



City of Port Hueneme

City Council Regular Meeting Agenda

May 3, 2021

Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041 (Virtual Meeting Broadcast Live)

5:30 p.m. Closed Session | 6:30 p.m. Regular Meeting

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 AND THE ORDERS OF THE VENTURA COUNTY PUBLIC HEALTH OFFICER ISSUED MARCH 20, 2020 (STAY WELL AT HOME ORDER)

In order to minimize the spread of the COVID-19 virus, the City Hall Council Chamber will be closed to the public until further notice. The following provides information to the public on how to observe and/or participate in City meetings remotely:

- Meetings can be viewed live at: <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>
- Public Comments can be submitted to kbuxkemper@ci.port-hueneme.ca.us and must be received by 5:00p.m. on May 3, 2021 in order to be considered by City Council. All comments will be part of the official record and minutes will notate all submissions
- Additional electronic meeting guidelines can be found [here](#) and at the end of the agenda
- Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at: www.PortHuenemeEmergency.org

5:30 P.M. – CITY COUNCIL CLOSED SESSION AGENDA

CALL TO ORDER Mayor Gama

ROLL CALL Council Members Hernandez, Martinez, Perez; Mayor Pro Tem Rollins; Mayor Gama

GENERAL PUBLIC COMMENT (10 Minutes)

The Council will hear closed session public comments for a maximum of 10 minutes. The Council cannot enter into a detailed discussion or take any action on comments, but may refer them to the City Manager for follow up or scheduling on a subsequent agenda for discussion. Each submitted comment must be 500 words or less.

CLOSED SESSION ITEMS

With respect to every item of business to be discussed in CLOSED SESSION, pursuant to the California Government Code:

1. CONFERENCE WITH PROPERTY NEGOTIATORS
Authority: Government Code section 54956.8
PROPERTIES: The vacant property on the west side of Market Street, between Scott Street and Port Hueneme Road, Port Hueneme, CA (APN 206-0-091-285, -305).
AGENCY NEGOTIATORS: Brad Conners - City Manager; Charles Green - City Attorney; Kevin Spaulding – Deputy City Attorney; Steve Kinney - Consultant Kharis Navigating
NEGOTIATING PARTIES: City of Port Hueneme and Oxnard Harbor District
UNDER NEGOTIATION: Negotiate price and terms of payment
2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation exists based upon the existing facts and circumstances in accordance with Government Code section 54956.9(c)(2). These facts and circumstances

arise out of a series of transactions between City of Oxnard and City of Port Hueneme relating to disputed amounts of payment for wastewater treatment services.

Number of potential cases: (1)

RECESS TO CLOSED SESSION

6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE Mayor Gama

ROLL CALL Council Members Hernandez, Martinez, Perez; Mayor Pro Tem Rollins; and Mayor Gama

CLOSED SESSION REPORT

INSPIRATION Councilmember Martinez

AGENDA APPROVAL FOR CITY COUNCIL

[City Council Agenda Approval](#)

Recommendation: Approve the City Council Agenda of May 3, 2021.

GENERAL PUBLIC COMMENT (via submitted comments to the City Clerk)

Members of the public may submit comments on the Agenda or that is within the subject matter jurisdiction of the City Council. Comments should be submitted to the City Clerk by 5:00p.m. on the day of the City Council meeting to ensure they are received and considered by Council. All comments should be no more than 500 words and will be part of the official record and subject to the Public Records Request Act.

PRESENTATIONS

1. [Public Works Week Proclamation](#)
D. Villafana, Public Works Director
2. [Mental Health Awareness Month Proclamation](#)
A. Salinas, Chief of Police
3. [Peace Officer's Memorial Day and National Police Week Proclamation](#)
A. Salinas, Chief of Police
4. [Community, Crime and COVID-19 Update](#)
A. Salinas, Chief of Police
5. [Enhanced Community Participation](#)
B. Conners, City Manager
6. [American Recover Act Relief Fund Expenditures](#)
B. Conners, City Manager

CONSENT CALENDAR AGENDA

All matters listed on the Consent Calendar are to be considered routine by the governing body, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions

The Mayor shall read the titles of the items on the Consent Calendar prior to the motion.

7. [Approve Minutes of the City Council for the Regular Meeting of April 19, 2021](#)
K. Buxkemper, City Clerk
Recommendation: Approve the minutes.
8. [Receive and File the Finance Cash Disbursements from April 13, 2021 through April 26, 2021](#)
K. McDonald, Director of Finance

Recommendation: Receive and file the disbursements.

9. [Second Reading, By Title Only, Waiving Full Reading, and Adoption of an Ordinance Amending Section 10802 of Chapter 6 of Article X of the Port Hueneme Municipal Code, Pertaining to Development Standards for Accessory Dwelling Units](#)

T. Stewart, Community Development Director

Recommendation: Read, by title only, waiving a full reading of the ordinance, and adopt the ordinance amending Section 10802 of Chapter 6 of Article X of the Port Hueneme Municipal Code, pertaining to Development Standards for Accessory Dwelling Units

10. [Proposition 64 Public Health and Safety Grant Program Funds](#)

A. Salinas, Chief of Police

Recommendation: For City Council to take the following actions:

1. Adopt a Resolution of the City Council of the City of Port Hueneme, California, Authorizing the Cities Participation in the Proposition 64 Public Health and Safety Program; and
2. Accept the awarded Proposition 64 Public Health and Safety Grant Program funds subject to the terms and conditions specified in the grant agreement, and authorize the City Manager or his designee, to sign the agreement and any related documents and amendments; and
3. Approve a revenue agreement with the California Board of State and Community Corrections, Contract No. BSCC 958-21, in the amount of \$998,126 for the term of May 1, 2021 through October 31, 2024, for the Proposition 64 Public Health and Safety Grant Program.

