



Port Hueneme Water Agency

250 North Ventura Road • Port Hueneme, CA 93041 • (805) 986-6563

Water Agency Regular Meeting Agenda

January 19, 2021

**Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041 (Broadcast Live)**

4:00 p.m. Regular Meeting / Virtual Meeting

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 AND THE ORDERS OF THE VENTURA COUNTY PUBLIC HEALTH OFFICER ISSUED MARCH 20, 2020 (STAY WELL AT HOME ORDER)

In order to minimize the spread of the COVID-19 virus, all meetings are closed to the public until further notice. The following provides information to the public on how to observe and/or participate remotely:

- *Meetings can be viewed live at: <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>.*
- *Public Comments can be submitted to kbuxkemper@ci.port-hueneme.ca.us and must be received by 3:00 p.m. on January 19, 2021 in order to be considered. All comments will be part of the official record and minutes will notate all submissions.*
- *Additional electronic meeting guidelines can be found [here](#).*
- *Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at: www.PortHuenemeEmergency.org*

CALL TO ORDER

ROLL CALL Members Hernandez and Marcus; Ex-Officio Member Jacobsen; Vice-Chair Rollins and Chair Bouchard

PUBLIC COMMENT

Members of the public may submit comments on the Agenda or that is within the subject matter jurisdiction of the Agency Members. Comments should be submitted to the Agency Clerk by 3:00p.m. on the day of the Water Agency meeting to ensure they are received and considered by the Agency Members. All comments should be no more than 500 words and will be part of the official record and subject to the Public Records Request Act.

AGENDA APPROVAL FOR WATER AGENCY

[Port Hueneme Water Agency Agenda Approval](#)

Recommendation: Approve the Port Hueneme Water Agency Agenda of January 19, 2021.

PRESENTATIONS - NONE

CONSENT AGENDA

1. [Minutes of the Water Agency Regular Meeting of November 16, 2020](#)
K. Buxkemper, Authority Clerk

Recommendation: Approve the Water Agency regular meeting minutes of November 16, 2020.

2. [Receive and File the Cash Disbursement Report for November 7, 2020 through January 11, 2021](#)
K. McDonald, Finance Manager

Recommendation: Receive and file the cash disbursement report.

CONSENT CALENDAR ROLL CALL VOTE

BUSINESS ITEMS

3. [Brackish Water Reclamation Demonstration Facility – Operational Report](#)
D. Villafana, Director of Public Works

Recommendation: Receive and file the report.

ROLL CALL VOTE

4. [Professional Services Agreement \(PSA\) with Michael K. Nunley & Associates \(MKN\) for Preparation of the 2020 Port Hueneme Water Agency's Urban Water Management Plan](#)
D. Villafana, Director of Public Works

Recommendation: Authorize the City Manager to execute the PSA in the amount not-to-exceed \$67, 703 with Michael K. Nunley & Associates (MKN).

ROLL CALL VOTE

BOARD MEMBERS' REPORTS, COMMENTS, & REQUEST FOR FUTURE AGENDA ITEMS

ADJOURNMENT

The Water Agency will adjourn to the regular meeting of Monday, February 15, 2021, to be broadcast live at 4:00 p.m. from the City Hall Council Chambers.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the Agency Clerk and on the City's website at www.cityofporthueneme.org. Materials received after agenda packet distributions are made available to the public on the City's website and in the Agency Clerk's office at the same time they are provided to the Board. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE AGENCY CLERK AT 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING.