



City of Port Hueneme

City Council Regular Meeting Agenda

March 16, 2020

**Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041**

5:30 p.m. Council Closed Session | 6:30 p.m. Regular Meeting

5:30 P.M. – CITY COUNCIL CLOSED SESSION AGENDA

CALL TO ORDER Mayor Hernandez

ROLL CALL Council Members Berg, Gama, Rollins; Mayor Pro Tem Muñoz-Schnopp; and Mayor Hernandez

GENERAL PUBLIC COMMENT (10 Minutes)

The Council will hear public comments for a maximum of 10 minutes. The Council cannot enter into a detailed discussion or take any action on comments, but may refer them to the City Manager for follow up or scheduling on a subsequent agenda for discussion. Each speaker shall limit comments to three minutes.

CLOSED SESSION ITEM

With respect to every item of business to be discussed in CLOSED SESSION, pursuant to the California Government Code:

1. **CONFERENCE WITH PROPERTY NEGOTIATORS**

Authority: Government Code section 54956.8

PROPERTIES:

The vacant property on the west side of Market Street, between Scott Street and Port Hueneme Road, Port Hueneme, CA (APN 206-0-091-285, -305).

AGENCY NEGOTIATORS: Brad Conners - City Manager; Charles Green - City Attorney; Steve Kinney - Consultant Kharis Navigating

NEGOTIATING PARTIES: City of Port Hueneme and the Port of Hueneme

UNDER NEGOTIATION: Negotiate price and terms of payment

2. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Authority: Government Code section 54956.9

City of Port Hueneme v. Dario Pini, et al.

Case No. 56-2019-00533286-CU-PT-VTA

RECESS TO CLOSED SESSION

6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE Mayor Hernandez

ROLL CALL Council Members Berg, Gama, Rollins; Mayor Pro Tem Muñoz-Schnopp; and Mayor Hernandez.

INSPIRATION Councilmember Gama

AGENDA APPROVAL FOR CITY COUNCIL

[City Council Agenda Approval](#)

Recommendation: Approve the City Council Agenda of March 16, 2020.

REPORT ON CITY COUNCIL CLOSED SESSION ACTION

GENERAL PUBLIC COMMENT

Each member of the public may speak on any item appearing on the Agenda or that is within the subject matter jurisdiction of the City Council. Speakers will be allowed three minutes per Agenda item to address the Council. Members of the public who want to address the Council should fill out a speaker card located on the back table in the City Council Chamber and provide the speaker card to the City Clerk. If a speaker wishes to address an item on the Agenda please note the Agenda item number or topic on the speaker card to ensure that you are called to speak before the Council takes action on the Agenda item. All speakers wishing to address the Council on items not on the Agenda will be called on to speak during the Open Forum portion of the Agenda.

PRESENTATIONS

1. [COVID-19 Community Update](#)
A. Salinas, Chief of Police
2. [Many Mansions Presentation](#)
Alex Russell, Executive Vice President for Many Mansions
3. [Red Cross Month Proclamation](#)
L. Hernandez, Mayor
4. [Public Works Quarterly Update](#)
D. Villafana, Public Works Director

CONSENT CALENDAR AGENDA

All matters listed on the Consent Calendar are to be considered routine by the governing body, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions

The Mayor shall read the titles of the items on the Consent Calendar prior to the motion.

5. [Approve Minutes of the City Council for the regular meeting of March 2, 2020](#)
K. Buxkemper, City Clerk
Recommendation: Approve the minutes.
6. [Approve Finance Cash Disbursements for February 25, 2020 through March 5, 2020](#)
K. McDonald, Director of Finance
Recommendation: Ratify the disbursements.
7. [Professional Services Agreement with Milner-Villa Engineers for Additional Engineering and Temporary Staffing Services](#)
D. Villafana, Public Works Director
Recommendation: Authorize the City Manager to execute the Professional Services Agreement in the amount of \$90,000.
8. [Adopt a Resolution Amending the Benefits and Additional Compensation for Unrepresented Executive Management and Management and Professional Employees](#)
C. Peretz, Deputy City Manager

Recommendation: Adopt a resolution amending the Benefits and Additional Compensation for Unrepresented Executive Management and Management & Professional Employees approved on September 3, 2019.

