



City of Port Hueneme

City Council Regular Meeting Agenda Successor Agency to the Redevelopment Agency Special Meeting

April 20, 2020

Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041

6:00 p.m. Council Closed Session | 6:30 p.m. Regular Meeting

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 AND THE ORDERS OF THE VENTURA COUNTY PUBLIC HEALTH OFFICER ISSUED MARCH 20, 2020 (STAY WELL AT HOME ORDER)

In order to minimize the spread of the COVID-19 virus, all meetings are closed to the public until further notice. The following provides information to the public on how to observe and/or participate remotely:

- *Meetings can be viewed live at:*
<http://porthuenemeca.suiteonemedia.com/web/Home.aspx>.
- *Public Comments can be submitted to kbuxkemper@ci.port-hueneme.ca.us and must be received by 5:00p.m. on April 20, 2020 in order to be considered by City Council. All comments will be part of the official record and minutes will notate all submissions.*
- *Additional electronic meeting guidelines can be found [here](#).*
- *Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at: www.PortHuenemeEmergency.org*

6:00 P.M. – CITY COUNCIL CLOSED SESSION AGENDA

CALL TO ORDER Mayor Hernandez

ROLL CALL Council Members Berg, Gama, Rollins; Mayor Pro Tem Muñoz-Schnopp; and Mayor Hernandez

GENERAL PUBLIC COMMENT (10 Minutes)

The Council will hear public comments for a maximum of 10 minutes. The Council cannot enter into a detailed discussion or take any action on comments, but may refer them to the City Manager for follow up or scheduling on a subsequent agenda for discussion. Each speaker shall limit comments to three minutes.

CLOSED SESSION ITEM

With respect to every item of business to be discussed in CLOSED SESSION, pursuant to the California Government Code:

1. CONFERENCE WITH PROPERTY NEGOTIATORS

Authority: Government Code section 54956.8

PROPERTY: Northeast Corner of San Pedro Street and West C Street, Port Hueneme, CA (APN 206-0-031-070)

AGENCY NEGOTIATORS: Brad Conners - City Manager, Tony Stewart - Community Development Director, Steve Kinney - Consultant Kharis Navigating

NEGOTIATING PARTIES: City of Port Hueneme and Habitat for Humanity

UNDER NEGOTIATION: Negotiate price and terms of payment

RECESS TO CLOSED SESSION

6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE Mayor Hernandez

ROLL CALL Council Members Berg, Gama, Rollins; Mayor Pro Tem Muñoz-Schnopp; and Mayor Hernandez

INSPIRATION Mayor Hernandez

AGENDA APPROVAL FOR CITY COUNCIL

[City Council Agenda Approval](#)

Recommendation: Approve the City Council Agenda of April 20, 2020.

GENERAL PUBLIC COMMENT (via submitted comments to the City Clerk)

Members of the public may submit comments on the Agenda or that is within the subject matter jurisdiction of the City Council. Comments should be submitted to the City Clerk by 5:00p.m. on the day of the City Council meeting to ensure they are received and considered by Council. All comments should be no more than 500 words and will be part of the official record and subject to the Public Records Request Act.

PRESENTATIONS

1. [COVID-19 Community Update](#)
2. [Strategic Planning Update](#)
3. [Parks and Recreation Master Plan Update](#)
4. [Community Benefit Fund Update](#)

CONSENT CALENDAR AGENDA

All matters listed on the Consent Calendar are to be considered routine by the governing body, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions

The Mayor shall read the titles of the items on the Consent Calendar prior to the motion.

5. [Approve Minutes of the City Council for the regular meeting of April 6, 2020](#)

K. Buxkemper, City Clerk

Recommendation: Approve the minutes.

6. [Approve Finance Cash Disbursements for March 28, 2020 through April 10, 2020](#)

K. McDonald, Director of Finance

Recommendation: Receive and file the disbursements.

7. [Read, by Title Only, Waiving Full Reading, and Adopt an Ordinance Amending Article VII, Chapter 1 of the City Municipal Code Regarding Utility Billing Policy and Procedures in Accordance with SB998](#)

K. Spaulding, Deputy City Attorney

Recommendation: Read, by title only, waiving full reading of text, and adopt an Ordinance of the City Council of the City of Port Hueneme, California, Amending Article VII, Chapter 1, Sections 7102.5, 7102.10, 7102.15, 7102.25, 7103, and 7108 of the City of Port Hueneme Municipal Code to achieve compliance with Senate Bill 998 relating to residential water policies.

