS TO CLOSED SESSION

6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE Mayor Gama

ROLL CALL Council Members Hernandez, Martinez, Perez; Mayor Pro Tem Rollins; and Mayor Gama

CLOSED SESSION REPORT

INSPIRATION Councilmember Hernandez

AGENDA APPROVAL FOR CITY COUNCIL

[City Council Agenda Approval](#)

Recommendation: Approve the City Council Agenda of June 21, 2021.

RECESS TO SPECIAL HOUSING AUTHORITY MEETING

ROLL CALL HOUSING AUTHORITY Members Brown, Hernandez, Martinez, and Perez; Vice Chair Rollins; and, Chair Gama

AGENDA APPROVAL FOR HOUSING AUTHORITY

[Housing Authority Agenda Approval](#)

Recommendation: Approve the Housing Authority Special Meeting Agenda of June 21, 2021.

GENERAL PUBLIC COMMENT FOR HOUSING AUTHORITY (10 Minutes)

The Housing Authority will hear public comments for a maximum of 10 minutes. A person may address the Authority on matters not appearing on the agenda and within the Authority's subject matter jurisdiction. The Authority cannot enter into a detailed discussion or take any action on comments, but may refer them to the Executive Director for follow up or scheduling on a subsequent agenda for discussion. Each speaker shall limit comments to three minutes.

CONSENT CALENDAR AGENDA FOR HOUSING AUTHORITY

1. [Minutes of the Housing Authority Special Meeting of April 26, 2021](#)
K. Buxkemper, Authority Clerk

Recommendation: Approve the Housing Authority minutes.

2. [Receive and File the Finance Cash Disbursements for April 21, 2021 through June 14, 2021](#)
A. Acero, Deputy Director of Finance

Recommendation: Receive and file the disbursements.

CONSENT CALENDAR ROLL CALL VOTE FOR HOUSING AUTHORITY

BUSINESS ITEMS FOR HOUSING AUTHORITY

3. [Approve the Fiscal Year 2020-21 Mid-Year Budget Modifications](#)
G. Basua, Housing Manager

Recommendation: Approve the recommended budget adjustments for the Fiscal Year 2020-21 Mid-Year Budget review reflecting updated projections of revenues and expenditures.

ROLL CALL VOTE FOR HOUSING AUTHORITY

CALL TO ORDER JOINT SESSION OF THE PORT HUENEME CITY COUNCIL, THE PORT HUENEME SURPLUS PROPERTY AUTHORITY, AND THE PORT HUENEME HOUSING AUTHORITY

ROLL CALL SURPLUS PROPERTY AUTHORITY Members: Hernandez, Martinez, Perez; Vice-Chair Rollins; and, Chair Gama

BUSINESS ITEMS FOR CITY COUNCIL, SURPLUS PROPERTY AUTHORITY, AND PORT HUENEME HOUSING AUTHORITY

4. [Fiscal Year 2021-22 Continuing Budget Resolution](#)

I. Kiriu, Interim Finance Director / B. Conners, City Manager / L. Acero, Deputy Finance Director

Recommendation: Adopt a Resolution of the City Council of the City of Port Hueneme, California, the Boards of the Surplus Property Authority and the Port Hueneme Housing Authority, authorizing the continuance of operations and capital improvement projects into Fiscal Year 2021-22 at Fiscal Year 2020-21 appropriation levels.

ROLL CALL VOTE FOR CITY COUNCIL

ROLL CALL VOTE FOR PORT HUENEME SURPLUS PROPERTY AUTHORITY

ROLL CALL VOTE FOR PORT HUENEME HOUSING AUTHORITY

AUTHORITY MEMBERS' REPORTS, COMMENTS, & REQUEST FOR FUTURE AGENDA ITEMS

ADJOURNMENT OF THE SURPLUS PROPERTY AUTHORITY, AND PORT HUENEME HOUSING AUTHORITY

The Surplus Property Authority will adjourn to the next meeting with a date yet to be determined.

The Port Hueneme Housing Authority will adjourn to the next regular meeting of July 6, 2021 at 6:30 p.m.

RECONVENE CITY COUNCIL REGULAR MEETING

GENERAL PUBLIC COMMENT (via submitted comments to the City Clerk)

Members of the public may submit comments on the Agenda or that is within the subject matter jurisdiction of the City Council. Comments should be submitted to the City Clerk by 5:00p.m. on the day of the City Council meeting to ensure they are received and considered by Council. All comments should be no more than 500 words and will be part of the official record and subject to the Public Records Request Act.

PRESENTATIONS

5. [Pride Month Proclamation](#)

S. Gama, Mayor

CONSENT CALENDAR AGENDA

All matters listed on the Consent Calendar are to be considered routine by the governing body, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions

The Mayor shall read the titles of the items on the Consent Calendar prior to the motion.

6. [Approve Minutes of the City Council for the Regular Meeting of June 7, 2021](#)

K. Buxkemper, City Clerk

Recommendation: Approve the minutes.

7. [Receive and File the Finance Cash Disbursements from June 3, 2021 through June 14, 2021](#)

L. Acero, Deputy Finance Manager

Recommendation: Receive and file the disbursements.

8. [Ordinance Amending and Superseding Ordinance 727 and 734 Establishing Caps on Commercial Cannabis](#)

K. Spaulding, Deputy City Attorney

Recommendation: Hold Second Reading, waiving reading of the full text, and adopt an Ordinance of the City Council of the City of Port Hueneme amending Article III of the Municipal

Code to supersede Ordinances 727 and 734, which comprise Chapter 12, to implement various laws of the State of California by allowing medicinal and nonmedicinal and/or commercial cannabis facilities within the City subject to regulatory parameters that protect health, safety, and welfare.

9. [Approve New Agreement for Work Release Labor with the Ventura County Probation Agency](#)
D. Villafana, Director of Public Works

Recommendation: Authorize the City Manager to execute a new work release labor agreement with the Ventura County Probation Agency (VCPA) for a period of four years.

10. [Award Contract for the Purchase of Chemicals for use at the Water Treatment Plant \(Brackish Water Reclamation Demonstration Facility\)](#)
D. Villafana, Director of Public Works

Recommendation: Award contracts for the purchase of chemicals for use at the Water Treatment Plant for FY 2021-22 and FY 2022-23 to Univar USA.

11. [Authorize the Sole Source Purchase of Antiscalant for use at the Water Treatment Plant \(Brackish Water Reclamation Demonstration Facility\)](#)
D. Villafana, Director of Public Works

Recommendation: Authorize the sole source purchase of antiscalant, per Municipal Code Section 2564(b), from King Lee Technologies in the amount of \$45,500.

CONSENT CALENDAR ROLL CALL VOTE

PUBLIC HEARINGS

12. [Levy and Collection of the Annual Assessments for Assessment District No. 87-1, Assessment District No. 91-1, and Assessment District No. 95-3; and Agreement with the Ventura County Auditor-Controller for Billing of Direct Assessments](#)
D. Villafana, Director of Public Works

Recommendation: Adopt the following:

1. Adopt a Resolution of the City Council of the City of Port Hueneme, California, ordering the levy and collection of assessments for the Lighting Maintenance Assessment District No. 87-1 for the fiscal year beginning July 1, 2021, and ending June 30, 2022, pursuant to the Landscape and Lighting Act of 1972; and
2. Adopt a Resolution of the City Council of the City of Port Hueneme, California, ordering the levy and collection of assessments for the Parkway and Median Assessment District No. 91-1 for the fiscal year beginning July 1, 2021, and ending June 30, 2022, pursuant to the Landscape and Lighting Act of 1972; and
3. Adopt a Resolution of the City Council of the City of Port Hueneme, California, ordering the levy and collection of assessments for the Port Hueneme Drainage Maintenance Assessment District No. 95-3 for the fiscal year beginning July 1, 2021, and ending June 30, 2022, pursuant to the Landscape and Lighting Act of 1972; and
4. Authorize the City Manager to execute the agreement with the Ventura County Auditor-Controller for billing of direct assessments.