11. [Treasurer's Investment Report – September 30, 2020; December 31, 2020; and March 31, 2021](#)

K. McDonald, Finance Director

Recommendation: Receive and file the September 30, 2020; December 31, 2020; and March 31, 2021 Treasurer's Reports as presented.

12. [Final Tract Map No. 6036 - Habitat for Humanity: 716 San Pedro Street, Port Hueneme \(APN: 206-0-031-070\) Approval of Final Map, Authorization to Sign Certificate, Accepting of the Offer of Dedication for an Easement, and Authorization ofr Mayor to Sign Subdivision Improvement Agreement for Tract No. 6036](#)

D. Villafana, Public Works Director

Recommendation: For Council to take the following actions:

1. Find that the Final Map for Tract No. 6036 (Final Map), located at 716 San Pedro Street, Port Hueneme, Ventura County Assessor's Parcel Number 206-0-031-070 is in substantial compliance with the previously approved Tentative Map for Tract No. 6036; and
2. Approve the Final Map; and
3. Accept the offer of dedication (set forth on sheet 1 of the Final Map and shown as Detail A on sheet 2) for an easement for public right-of-way purposes; and
4. Authorize the Mayor and City Clerk to sign the City Council's Certificate on the Final Map title sheet approving the Final Map and accept the offer of dedication described in Recommendation 3; and
5. Approve and authorize the Mayor to sign the Subdivision Improvements Agreement for Tract No. 6036.

CONSENT CALENDAR ROLL CALL VOTE

PUBLIC HEARINGS

13. [Amendment to Ordinance Related to Smoking and Vaping Regulations](#)

C. Peretz, Deputy City Manager

Recommendation: Introduce, for first reading, by title only waiving full reading, and approve an Ordinance of the Council of the City of Port Hueneme, California, amending sections 3601

through 3611 of Chapter 7 of Article III of the Municipal Code relating to Smoking and Vaping Regulations on City-owned properties and throughout the City of Port Hueneme.

ROLL CALL VOTE

BUSINESS ITEMS

14. [Approve the Fiscal Year 2021 Mid-Year Budget Modifications](#)

K.McDonald, Finance Director

Recommendation: The Mid-Year Budget Review Report provides an assessment of the City's budget condition in the current fiscal year as compared to the 2020-21 adopted budget based on actual performance during the first six months of 2020-21. Based on this analysis, budget revisions are recommended to: Align existing revenue estimates and expenditure budgets with the most current tracking information, reallocate funding among appropriations based on updated needs and to account for new or adjusted grants and reimbursements.

- Action: Approve FY 20-21 Budget Adjustments in the General Fund, GasTax Fund and multiple Special and restricted Funds.

ROLL CALL VOTE

COUNCIL MEMBERS' REPORTS AND COMMENTS

Council Members are appointed to various Regional Committees/Agencies/Boards and will report out on their activities with these organizations and put forth any comments in regards to community events at this time.

Mayor Gama: Animal Services Commission; Beach Erosion Authority for Clean Oceans and Nourishment (BEACON); California Joint Powers Insurance Authority (CJPIA); City-Port Standing Committee; Ventura Council of Governments (VCOG)

Mayor Pro Tem Rollins: Air Pollution Control Board; City-Port Standing Committee; Gold Coast Transit; Port Hueneme Water Agency (PHWA); Regional Defense Partnership for the 21st Century (RDP-21); Southern California Association of Governments (SCAG); Ventura County Transportation Commission (VCTC)

Councilmember Hernandez: Point Mugu Regional Airport Authority; Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG); Southern California Edison Advisory Committee; Ventura County Regional Energy Alliance District Board (VCREA); Ventura Regional Sanitation District (VRSD)

Councilmember Martinez: Recreation, Education, Arts, Culture in Hueneme (REACH); Sister City Committee

Councilmember Perez: Economic Development Collaborative (EDC-VC); Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG)

REQUEST FOR FUTURE AGENDA ITEMS

Councilmembers may request items to be placed on future agendas at this time. All requested items will require a motion, a second, and a majority vote, per adopted Council policies, to be placed on a future agenda and will be scheduled at the City Manager's discretion.

ADJOURNMENT

The City Council will adjourn to the regular meeting of Monday, May 17, 2021, to be a virtual meeting broadcasted at 6:30 p.m. from the City Hall Council Chamber.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at www.cityofporthueneme.org. Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Council. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT (805) 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING

CITY OF PORT HUENEME



COVID-19 COMMUNITY UPDATE

How to Participate in City Meetings

While all city buildings are temporarily closed to the public due to the State and County's Stay at Home Orders, residents are encouraged to participate remotely.



MEETING AGENDA

*Visit the City's website at <https://www.ci.port-hueneme.ca.us/> and click on "agenda and minutes"

*Agenda item links provide comprehensive reports for each item

*Regular meeting agendas are posted on the website at least 72 hours before the meeting for public review



WATCH MEETINGS

*All City meetings can be viewed live at <http://porthueneme-ca.suiteonemedia.com/web/Home.aspx>

*Video recordings are typically made available online following the meeting

*Meetings can be found on YouTube by searching "City of Port Hueneme"



PUBLIC COMMENTS

* The Public is encouraged to submit comments for items on the agenda via email to the City Clerk as follows:

1. Submit comments to kbuxkemper@ci.port-hueneme.ca.us
2. Identify the meeting date and agenda item in subject line
3. Must be received by 5pm on the meeting date
4. Comments must be 500 words or less

**All comments are subject to the Public Records Act*

FOR ADDITIONAL INFORMATION ON COVID-19 PLEASE VISIT

www.PortHuenemeEmergency.org