



City of Port Hueneme

Citizen Advisory Commission Regular Committee Meeting

August 11, 2020 at 3:30 P.M.

Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041 (Broadcast Only)

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 AND THE ORDERS OF THE VENTURA COUNTY PUBLIC HEALTH OFFICER ISSUED MARCH 20, 2020 (STAY WELL AT HOME ORDER)

In order to minimize the spread of the COVID-19 virus, all meetings are closed to the public until further notice. The following provides information to the public on how to observe and/or participate remotely:

- *Meetings can be viewed live at:*
<http://porthuenemeca.suiteonemedia.com/web/Home.aspx>.
- *Public Comments can be submitted to kbuxkemper@ci.port-hueneme.ca.us and must be received by 2:00p.m. on August 11, 2020 in order to be considered by the Commission. All comments will be part of the official record and minutes will notate all submissions.*
- *Additional electronic meeting guidelines can be found [here](#) and at the end of the agenda*
- *Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at: www.PortHuenemeEmergency.org*

3:30 P.M. – COMMITTEE REGULAR MEETING AGENDA

CALL TO ORDER

ROLL CALL Commission Members: Auclair, Breuning, Downing, Nick, Rodriguez

GENERAL PUBLIC COMMENT

Members of the public may submit comments on Agenda or that is within the subject matter jurisdiction of the Commission. Comments should be submitted to the City Clerk by 2:00p.m. on the day of the Commission meeting to ensure they are received and considered by the Commission. All comments should be submitted directly to the City Clerk, should be no more than 500 words, and will be part of the official record and subject to the Public Records Request Act.

PRESENTATIONS – NONE

BUSINESS ITEMS

1. [Appointment of a Committee Chair](#)

Recommendation: City Staff will open the floor for nominations for Commission Chair. Commission shall appoint a Chairperson by majority vote.

ROLL CALL VOTE

2. [Appointment of a Committee Vice-Chair](#)

Recommendation: Chair will open the floor for nominations for Committee Vice-Chair. Committee shall appoint a Vice-Chair by majority vote.

ROLL CALL VOTE

3. [Citizen Advisory Commission Draft Bylaws](#)

Recommendation: Review draft Citizen Advisory Commission Bylaws, make edits or amendments as desired, then approve a recommendation to City Council to formally adopt Commission Bylaws.

ROLL CALL VOTE

4. [Heroes, History, and Heritage Draft Policy Review](#)

Recommendation: Review the draft Heroes, History, and Heritage Policy and provide feedback on suggested edits or amendments desired. Citizen Advisory Commission approved draft policy recommendation will be forwarded to City Council for formal adoption and direction for policy implementation.

ROLL CALL VOTE

ADJOURNMENT

The Citizen Advisory Commission will adjourn to the regular quarterly meeting, at a date to be determined on or around December 2020, or on an as-needed basis.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at www.cityofporthueneme.org. Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Commission. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT (805) 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING

CITY OF PORT HUENEME



COVID-19 COMMUNITY UPDATE

How to Participate in City Meetings

While all city buildings are temporarily closed to the public due to the State and County's Stay at Home Orders, residents are encouraged to participate remotely.



MEETING AGENDA

*Visit the City's website at <https://www.ci.port-hueneme.ca.us/> and click on "agenda and minutes"

*Agenda item links provide comprehensive reports for each item

*Regular meeting agendas are posted on the website at least 72 hours before the meeting for public review



WATCH MEETINGS

*All City meetings can be viewed live at <http://porthueneme-ca.suiteonemedia.com/web/Home.aspx>

*Video recordings are typically made available online following the meeting

*Meetings can be found on YouTube by searching "City of Port Hueneme"



PUBLIC COMMENTS

* The Public is encouraged to submit comments for items on the agenda via email to the City Clerk as follows:

1. Submit comments to kbuxkemper@ci.port-hueneme.ca.us
2. Identify the meeting date and agenda item in subject line
3. Must be received by 5pm on the meeting date
4. Comments must be 500 words or less

**All comments are subject to the Public Records Act*

FOR ADDITIONAL INFORMATION ON COVID-19 PLEASE VISIT

www.PortHuenemeEmergency.org