ROLL CALL VOTE

13. [Adoption of the 2020 Urban Water Management Plan](#)
D. Villafana, Director of Public Works

Recommendation: Adopt Resolution of the City Council of the City of Port Hueneme Adopting the 2020 Urban Water Management Plan (UWMP) for management of the City's water resources.

**Please note that the UWMP has been posted on the City's website for review since May 7, 2021. Appropriate agencies were notified by certified mail and a public notice was placed twice for legal publication in the local newspaper.*

ROLL CALL VOTE

BUSINESS ITEMS - NONE

CITY MANAGER COMMENTS AND REPORTS

COUNCIL MEMBERS' REPORTS AND COMMENTS

Council Members are appointed to various Regional Committees/Agencies/Boards and will report out on their activities with these organizations and put forth any comments in regards to community events at this time.

Mayor Gama: Animal Services Commission; Beach Erosion Authority for Clean Oceans and Nourishment (BEACON); California Joint Powers Insurance Authority (CJPIA); City-Port Standing Committee; Ventura Council of Governments (VCOG)

Mayor Pro Tem Rollins: Air Pollution Control Board; City-Port Standing Committee; Gold Coast Transit; Port Hueneme Water Agency (PHWA); Regional Defense Partnership for the 21st Century (RDP-21); Southern California Association of Governments (SCAG); Ventura County Transportation Commission (VCTC)

Councilmember Hernandez: Point Mugu Regional Airport Authority; Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG); Southern California Edison Advisory Committee; Ventura County Regional Energy Alliance District Board (VCREA); Ventura Regional Sanitation District (VRSD)

Councilmember Martinez: Recreation, Education, Arts, Culture in Hueneme (REACH); Sister City Committee

Councilmember Perez: Economic Development Collaborative (EDC-VC); Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG)

REQUEST FOR FUTURE AGENDA ITEMS

Councilmembers may request items to be placed on future agendas at this time. All requested items will require a motion, a second, and a majority vote, per adopted Council policies, to be placed on a future agenda and will be scheduled at the City Manager's discretion.

ADJOURNMENT

The City Council will adjourn to the regular meeting of Tuesday, July 6, 2021, to be a virtual meeting broadcast at 6:30 p.m. from the City Hall Council Chamber.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at www.cityofporthueneme.org. Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Council. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT (805) 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING

CITY OF PORT HUENEME



COVID-19 COMMUNITY UPDATE

How to Participate in City Meetings

While all city buildings are temporarily closed to the public due to the State and County's Stay at Home Orders, residents are encouraged to participate remotely.



MEETING AGENDA

*Visit the City's website at <https://www.ci.port-hueneme.ca.us/> and click on "agenda and minutes"

*Agenda item links provide comprehensive reports for each item

*Regular meeting agendas are posted on the website at least 72 hours before the meeting for public review



WATCH MEETINGS

*All City meetings can be viewed live at <http://porthueneme-ca.suiteonemedia.com/web/Home.aspx>

*Video recordings are typically made available online following the meeting

*Meetings can be found on YouTube by searching "City of Port Hueneme"



PUBLIC COMMENTS

* The Public is encouraged to submit comments for items on the agenda via email to the City Clerk as follows:

1. Submit comments to kbuxkemper@ci.port-hueneme.ca.us
2. Identify the meeting date and agenda item in subject line
3. Must be received by 5pm on the meeting date
4. Comments must be 500 words or less

**All comments are subject to the Public Records Act*

FOR ADDITIONAL INFORMATION ON COVID-19
PLEASE VISIT

www.PortHuenemeEmergency.org