9. [Ratification of Side Letter to Comprehensive Memorandum of Agreement with Port Hueneme Police Officers Association](#)

C. Peretz, Deputy City Manager

Recommendation: Ratify a side letter to the Comprehensive Memorandum of Agreement (MOA) between the City of Port Hueneme and Port Hueneme Police Officers Association (contract period July 1, 2019 – June 30, 2022).

CONSENT CALENDAR ROLL CALL VOTE

PUBLIC HEARINGS - NONE

BUSINESS ITEMS

Community Development

10. [2019 Annual General Plan and Housing Progress Report](#)

T. Stewart, Community Development Director

Recommendation: Receive the information provided by staff and any public comment made on the item, and direct staff to submit the annual report to the California Department of Housing and Community Development and the Governor's Office of Planning and Research.

ROLL CALL VOTE

11. [Tobacco Retailer and Electronic Vaping Products Licensing Resolution Setting Fees](#)

T. Stewart, Community Development Director / K. Spaulding, Assistant City Attorney

Recommendation: Adopt a Resolution of the City Council of the City of Port Hueneme, to approve the establishment of a Tobacco Retailer's License and Annual Renewal Fee, in accordance with the Port Hueneme Municipal Code Section 5618.

ROLL CALL VOTE

Finance Department

12. [Contract Extension for Auditing Services](#)

K. McDonald, Finance Director

Recommendation: Extend the contract for auditing services with Patel & Associates for FY 2019 and FY 2020.

ROLL CALL VOTE

13. [2018-19 Fiscal Year Comprehensive Annual Financial Report \(CAFR\) Presentation](#)

K. McDonald, Finance Director

Recommendation: Receive and file the City's Comprehensive Annual Financial Report for the fiscal year ended June 30, 2019.

ROLL CALL VOTE

14. [City/Port Community Benefit Fund Update](#)

K. McDonald, Finance Director / B. Conners, City Manager

Recommendation: Receive and file the City's update for all approvals to date for the City/Port Community Benefit Fund. Approve all amounts that have exceeded the original Council approval and discuss adding other items to this list to be included in the pending Mid-Year Budget adjustment anticipated for the next meeting.

ROLL CALL VOTE

COUNCIL MEMBERS' REPORTS, COMMENTS, AND REQUEST FOR FUTURE AGENDA ITEMS

Council Members are appointed to various Regional Committees/Agencies/Boards and will report out on their activities with these organizations at this time, as well as request items to be placed on future agendas and put forth any comments in regards to community events.

Mayor Hernandez: Association of Water Agencies; City-Port Standing Committee; Port Hueneme Water Agency (PHWA); Regional Defense Partnership for the 21st Century (RDP-21); Ventura County Regional Energy Alliance District Board (VCREA); Ventura Regional Sanitation District (VRSD)

Mayor Pro Tem Muñoz-Schnopp: City-Port Standing Committee; California Joint Powers Insurance Authority (CJPIA); Point Mugu Regional Airport Authority; Port Hueneme Sister City Committee; Port Hueneme Water Agency (PHWA); Ventura Council of Governments (VCOG)

Council Member Berg: EDC-VC; Gold Coast Transit; Ventura County Transportation Commission (VCTC); Southern California Association of Governments (SCAG)

Council Member Gama: Animal Services Commission; Beach Erosion Authority for Clean Oceans and Nourishment (BEACON)

Council Member Rollins: Port Hueneme Water Agency (PHWA); Recreation, Education, Arts, Culture in Hueneme (REACH); Air Pollution Control Board

PUBLIC COMMENT CONTINUATION

The Council will allow a continuation of public comments, if necessary, due to exceeding the total time allotted in the earlier Open Forum section

ADJOURNMENT

The City Council will adjourn to the regular meeting of Monday, April 6, 2020, to be held at 6:30 p.m. in the City Hall Council Chamber.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at www.cityofporthueneme.org. Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Council. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT (805) 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING