



City of Port Hueneme

City Council Regular Meeting Agenda Successor Agency Special Meeting Agenda

June 1, 2020

Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041

6:30 p.m. Regular Meeting

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 AND THE ORDERS OF THE VENTURA COUNTY PUBLIC HEALTH OFFICER ISSUED MARCH 20, 2020 (STAY WELL AT HOME ORDER)

In order to minimize the spread of the COVID-19 virus, all meetings are closed to the public until further notice. The following provides information to the public on how to observe and/or participate remotely:

- *Meetings can be viewed live at:*
<http://porthuenemeca.suiteonemedia.com/web/Home.aspx>.
- *Public Comments can be submitted to kbuxkemper@ci.port-hueneme.ca.us and must be received by 5:00p.m. on June 1, 2020 in order to be considered by City Council. All comments will be part of the official record and minutes will notate all submissions.*
- *Additional electronic meeting guidelines can be found [here](#).*
- *Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at: www.PortHuenemeEmergency.org*

6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE Mayor Hernandez

ROLL CALL Council Members Berg, Gama, Rollins; Mayor Pro Tem Muñoz-Schnopp; and Mayor Hernandez.

INSPIRATION Councilmember Gama

AGENDA APPROVAL FOR CITY COUNCIL

[City Council Agenda Approval](#)

Recommendation: Approve the City Council Agenda of June 1, 2020.

GENERAL PUBLIC COMMENT (via submitted comments to the City Clerk)

Members of the public may submit comments on the Agenda or that is within the subject matter jurisdiction of the City Council. Comments should be submitted to the City Clerk by 5:00p.m. on the day of the City Council meeting to ensure they are received and considered by Council. All comments should be no more than 500 words and will be part of the official record and subject to the Public Records Request Act.

PRESENTATIONS

1. [Many Mansions Presentation](#)
2. [COVID-19 Community Update](#)

CONSENT CALENDAR AGENDA

All matters listed on the Consent Calendar are to be considered routine by the governing body, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions

The Mayor shall read the titles of the items on the Consent Calendar prior to the motion.

3. [Approve Minutes of the City Council for the regular meeting of May 18, 2020](#)

K. Buxkemper, City Clerk

Recommendation: Approve the minutes.

4. [Receive and File the Finance Cash Disbursements for May 9, 2020 through May 22, 2020](#)

K. McDonald, Director of Finance

Recommendation: Receive and file the disbursements.

5. [Professional Services Contract with Beyond Gravity Media During COVID-19 Emergency](#)

A. Salinas, Chief of Police

Recommendation: Authorize the City Manager to award a sole-source contract, per Municipal Code Section 2564(c) to Beyond Gravity Media Services for communication management during our Local Emergency not to exceed \$60,000.

CONSENT CALENDAR ROLL CALL VOTE ITEMS #3-5

CALL TO ORDER JOINT SESSION OF THE PORT HUENEME CITY COUNCIL AND THE PORT HUENEME SUCCESSOR AGENCY

ROLL CALL SUCCESSOR AGENCY Members Berg, Gama, and Rollins; Vice-Chair Muñoz-Schnopp; and Chair Hernandez

GENERAL PUBLIC COMMENT FOR SUCCESSOR AGENCY

The Successor Agency will hear public comments for a maximum of 10 minutes. A person may address the Authority on matters appearing on the agenda and within the Authority's subject matter jurisdiction. For matters not on the Agenda, The Authority cannot enter into a detailed discussion or take any action on comments, but may refer them to the Executive Director for follow up or scheduling on a subsequent agenda for discussion. Each speaker shall limit comments to three minutes.

CONSENT CALENDAR FOR JOINT CITY COUNCIL AND SUCCESSOR AGENCY

All matters listed on the Consent Calendar are to be considered routine by the governing body, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions

The Mayor/Chair shall read the titles of the items on the Consent Calendar prior to the motion.

6. [Market Street Property – City Council and Successor Agency Approval](#)

K. Spaulding, Deputy City Attorney

A. City Council Authorizing the Purchase of Market Street Property

Recommendation: Adopt a Resolution of the City Council of the City of Port Hueneme, California, authorizing the execution of a purchase sale agreement regarding the Successor Agency's sale of a property located at 100 Ponomo Street, Port Hueneme, California, 93041, to the City finding that such authorization is exempt from Environmental review under the California Environmental Quality Act, and taking related actions.

CITY COUNCIL ROLL CALL VOTE FOR CONSENT CALENDAR ITEM #6

B. Successor Agency Authorizing the Purchase of Market Street Property

Recommendation: Adopt a Resolution of the City Council of the City of Port Hueneme, California, authorizing the execution of a purchase sale agreement regarding the Successor Agency's sale of a property located at 100 Ponomo Street, Port Hueneme, California, 93041,

to the City finding that such authorization is exempt from Environmental review under the California Environmental Quality Act, and taking related actions.

SUCCESSOR AGENCY ROLL CALL VOTE FOR CONSENT CALENDAR ITEM #6

AGENCY MEMBERS' REPORTS, COMMENTS, & REQUEST FOR FUTURE AGENDA ITEMS

ADJOURNMENT OF SUCCESSOR AGENCY

The Successor Agency will adjourn to the next meeting with a date yet to be determined.

RECONVENE CITY COUNCIL REGULAR MEETING

PUBLIC HEARINGS

7. [Planned Development PHPD-875, A Major Modification to PHPD-303, Anacapa View Beach Homes, Regarding Site, Architectural and Landscape Improvements \(165 Seaspray Way\)](#)

T. Stewart, Director of Community Development

Recommendation: For City Council to take the following action:

1. Open the public hearing to take testimonial and documentary evidence; and
2. Close the public hearing and consider the evidence; and
3. After considering the evidence, adopt a *Resolution* of the City Council of the City of Port Hueneme, granting approval of Planned Development Permit No. PHPD-875 (Anacapa View Beach Homes Homeowners' Association); and
4. Take such additional, related, action that may be desirable.

BUSINESS ITEMS

City Manager's Department

8. [Dedication, Renaming, and Installation of Two Plaques Honoring Jon Sharkey on Port Hueneme Beach Walk](#)

B. Conners, City Manager

Recommendation: Adopt a Resolution of the City Council of the City of Port Hueneme, California, dedicating and renaming that certain portion of the Port Hueneme Beach Walk the "Jon Sharkey Walk" in honor of former Councilmember Jon Sharkey and authorizing the installation of two bronze plaques to commemorate same.

ROLL CALL VOTE

9. [Letter of Support for Ormond Beach](#)

B. Conners, City Manager

Recommendation: Authorize the City Manager to execute a Letter of Support for the California State Coastal Conservancy's Proposed Ormond Beach Wetlands Restoration project.

ROLL CALL VOTE

10. [Annual Assessments for Assessment District No. 87-1, Assessment District No. 91-1, and Assessment District No. 95-3](#)

D. Villafana, Director of Public Works

Recommendation: City Council take the following actions:

1. Adopt a resolution of the City Council of the City of Port Hueneme, California, declaring its intention to order the levy and collection of assessments for the Lighting Maintenance

- Assessment District No. 87-1 for the Fiscal Year beginning July 1, 2020, and ending June 30, 2021; and
2. Adopt a resolution of the City Council of the City of Port Hueneme, California, declaring its intention to order the levy and collection of assessments for the Parkway and Median Assessment District No. 91-1 for the Fiscal Year beginning July 1, 2020, and ending June 30, 2021; and
 3. Adopt a resolution of the City Council of the City of Port Hueneme, California, declaring its intention to order the levy and collection of assessments for the Port Hueneme Drainage Maintenance Assessment District No. 95-3 for the Fiscal Year beginning July 1, 2020, and ending June 30, 2021.

ROLL CALL VOTE

11. [City Financial Update – Third Quarter 2019-2020 Budget Review](#)

K. McDonald, Director of Finance

Recommendation: Receive and file the City's Financial Update for the third quarter of the fiscal year ending March 31, 2020.

ROLL CALL VOTE

12. [City / Port Community Benefit Fund Project Determination](#)

K. McDonald, Director of Finance / B. Conners, City Manager

Recommendation:

1. Approve all amounts that have exceeded the original Council approval for Current Revised Amount Approved.
2. Discuss reprogramming unspent balances from projects prior to FY 2018-19 Port Operation contribution to new projects.
3. Establish a proposed project list for the use of the FY 2018-19 (Year 5) Port Operation contribution of \$111,176.97 combined with the under executed amount of \$116,540 from prior years. With approval, the project list will be forwarded to the Port for final/mutual approval. Additionally, lower priority projects will also be included for potential execution, should higher priority projects fail to proceed or fall below cost estimates.

ROLL CALL VOTE

COUNCIL MEMBERS' REPORTS, COMMENTS, AND REQUEST FOR FUTURE AGENDA ITEMS

Council Members are appointed to various Regional Committees/Agencies/Boards and will report out on their activities with these organizations at this time, as well as request items to be placed on future agendas and put forth any comments in regards to community events.

Mayor Hernandez: Association of Water Agencies; City-Port Standing Committee; Port Hueneme Water Agency (PHWA); Regional Defense Partnership for the 21st Century (RDP-21); Ventura County Regional Energy Alliance District Board (VCREA); Ventura Regional Sanitation District (VRSD)

Mayor Pro Tem Muñoz-Schnopp: City-Port Standing Committee; California Joint Powers Insurance Authority (CJPIA); Point Mugu Regional Airport Authority; Port Hueneme Sister City Committee; Port Hueneme Water Agency (PHWA); Ventura Council of Governments (VCOG)

Council Member Berg: EDC-VC; Gold Coast Transit; Ventura County Transportation Commission (VCTC); Southern California Association of Governments (SCAG)

Council Member Gama: Animal Services Commission; Beach Erosion Authority for Clean Oceans and Nourishment (BEACON)

Council Member Rollins: Port Hueneme Water Agency (PHWA); Recreation, Education, Arts, Culture in Hueneme (REACH); Air Pollution Control Board

ADJOURNMENT

The City Council will adjourn to the regular meeting of Monday, June 15, 2020, to be broadcasted at 6:30 p.m. from the City Hall Council Chamber.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at www.cityofporthueneme.org. Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Council. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT (805) 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING

CITY OF PORT HUENEME



COVID-19 COMMUNITY UPDATE

How to Participate in City Meetings

While all city buildings are temporarily closed to the public due to the State and County's Stay at Home Orders, residents are encouraged to participate remotely.



MEETING AGENDA

*Visit the City's website at <https://www.ci.port-hueneme.ca.us/> and click on "agenda and minutes"

*Agenda item links provide comprehensive reports for each item

*Regular meeting agendas are posted on the website at least 72 hours before the meeting for public review



WATCH MEETINGS

*All City meetings can be viewed live at <http://porthueneme-ca.suiteonemedia.com/web/Home.aspx>

*Video recordings are typically made available online following the meeting

*Meetings can be found on YouTube by searching "City of Port Hueneme"



PUBLIC COMMENTS

* The Public is encouraged to submit comments for items on the agenda via email to the City Clerk as follows:

1. Submit comments to kbuxkemper@ci.port-hueneme.ca.us
2. Identify the meeting date and agenda item in subject line
3. Must be received by 5pm on the meeting date
4. Comments must be 500 words or less

**All comments are subject to the Public Records Act*

FOR ADDITIONAL INFORMATION ON COVID-19
PLEASE VISIT

www.PortHuenemeEmergency.org