



City of Port Hueneme

City Council Regular Meeting Agenda Successor Agency Special Meeting Agenda

January 19, 2021

Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041 (Broadcast Live)

6:30 p.m. Regular Meeting

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 AND THE ORDERS OF THE VENTURA COUNTY PUBLIC HEALTH OFFICER ISSUED MARCH 20, 2020 (STAY WELL AT HOME ORDER)

In order to minimize the spread of the COVID-19 virus, all meetings are closed to the public until further notice. The following provides information to the public on how to observe and/or participate remotely:

- *Meetings can be viewed live at:*
<http://porthuenemeca.suiteonemedia.com/web/Home.aspx>.
- *Public Comments can be submitted to kbuxkemper@ci.port-hueneme.ca.us and must be received by 5:00p.m. on January 19, 2021 in order to be considered by City Council. All comments will be part of the official record and minutes will notate all submissions.*
- *Additional electronic meeting guidelines can be found [here](#) and at the end of the agenda*
- *Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at: www.PortHuenemeEmergency.org*

6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE Mayor Gama

ROLL CALL Council Members Hernandez, Martinez, Perez; Mayor Pro Tem Rollins; and Mayor Gama

INSPIRATION Councilmember Hernandez

AGENDA APPROVAL FOR CITY COUNCIL

[City Council Agenda Approval](#)

Recommendation: Approve the City Council Agenda of January 19, 2021.

GENERAL PUBLIC COMMENT (via submitted comments to the City Clerk)

Members of the public may submit comments on the Agenda or that is within the subject matter jurisdiction of the City Council. Comments should be submitted to the City Clerk by 5:00p.m. on the day of the City Council meeting to ensure they are received and considered by Council. All comments should be no more than 500 words and will be part of the official record and subject to the Public Records Request Act.

PRESENTATIONS

1. [COVID-19 Update](#)
A. Salinas, Chief of Police
2. [Capital Improvement Projects \(CIP\) Update](#)
B. Conners, City Manager

CONSENT CALENDAR AGENDA

All matters listed on the Consent Calendar are to be considered routine by the governing body, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions

The Mayor shall read the titles of the items on the Consent Calendar prior to the motion.

3. [Approve Minutes of the City Council for the Regular Meeting of December 21, 2020](#)

K. Buxkemper, City Clerk

Recommendation: Approve the minutes.

4. [Receive and File the Finance Cash Disbursements December 15, 2020 through January 11, 2021](#)

K. McDonald, Director of Finance

Recommendation: Receive and file the disbursements.

5. [Second Reading, By Title Only, Waiving Full Reading, and Adoption of Ordinance Approving Development Agreement No. PHDA-884 Channel Bay, LLC Dispensary \(2675 N. Ventura Road, Suites 101-105\)](#)

T. Stewart, Community Development Director

Recommendation: Read, by title only, waiving a full reading of the ordinance, and adopt the proposed ordinance approving and adopting a Development Agreement under Government Code Sections 65864 to 65869.5 and Ordinance No. 727 and Ordinance No. 734 of the Port Hueneme Municipal Code relating to the operation of a Cannabis Facility (Development Agreement No. PHDA-884 for Channel Bay, LLC Dispensary).

6. [Adopt a Resolution Authorizing Application For, and Receipt of, Local Early Action Planning Grant \(LEAP\) Program Funds](#)

T. Stewart, Community Development Director

Recommendation: Adopt a Resolution of the City Council of the City of Port Hueneme, California, authorizing an application for, and receipt of, Local Early Action Planning Grant (LEAP) Program Funds.

CONSENT CALENDAR ROLL CALL VOTE

PUBLIC HEARINGS

7. [Public Hearing and First Reading for Consideration of Adoption of an Ordinance Adding Article VI, Chapter 3 "Floodplain Management" and Repealing Article X, Chapter 4, Part K "Flood Hazard Overlay Zone" of the Port Hueneme Municipal Code](#)

D. Villafana, Public Works Director

Recommendation:

1. Hold a Public Hearing, by which public comment is heard, considered, and entered as part of the record; and
2. Introduce, for first reading by title only, waiving the reading of the full text recommending an Ordinance of the City Council of the City of Port Hueneme, Repealing Port Hueneme Municipal Code Article X, Chapter 4, Part K, Sections 10590 through 10599.1; Amending Port Hueneme Municipal Code Article VI to Amend the Title of said Article; and adding a new Chapter 3 within Article VI, Commencing with Section 6045 to the Municipal Code relating to Floodplain Management to achieve compliance with the National Flood Insurance Program; and
3. Find that adoption of Article VI, Chapter 3 "Floodplain Management" is exempt from the California Environmental Quality Act.