CONSENT CALENDAR ROLL CALL VOTE

PUBLIC HEARINGS - None

BUSINESS ITEMS

Housing Department

8. [Approve Funding for the Exterior Renovations of 746 Industrial Way in the Amount of \\$450,000 from the Solid Waste Fund](#)

G. Basua, Housing Programs Manager

Recommendation: Approve funding in the amount of \$450,000 from the solid waste fund for the exterior renovations of 746 Industrial Way.

ROLL CALL VOTE

Police Department

9. [Allocation of \\$26,202.88 to Purchase Police Department Emergency Response Equipment and Acceptance of \\$13,101.44 from the 2019 Emergency Management Performance Grant \(EMPG\)](#)

R. Albertson, Police Commander

Recommendation: Authorize the allocation of \$26,202.88 from Police Department Equipment Account to purchase Active Shooter Kits and ballistic shields; and adopt a resolution authorizing the acceptance of \$13,101.44 from the 2019 Emergency Management Performance Grant (EMPG) to fund 50% of the cost of the project.

ROLL CALL VOTE

RECESS THE CITY COUNCIL MEETING

CALL TO ORDER THE PORT HUENEME HOUSING SUCCESSOR AGENCY

ROLL CALL HOUSING SUCCESSOR AGENCY Members Berg, Gama, and Rollins; Vice-Chair Muñoz-Schnopp; and, Chair Hernandez

GENERAL PUBLIC COMMENT FOR HOUSING SUCCESSOR AGENCY

The Successor Agency will hear public comments for a maximum of 10 minutes. A person may address the Authority on matters appearing on the agenda and within the Authority's subject matter jurisdiction. For matters not on the Agenda, The Authority cannot enter into a detailed discussion or take any action on comments, but may refer them to the Executive Director for follow up or scheduling on a subsequent agenda for discussion. Each speaker shall limit comments to three minutes.

BUSINESS ITEMS FOR HOUSING SUCCESSOR AGENCY

City Manager's Department

10. [Approve and Authorize a Purchase and Sale Agreement with Habitat for Humanity](#)

B. Conners, City Manager

Recommendation: Approve and Authorize the City Manager to execute a Purchase and Sale Agreement with Habitat for Humanity of Ventura County for the purchase of City-owned property at the northeast corner of San Pedro Street and West C Street.

ROLL CALL VOTE FOR PORT HUENEME HOUSING SUCCESSOR AGENCY

AGENCY MEMBERS' REPORTS, COMMENTS, & REQUEST FOR FUTURE AGENDA ITEMS

ADJOURNMENT OF HOUSING SUCCESSOR AGENCY

The Housing Successor Agency will adjourn to the next meeting with a date yet to be determined.

RECONVENE CITY COUNCIL REGULAR MEETING

COUNCIL MEMBERS' REPORTS, COMMENTS, AND REQUEST FOR FUTURE AGENDA ITEMS

Council Members are appointed to various Regional Committees/Agencies/Boards and will report out on their activities with these organizations at this time, as well as request items to be placed on future agendas and put forth any comments in regards to community events.

Mayor Hernandez: Association of Water Agencies; City-Port Standing Committee; Port Hueneme Water Agency (PHWA); Regional Defense Partnership for the 21st Century (RDP-21); Ventura County Regional Energy Alliance District Board (VCREA); Ventura Regional Sanitation District (VRSD)

Mayor Pro Tem Muñoz-Schnopp: City-Port Standing Committee; California Joint Powers Insurance Authority (CJPIA); Point Mugu Regional Airport Authority; Port Hueneme Sister City Committee; Port Hueneme Water Agency (PHWA); Ventura Council of Governments (VCOG)

Council Member Berg: EDC-VC; Gold Coast Transit; Ventura County Transportation Commission (VCTC); Southern California Association of Governments (SCAG)

Council Member Gama: Animal Services Commission; Beach Erosion Authority for Clean Oceans and Nourishment (BEACON)

Council Member Rollins: Port Hueneme Water Agency (PHWA); Recreation, Education, Arts, Culture in Hueneme (REACH); Air Pollution Control Board

PUBLIC COMMENT CONTINUATION

The Council will allow a continuation of public comments, if necessary, due to exceeding the total time allotted in the earlier Open Forum section

ADJOURNMENT

The City Council will adjourn to the special meeting of Tuesday, April 28, 2020 and the regular meeting of Monday, May 4, 2020, to be held at 6:30 p.m. in the City Hall Council Chamber.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at www.cityofporthueneme.org. Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Council. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT (805) 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING

AFFIDAVIT OF POSTING

I, Kristy Buxkemper, City Clerk of the City Port Hueneme, do hereby affirm that the foregoing agenda was posted at City Hall on April 16, 2020, at _____ p.m.

Kristy Buxkemper
City Clerk