



City of Port Hueneme

City Council Regular Meeting Agenda

September 8, 2020

Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041

6:00 p.m. Council Closed Session | 6:30 p.m. Regular Meeting

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 AND THE ORDERS OF THE VENTURA COUNTY PUBLIC HEALTH OFFICER ISSUED MARCH 20, 2020 (STAY WELL AT HOME ORDER)

In order to minimize the spread of the COVID-19 virus, all meetings are closed to the public until further notice. The following provides information to the public on how to observe and/or participate remotely:

- *Meetings can be viewed live at:*
<http://porthuenemeca.suiteonemedia.com/web/Home.aspx>.
- *Public Comments can be submitted to kbuxkemper@ci.port-hueneme.ca.us and must be received by 5:00p.m. on September 8, 2020 in order to be considered by City Council. All comments will be part of the official record and minutes will notate all submissions.*
- *Additional electronic meeting guidelines can be found [here](#) and at the end of the agenda*
- *Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at: www.PortHuenemeEmergency.org*

6:00 P.M. – CITY COUNCIL CLOSED SESSION AGENDA

CALL TO ORDER Mayor Hernandez

ROLL CALL Council Members Berg, Gama, Rollins; Mayor Pro Tem Muñoz-Schnopp; and Mayor Hernandez

GENERAL PUBLIC COMMENT (10 Minutes)

The Council will hear public comments for a maximum of 10 minutes. The Council cannot enter into a detailed discussion or take any action on comments, but may refer them to the City Manager for follow up or scheduling on a subsequent agenda for discussion. Each speaker shall limit comments to three minutes.

CLOSED SESSION ITEMS

With respect to every item of business to be discussed in CLOSED SESSION, pursuant to the California Government Code:

1. CONFERENCE WITH LABOR NEGOTIATORS
Authority: Government Code § 54957.6
AGENCY DESIGNATED REPRESENTATIVES: Brick Conners, City Manager, Andrew Salinas, Police Chief, and Charles Peretz, Deputy City Manager
EMPLOYEE ASSOCIATION: Port Hueneme Police Officers' Association (POA)

RECESS TO CLOSED SESSION

6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE Mayor Hernandez

ROLL CALL Council Members Berg, Gama, Rollins; Mayor Pro Tem Muñoz-Schnopp; and Mayor Hernandez.

INSPIRATION Mayor Pro Tem Muñoz-Schnopp

AGENDA APPROVAL FOR CITY COUNCIL

[City Council Agenda Approval](#)

Recommendation: Approve the City Council Agenda of September 8, 2020.

GENERAL PUBLIC COMMENT (via submitted comments to the City Clerk)

Members of the public may submit comments on the Agenda or that is within the subject matter jurisdiction of the City Council. Comments should be submitted to the City Clerk by 5:00p.m. on the day of the City Council meeting to ensure they are received and considered by Council. All comments should be no more than 500 words and will be part of the official record and subject to the Public Records Request Act.

PRESENTATIONS

1. [Ventura County Continuum of Care Presentation](#)
T. Carruth, VC Continuum of Care
2. [Oxnard Union High School District Presentation](#)
T. McCoy, Interim Superintendent
3. [Federally Employed Women \(FEW\) Southern California Gold Coast Chapter Proclamation](#)
L. Hernandez, Mayor
4. [Strategic Plan Focus Group and Community Engagement Presentation](#)
C. Grimm, ARIA Consulting
5. [COVID-19 and Police, Community, and Crime Update](#)
A. Salinas, Chief of Police

CONSENT CALENDAR AGENDA

All matters listed on the Consent Calendar are to be considered routine by the governing body, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions

The Mayor shall read the titles of the items on the Consent Calendar prior to the motion.

6. [Approve Minutes of the City Council for the Regular Meeting of July 20, 2020 and Special Meeting of August 12, 2020](#)
K. Buxkemper, City Clerk
Recommendation: Approve the minutes.
7. [Receive and File the Finance Cash Disbursements for July 15, 2020 through August 31, 2020](#)
K. McDonald, Director of Finance
Recommendation: Receive and file the City's Register of Disbursements.
8. [Second Reading, by Title Only Waiving Full Reading, and Adoption of an Ordinance Approving Development Agreement No. PHDA-877 – Bleu Diamond, LLC Dispensary \(501 W. Channel Islands Blvd, Suite 202\)](#)
T. Stewart, Director of Community Development

Recommendation: It is recommended that the City Council read, by title only, waiving a full reading of the ordinance, and adopt an *Ordinance Approving Development Agreement No. PHDA-877 – Bleu Diamond, LLC Dispensary (501 W. Channel Islands Blvd, Suite 202)*

CONSENT CALENDAR ROLL CALL VOTE

PUBLIC HEARINGS

9. [Introduce for First Reading, by Title Only Waiving Full Reading, an Ordinance of the City Council of the City of Port Hueneme, California, Approving Planned Development/Conditional Use Permit No. PHCU-880 and Development Agreement No. PHDA-881 – Front Door Enterprises, LLC, DBA EcoMeds Dispensary \(521 W. Channel Islands Blvd., Suite 13\)](#)

T. Stewart, Community Development Director

Recommendation:

1. Open the public hearing to take testimonial and documentary evidence; and
2. Close the public hearing and consider the evidence; and
3. After considering the evidence, adopt a *Resolution of the City Council of the City of Port Hueneme, granting approval of Conditional Use Permit No. PHCU-880 (Front Door Enterprises LLC Cannabis Delivery Service)*; and
4. Introduce, by title only waiving full reading, an *Ordinance approving and adopting a development agreement under Government Code Sections 65864 to 65869.5 and Ordinance No. 727 and Ordinance No. 734 of the Port Hueneme Municipal Code relating to the operation of a cannabis facility for Innovative Concepts Investments Group, LLC (with adoption to follow at the next regularly scheduled City Council meeting)*; and
5. Take such additional, related, action that may be desirable.

ROLL CALL VOTE

10. [Planned Development Permit No. PHPD-868 and Tentative Tract No. 6036 – Habitat for Humanity of Ventura County \(716 San Pedro Street\)](#)

T. Stewart, Community Development Director

Recommendation:

1. Open the public hearing to take testimonial and documentary evidence; and
2. Close the public hearing and consider the evidence; and
3. After considering the evidence, adopt a *Resolution of the City Council of the City of Port Hueneme, granting approval of Planned Development Permit No. PHPD-868, Tentative Tract No. 6036 and the Affordable Housing Agreement therefore (Habitat for Humanity)*; and
4. Take such additional, related, action that may be desirable.

ROLL CALL VOTE

11. [Appeal of City Denial of an Application for a Certificate of Approval for Beachside Delivery Service, Proposed at 720 North Ventura Road, Suites 1-3](#)

T. Stewart, Community Development Director

Recommendation:

1. Open the public hearing to take testimonial and documentary evidence; and
2. Close the public hearing and consider the evidence; and
3. After considering the evidence, adopt a *Resolution of the City Council of the City of Port Hueneme, denying the appeal and upholding the City's denial of an application for a Certificate of Approval for the proposed Beachside Delivery Service cannabis delivery business*; and
4. Take such additional, related, action that may be desirable.

ROLL CALL VOTE

12. [Introduce for First Reading, by Title Only Waiving Full Reading, an Ordinance of the City Council of the City of Port Hueneme, California, Adding Sections 4215 Through 4216 to Chapter 3 of Article IV and Adding Section 4314 to Chapter 4 Article IV of the Municipal Code Relating to Smoking and Vaping On or Around the Beach Park, Wharf, or Pier](#)

A. Salinas, Chief of Police

Recommendation: It is recommended that the City Council read, by title only, waiving a full reading of the ordinance, and adopt an Ordinance of the City Council of the City of Port Hueneme, California, Adding Sections 4215 Through 4216 to Chapter 3 of Article IV and Adding Section 4314 to Chapter 4 Article IV of the Municipal Code Relating to Smoking and Vaping On or Around the Beach Park, Wharf, or Pier.

ROLL CALL VOTE

BUSINESS ITEMS

City Manager's Department

13. [Work Session Regarding Comprehensive Cost of Service Study](#)

C. Peretz, Deputy City Manager

Recommendation: Receive and file the Comprehensive Cost of Service Study and use it as a basis for this work session. Feedback received during the session will be used to develop a revised Master Fee Schedule that will be considered for adoption by the City Council at a future date.

ROLL CALL VOTE

14. [Adoption of the Citizen Advisory Commission Bylaws](#)

B. Conners, City Manager

Recommendation: Approve and formally adopt the Citizen Advisory Commission Bylaws, as recommended by the Citizen Advisory Commission.

ROLL CALL VOTE

15. [Heroes, History, and Heritage Policy Approval](#)

B. Conners, City Manager

Recommendation: Approve the revised draft Heroes, History, and Heritage Policy document which has been subjected to Citizen Advisory Commission review and modifications as well as public comment on 11 August 2020, and Authorize the City Manager to make any necessary non-substantial changes to the policy during the annual review.

ROLL CALL VOTE

Police Department

16. [Authorization to Purchase the Axon Safety Plan 7+ for 30 Body Worn Cameras Using the City of Tucson's Cooperative Agreement with Axon Enterprise](#)

A. Salinas, Chief of Police

Recommendation: It is recommended that City Council authorize the Department to purchase the Axon Officer Safety Plan 7+ for 30 body-worn cameras, including associated hardware and software, as a sole source agreement and award a contract to Axon Enterprise, Inc. for \$182,942.27.

ROLL CALL VOTE

Housing Department

17. Demolition of “Blue House” – 241-245 E. Port Hueneme Road

G. Basua, Housing Programs Manager

Recommendation: Authorize staff to move forward with the demolition and clearance of structures located at 241-245 E. Port Hueneme Road, and authorize the use of Housing Successor Agency funds to cover the cost of the project, with an estimated cost not to exceed \$60,000.

ROLL CALL VOTE

COUNCIL MEMBERS’ REPORTS, COMMENTS, AND REQUEST FOR FUTURE AGENDA ITEMS

Council Members are appointed to various Regional Committees/Agencies/Boards and will report out on their activities with these organizations at this time, as well as request items to be placed on future agendas and put forth any comments in regards to community events.

Mayor Hernandez: Association of Water Agencies; City-Port Standing Committee; Port Hueneme Water Agency (PHWA); Regional Defense Partnership for the 21st Century (RDP-21); Ventura County Regional Energy Alliance District Board (VCREA); Ventura Regional Sanitation District (VRSD)

Mayor Pro Tem Muñoz-Schnopp: City-Port Standing Committee; California Joint Powers Insurance Authority (CJPIA); Point Mugu Regional Airport Authority; Port Hueneme Sister City Committee; Port Hueneme Water Agency (PHWA); Ventura Council of Governments (VCOG)

Council Member Berg: EDC-VC; Gold Coast Transit; Ventura County Transportation Commission (VCTC); Southern California Association of Governments (SCAG)

Council Member Gama: Animal Services Commission; Beach Erosion Authority for Clean Oceans and Nourishment (BEACON)

Council Member Rollins: Port Hueneme Water Agency (PHWA); Recreation, Education, Arts, Culture in Hueneme (REACH); Air Pollution Control Board

ADJOURNMENT

The City Council will adjourn to the regular meeting of Monday, September 21, 2020, to be broadcasted at 6:30 p.m. from the City Hall Council Chamber.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at www.cityofporthueneme.org. Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Council. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT (805) 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING

CITY OF PORT HUENEME



COVID-19 COMMUNITY UPDATE

How to Participate in City Meetings

While all city buildings are temporarily closed to the public due to the State and County's Stay at Home Orders, residents are encouraged to participate remotely.



MEETING AGENDA

*Visit the City's website at <https://www.ci.port-hueneme.ca.us/> and click on "agenda and minutes"

*Agenda item links provide comprehensive reports for each item

*Regular meeting agendas are posted on the website at least 72 hours before the meeting for public review



WATCH MEETINGS

*All City meetings can be viewed live at <http://porthueneme-ca.suiteonemedia.com/web/Home.aspx>

*Video recordings are typically made available online following the meeting

*Meetings can be found on YouTube by searching "City of Port Hueneme"



PUBLIC COMMENTS

* The Public is encouraged to submit comments for items on the agenda via email to the City Clerk as follows:

1. Submit comments to kbuxkemper@ci.port-hueneme.ca.us
2. Identify the meeting date and agenda item in subject line
3. Must be received by 5pm on the meeting date
4. Comments must be 500 words or less

**All comments are subject to the Public Records Act*

FOR ADDITIONAL INFORMATION ON COVID-19
PLEASE VISIT

www.PortHuenemeEmergency.org