ROLL CALL VOTE

RECESS CITY COUNCIL MEETING

CALL TO ORDER PORT HUENEME SUCCESSOR AGENCY

SUCCESSOR AGENCY ROLL CALL Members Hernandez, Martinez and Perez; Vice-Chair Rollins, and Chair Gama

- 8. [Approval of Recognized Obligation Payment Schedule 21-22 and the Fiscal Year 2021-22 Successor Agency Administrative Budget \(July 1, 2021 through June 30, 2022\)](#)

K. McDonald, Finance Director

Recommendation: For the Board to adopt a *Resolution in accordance with California Health and Safety Code (“HSC”) Section 34177, the Recognized Obligation Payment Schedule for July 1, 2021 through June 30, 2022 (“ROPS 21-22”) and the attached Fiscal Year 2021-22 Administrative Budget*, both prepared pursuant to HSC Section 34177.

ROLL CALL VOTE FOR SUCCESSOR AGENCY

SUCCESSOR AGENCY MEMBERS’ REPORTS, COMMENTS, & REQUEST FOR FUTURE AGENDA ITEMS

ADJOURNMENT OF SUCCESSOR AGENCY

The Successor Agency will adjourn to the next regular meeting at a date TBD (as needed).

RECONVENE CITY COUNCIL REGULAR MEETING

BUSINESS ITEMS

- 9. [Update on Proposed Repairs to the Tennis and Pickleball Courts at Moranda Park](#)

D. Villafana, Public Works

Recommendation: Receive and file the report.

ROLL CALL VOTE

- 10. [Resolution Regarding Health, Vision and Dental Benefits and Matching Contributions to the City’s 457 Deferred Compensation Plan to Members of the City Council](#)

C. Peretz, Deputy City Manager

Recommendation: Adopt a *Resolution of the City Council rescinding Resolution 4308 and adopting a new Resolution for the provision of health, dental, or vision benefits or reimbursement of health benefits to City Councilmembers and matching contributions of up to \$100 per pay period for deferred compensation to members of the City Council.*

ROLL CALL VOTE

- 11. [City Council Liaison Committee Appointments for 2021](#)

K. Buxkemper, City Clerk

Recommendation: Discuss, reorganize, and appoint or reappoint Councilmembers to various committees, regional boards, and commissions for 2021.

ROLL CALL VOTE

COUNCIL MEMBERS’ REPORTS, COMMENTS, AND REQUEST FOR FUTURE AGENDA ITEMS

Council Members are appointed to various Regional Committees/Agencies/Boards and will report out on their activities with these organizations at this time, as well as request items to be placed on future agendas and put forth any comments in regards to community events.

Councilmember Gama: City-Port Standing Committee; California Joint Powers Insurance Authority (CJPIA); Point Mugu Regional Airport Authority; Port Hueneme Sister City Committee; Port Hueneme Water Agency (PHWA); Ventura Council of Governments (VCOG)

Councilmember Hernandez: Association of Water Agencies; City-Port Standing Committee; Port Hueneme Water Agency (PHWA); Regional Defense Partnership for the 21st Century (RDP-21); Ventura County Regional Energy Alliance District Board (VCREA); Ventura Regional Sanitation District (VRSD)

Councilmember Martinez: TBD at the 1/19/2021 City Council Meeting

Councilmember Perez: TBD at the 1/19/2021 City Council Meeting

Council Member Rollins: Port Hueneme Water Agency (PHWA); Recreation, Education, Arts, Culture in Hueneme (REACH); Air Pollution Control Board

ADJOURNMENT

The City Council will adjourn to the regular meeting of Monday, February 1, 2021, to be broadcasted at 6:30 p.m. from the City Hall Council Chamber.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at www.cityofporthueneme.org. Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Council. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT (805) 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING

CITY OF PORT HUENEME



COVID-19 COMMUNITY UPDATE

How to Participate in City Meetings

While all city buildings are temporarily closed to the public due to the State and County's Stay at Home Orders, residents are encouraged to participate remotely.



MEETING AGENDA

*Visit the City's website at <https://www.ci.port-hueneme.ca.us/> and click on "agenda and minutes"

*Agenda item links provide comprehensive reports for each item

*Regular meeting agendas are posted on the website at least 72 hours before the meeting for public review



WATCH MEETINGS

*All City meetings can be viewed live at <http://porthueneme-ca.suiteonemedia.com/web/Home.aspx>

*Video recordings are typically made available online following the meeting

*Meetings can be found on YouTube by searching "City of Port Hueneme"



PUBLIC COMMENTS

* The Public is encouraged to submit comments for items on the agenda via email to the City Clerk as follows:

1. Submit comments to kbuxkemper@ci.port-hueneme.ca.us
2. Identify the meeting date and agenda item in subject line
3. Must be received by 5pm on the meeting date
4. Comments must be 500 words or less

**All comments are subject to the Public Records Act*

FOR ADDITIONAL INFORMATION ON COVID-19
PLEASE VISIT

www.PortHuenemeEmergency.org