



City of Port Hueneme

City Council Regular Meeting Agenda Housing Authority Special Meeting Agenda

June 15, 2020

Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041

5:30 p.m. Council Closed Session | 6:30 p.m. Regular Meeting

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 AND THE ORDERS OF THE VENTURA COUNTY PUBLIC HEALTH OFFICER ISSUED MARCH 20, 2020 (STAY WELL AT HOME ORDER)

In order to minimize the spread of the COVID-19 virus, all meetings are closed to the public until further notice. The following provides information to the public on how to observe and/or participate remotely:

- *Meetings can be viewed live at:*
<http://porthuenemeca.suiteonemedia.com/web/Home.aspx>.
- *Public Comments can be submitted to kbuxkemper@ci.port-hueneme.ca.us and must be received by 5:00p.m. on June 15, 2020 in order to be considered by City Council. All comments will be part of the official record and minutes will notate all submissions.*
- *Additional electronic meeting guidelines can be found [here](#) and at the end of the agenda*
- *Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at: www.PortHuenemeEmergency.org*

5:30 P.M. – CITY COUNCIL CLOSED SESSION AGENDA

CALL TO ORDER Mayor Hernandez

ROLL CALL Council Members Berg, Gama, Rollins; Mayor Pro Tem Muñoz-Schnopp; and Mayor Hernandez

GENERAL PUBLIC COMMENT (10 Minutes)

The Council will hear public comments for a maximum of 10 minutes. The Council cannot enter into a detailed discussion or take any action on comments, but may refer them to the City Manager for follow up or scheduling on a subsequent agenda for discussion. Each speaker shall limit comments to three minutes.

CLOSED SESSION ITEMS

With respect to every item of business to be discussed in CLOSED SESSION, pursuant to the California Government Code:

1. CONFERENCE WITH PROPERTY NEGOTIATORS

Authority: Government Code section 54956.8

PROPERTIES: The vacant property on the west side of Market Street, between Scott Street and Port Hueneme Road, Port Hueneme, CA (APN 206-0-091-285, -305).

AGENCY NEGOTIATORS: Brad Conners - City Manager; Charles Green - City Attorney; Kevin Spaulding – Deputy City Attorney; Steve Kinney - Consultant Kharis Navigating

NEGOTIATING PARTIES: City of Port Hueneme and Oxnard Harbor District

UNDER NEGOTIATION: Negotiate price and terms of payment

2. CONFERENCE WITH PROPERTY NEGOTIATORS

Authority: Government Code section 54956.8

PROPERTIES: The property located at 241-245 E. Port Hueneme Road, Port Hueneme, CA (APN 206-0-094-050, -060).

AGENCY NEGOTIATORS: Brad Conners - City Manager; Charles Green - City Attorney; Kevin Spaulding – Deputy City Attorney; Steve Kinney - Consultant Kharis Navigating

NEGOTIATING PARTIES: City of Port Hueneme and Tony Suleiman and Hueneme Beach Ventures

UNDER NEGOTIATION: Negotiate price and terms of payment

RECESS TO CLOSED SESSION

6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE Mayor Hernandez

ROLL CALL Council Members Berg, Gama, Rollins; Mayor Pro Tem Muñoz-Schnopp; and Mayor Hernandez.

INSPIRATION Mayor Hernandez

AGENDA APPROVAL FOR CITY COUNCIL

[City Council Agenda Approval](#)

Recommendation: Approve the City Council Agenda of June 15, 2020.

REPORT ON CITY COUNCIL CLOSED SESSION ACTION

RECESS TO HOUSING AUTHORITY MEETING

ROLL CALL HOUSING AUTHORITY Members Berg, Brown, Gama, and Rollins; Vice Chair Muñoz-Schnopp; and, Chair Hernandez

AGENDA APPROVAL FOR HOUSING AUTHORITY

[Housing Authority Agenda Approval](#)

Recommendation: Approve the Housing Authority Agenda of June 15, 2020.

GENERAL PUBLIC COMMENT FOR HOUSING AUTHORITY (10 Minutes)

The Housing Authority will hear public comments for a maximum of 10 minutes. A person may address the Authority on matters not appearing on the agenda and within the Authority's subject matter jurisdiction. The Authority cannot enter into a detailed discussion or take any action on comments, but may refer them to the Executive Director for follow up or scheduling on a subsequent agenda for discussion. Each speaker shall limit comments to three minutes.

CONSENT CALENDAR AGENDA FOR HOUSING AUTHORITY

1. [Minutes of the Housing Authority Regular Meeting of May 18, 2020](#)

K. Buxkemper, Authority Clerk

Recommendation: Approve the Housing Authority minutes.

2. [Finance – Cash Disbursements for May 9, 2020 through June 5, 2020](#)

K. McDonald, Director of Finance

Recommendation: Ratify the disbursements.

CONSENT CALENDAR ROLL CALL VOTE FOR HOUSING AUTHORITY

BUSINESS ITEMS FOR HOUSING AUTHORITY

3. [Adoption of Amended Housing Authority Budet for Fiscal Year 2020-2021](#)

K. McDonald, Director of Finance / B. Conners, City Manager / G. Basua, Housing Manager

Recommendation: Adopt a Resolution of the Board of Commissioners of the Housing Authority of the City of Port Hueneme, California, approving the FY 2020-2021 amended budget.

ROLL CALL VOTE FOR HOUSING AUTHORITY

AUTHORITY MEMBERS' REPORTS, COMMENTS, & REQUEST FOR FUTURE AGENDA ITEMS

ADJOURNMENT OF HOUSING AUTHORITY

The Housing Authority will adjourn to the regular meeting of July 6, 2020, to be broadcasted at 6:30 p.m. in the City Hall Council Chamber.

RECONVENE CITY COUNCIL REGULAR MEETING

GENERAL PUBLIC COMMENT (via submitted comments to the City Clerk)

Members of the public may submit comments on the Agenda or that is within the subject matter jurisdiction of the City Council. Comments should be submitted to the City Clerk by 5:00p.m. on the day of the City Council meeting to ensure they are received and considered by Council. All comments should be no more than 500 words and will be part of the official record and subject to the Public Records Request Act.

PRESENTATIONS

1. [4th of July Holiday Police Department Report](#)

A. Salinas, Chief of Police

2. [Police Department Community Update](#)

A. Salinas, Chief of Police

3. [Public Works Community Update and Sidewalk Maintenance Management Program Report](#)

D. Villafana, Director of Public Works

CONSENT CALENDAR AGENDA

All matters listed on the Consent Calendar are to be considered routine by the governing body, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions

The Mayor shall read the titles of the items on the Consent Calendar prior to the motion.

4. [Approve Minutes of the City Council for the regular meeting of June 1, 2020](#)

K. Buxkemper, City Clerk

Recommendation: Approve the minutes.

5. [Receive and File the Finance Cash Disbursements for May 22, 2020 through June 5, 2020](#)

K. McDonald, Director of Finance

Recommendation: Receive and file the disbursements.

6. [Grand Jury Response – Human Trafficking Report](#)

A. Salinas, Chief of Police

Recommendation: Authorize the Mayor to execute the response to the Ventura Grand Jury Report on Human Trafficking in Ventura County.

CONSENT CALENDAR ROLL CALL VOTE

PUBLIC HEARINGS

7. [Levy and Collection of the Annual Assessments for Assessment District No. 87-1, Assessment District No. 91-1, and Assessment District No. 95-3; and Agreement with the Ventura County Auditor-Controller for Billing of Direct Assessments](#)

D. Villafana, Director of Public Works

Recommendation: City Council take the following actions:

1. Adopt a resolution of the City Council of the City of Port Hueneme, California, ordering the levy and collection of assessments within the Lighting Maintenance Assessment District No. 87-1 for the Fiscal Year beginning July 1, 2020, and ending June 30, 2021, pursuant to the Landscape and Lighting act of 1972; and
2. Adopt a resolution of the City Council of the City of Port Hueneme, California, ordering the levy and collection of assessments within the Parkway and Median Assessment District No. 91-1 for the Fiscal Year beginning July 1, 2020, and ending June 30, 2021, pursuant to the Landscape and Lighting act of 1972; and
3. Adopt a resolution of the City Council of the City of Port Hueneme, California, ordering the levy and collection of assessments within the Port Hueneme Drainage Maintenance Assessment District No. 95-3 for the Fiscal Year beginning July 1, 2020, and ending June 30, 2021, pursuant to the Landscape and Lighting act of 1972.

ROLL CALL VOTE

BUSINESS ITEMS

City Manager's Department

8. [Authorization to Enter into a Wastewater Agreement with Oxnard Harbor District](#)

F. Camarillo, Deputy Public Works Director

Recommendation: Authorize the City Manager to enter into a Wastewater Agreement with the Oxnard Harbor District to establish a wastewater billing rate that accurately reflects the District's wastewater stream from the Port.

ROLL CALL VOTE

9. [Resolution Adopting the Revised Annual Operating Budget for Fiscal Year 2020-21 and Establishing the Annual Appropriations Limit for the Fiscal Year 2020-21](#)

K. McDonald, Director of Finance / B. Conners, City Manager

Recommendation:

1. Adopt a Resolution of the City Council of the City of Port Hueneme, California, adopting the revised annual Operating Budget for Fiscal Year 2020-21; and
2. Adopt a Resolution of the City Council of the City of Port Hueneme, California, approving and adopting the annual appropriations limit for the fiscal year 2020-21.

ROLL CALL VOTE

10. [Extension of Economic Development Consultant Contract – Kharis Navigating/Steve Kinney](#)

B. Conners, City Manager

Recommendation: Approve and authorize the City Manager to execute an extension of the existing contract for professional economic development services with Steven Kinney, dba Kharis Navigating, through June 30, 2021 for an amount not-to-exceed \$50,000.

ROLL CALL VOTE

COUNCIL MEMBERS' REPORTS, COMMENTS, AND REQUEST FOR FUTURE AGENDA ITEMS

Council Members are appointed to various Regional Committees/Agencies/Boards and will report out on their activities with these organizations at this time, as well as request items to be placed on future agendas and put forth any comments in regards to community events.

Mayor Hernandez: Association of Water Agencies; City-Port Standing Committee; Port Hueneme Water Agency (PHWA); Regional Defense Partnership for the 21st Century (RDP-21); Ventura County Regional Energy Alliance District Board (VCREA); Ventura Regional Sanitation District (VRSD)

Mayor Pro Tem Muñoz-Schnopp: City-Port Standing Committee; California Joint Powers Insurance Authority (CJPIA); Point Mugu Regional Airport Authority; Port Hueneme Sister City Committee; Port Hueneme Water Agency (PHWA); Ventura Council of Governments (VCOG)

Council Member Berg: EDC-VC; Gold Coast Transit; Ventura County Transportation Commission (VCTC); Southern California Association of Governments (SCAG)

Council Member Gama: Animal Services Commission; Beach Erosion Authority for Clean Oceans and Nourishment (BEACON)

Council Member Rollins: Port Hueneme Water Agency (PHWA); Recreation, Education, Arts, Culture in Hueneme (REACH); Air Pollution Control Board

ADJOURNMENT

The City Council will adjourn to the regular meeting of Monday, July 6, 2020, to be broadcasted at 6:30 p.m. from the City Hall Council Chamber.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at www.cityofporthueneme.org. Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Council. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT (805) 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING

CITY OF PORT HUENEME



COVID-19 COMMUNITY UPDATE

How to Participate in City Meetings

While all city buildings are temporarily closed to the public due to the State and County's Stay at Home Orders, residents are encouraged to participate remotely.



MEETING AGENDA

*Visit the City's website at <https://www.ci.port-hueneme.ca.us/> and click on "agenda and minutes"

*Agenda item links provide comprehensive reports for each item

*Regular meeting agendas are posted on the website at least 72 hours before the meeting for public review



WATCH MEETINGS

*All City meetings can be viewed live at <http://porthueneme-ca.suiteonemedia.com/web/Home.aspx>

*Video recordings are typically made available online following the meeting

*Meetings can be found on YouTube by searching "City of Port Hueneme"



PUBLIC COMMENTS

* The Public is encouraged to submit comments for items on the agenda via email to the City Clerk as follows:

1. Submit comments to kbuxkemper@ci.port-hueneme.ca.us
2. Identify the meeting date and agenda item in subject line
3. Must be received by 5pm on the meeting date
4. Comments must be 500 words or less

**All comments are subject to the Public Records Act*

FOR ADDITIONAL INFORMATION ON COVID-19 PLEASE VISIT

www.PortHuenemeEmergency.org