



City of Port Hueneme

City Council Regular Meeting Agenda

January 21, 2020

Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041

5:30 p.m. Council Closed Session | 6:30 p.m. Regular Meeting

5:30 P.M. – CITY COUNCIL CLOSED SESSION AGENDA

CALL TO ORDER Mayor Hernandez

ROLL CALL Council Members Berg, Gama, Rollins; Mayor Pro Tem Muñoz-Schnopp; and Mayor Hernandez

GENERAL PUBLIC COMMENT (10 Minutes)

The Council will hear public comments for a maximum of 10 minutes. The Council cannot enter into a detailed discussion or take any action on comments, but may refer them to the City Manager for follow up or scheduling on a subsequent agenda for discussion. Each speaker shall limit comments to three minutes.

CLOSED SESSION ITEM

With respect to every item of business to be discussed in CLOSED SESSION, pursuant to the California Government Code:

1. **CONFERENCE WITH PROPERTY NEGOTIATORS**

Authority: Government Code section 54956.8

PROPERTIES:

The vacant property on the west side of Market Street, between Scott Street and Port Hueneme Road, Port Hueneme, CA (APN 206-0-091-285, -305).

AGENCY NEGOTIATORS: Andrew Salinas- Interim City Manager; Charles Green - City Attorney; Steve Kinney - Consultant Kharis Navigating

NEGOTIATING PARTIES: City of Port Hueneme

UNDER NEGOTIATION: Negotiate price and terms of payment

RECESS TO CLOSED SESSION

6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE Mayor Hernandez

ROLL CALL Council Members Berg, Gama, Rollins; Mayor Pro Tem Muñoz-Schnopp; and Mayor Hernandez.

INSPIRATION Councilmember Rollins

AGENDA APPROVAL FOR CITY COUNCIL

[City Council Agenda Approval](#)

Recommendation: Approve the City Council Agenda of January 21, 2020.

REPORT ON CITY COUNCIL CLOSED SESSION ACTION

GENERAL PUBLIC COMMENT

Each member of the public may speak on any item appearing on the Agenda or that is within the subject matter jurisdiction of the City Council. Speakers will be allowed three minutes per Agenda item to address the Council. Members of the public who want to address the Council should fill out a speaker card located on the back table in the City Council Chamber and provide the speaker card to the City Clerk. If a speaker wishes to address an item on the Agenda please note the Agenda item number or topic on the speaker card to ensure that you are called to speak before the Council takes action on the Agenda item. All speakers wishing to address the Council on items not on the Agenda will be called on to speak during the Open Forum portion of the Agenda.

PRESENTATIONS

1. [Alaska Flight 261 20th Anniversary Memorial Proclamation](#)
L. Hernandez, Mayor
2. [Genesis LLC Presentation on Plans for City's "Blue House" Property](#)
Genesis LLC
3. [Ventura Audubon Society Presentation on Snowy Plover Nesting at Ormond Beach](#)
C. Hartley, President for the Ventura Audubon Society
4. [Funding for Pensions and the City's Unfunded Liability Presentation](#)
P. Constant, Retirement Security Initiative
5. [City Parks Maintenance and Improvement Projects Presentation](#)
A. Hanely, Recreation Programs Manager

CONSENT CALENDAR AGENDA

All matters listed on the Consent Calendar are to be considered routine by the governing body, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions

The Mayor shall read the titles of the items on the Consent Calendar prior to the motion.

6. [Approve Minutes of the City Council Regular Meeting of December 16, 2019](#)
K. Buxkemper, City Clerk

Recommendation: Approve the minutes.
7. [Approve Finance Cash Disbursements for December 6, 2019 through January 9, 2020](#)
K. McDonald, Director of Finance

Recommendation: Ratify the disbursements.
8. [Read, by Title Only Waiving Full Reading of Text, and Adopt an Ordinance approving and adopting a development agreement under Government Code Sections 65864 to 65869.5 and Ordinance No. 727 and Ordinance No. 734 of the Port Hueneme Municipal Code relating to the operation of a cannabis facility for Tech Delivery Solutions, LLC](#)
T. Stewart, Director of Community Development

Recommendation: For City Council to read, by title only, waiving a full reading of the ordinance, and adopt the proposed ordinance approving Development Agreement No. PHDA-865.

CONSENT CALENDAR ROLL CALL VOTE

PUBLIC HEARINGS

9. [Major Modification #2 to Planned Development/Conditional Use Permit No. PHCU-836 and Development Agreement No. PHDA-837 Hueneme Patient Consumer Collective, LLC,](#)

[Medical and Adult Use Cannabis Dispensary with Delivery Services \(501 W. Channel Islands Blvd., Suites #301-303\)](#)

T. Stewart, Director of Community Development

Recommendation:

1. Open the public hearing to take testimonial and documentary evidence; and
2. Close the public hearing and consider the evidence; and
3. After considering the evidence, adopt a Resolution of the City Council of the City of Port Hueneme, granting approval of Conditional Use Permit No. PHCU-836 MM#2; and
4. Introduce, by title only waiving full reading, *an Ordinance approving and adopting a major modification to a development agreement under Government Code Sections 65864 to 65869.5 and Ordinance No. 727 and Ordinance No. 734 of the Port Hueneme Municipal Code relating to the operation of a cannabis facility for Hueneme Patient Consumer Collective, LLC (with adoption to follow at the next regularly scheduled City Council meeting); and*
5. Take such additional, related, action that may be desirable.

ROLL CALL VOTE

10. [Tobacco Retailer and Electronic Vaping Products Licensing Ordinance](#)

K. Spaulding, Deputy City Attorney

Recommendation: Introduce for first reading, read by title only, waiving full reading, an *Ordinance of the City Council of the City of Port Hueneme, California, adding a new Chapter 7 to Article V, beginning with Section 5616, to the City of Port Hueneme Municipal Code for the purposes of regulating tobacco and electronic cigarette retailers.*

ROLL CALL VOTE

BUSINESS ITEMS

City Manager

11. [Police Crime and Community Update](#)

A. Salinas, Interim City Manager

Recommendation: Receive and file the report.

12. [Emergency Preparedness and Communication Manager Job Classification and Salary Schedule](#)

A. Salinas, Interim City Manager

Recommendation: Authorize a new classification specification for the position of Emergency Preparedness and Communication Manager and adopt a resolution establishing the salary schedule for this position.

ROLL CALL VOTE

13. [City Council Liaison Committee Appointments for 2020](#)

K. Buxkemper, City Clerk

Recommendation: For the City Council to discuss, reorganize, and appoint or reappoint Councilmembers to various committees, regional boards, and commissions for 2020.

Finance Department

14. [Transactions and Use Tax Citizen Oversight Committee Meeting Update](#)

K. McDonald, Finance Director

Recommendation: Receive and file the report.

City Attorney

15. Update Regarding Odor Complaint in Southeastern Port Hueneme

K. Spaulding, Deputy City Attorney

Recommendation: Receive and file the report.

COUNCIL MEMBERS' REPORTS, COMMENTS, AND REQUEST FOR FUTURE AGENDA ITEMS

Council Members are appointed to various Regional Committees/Agencies/Boards and will report out on their activities with these organizations at this time, as well as request items to be placed on future agendas and put forth any comments in regards to community events.

Mayor Hernandez: City-Port Standing Committee, Port Hueneme Water Agency (PHWA); Ventura County Regional Energy Alliance District Board (VCREA); Ventura Regional Sanitation District (VRSD)

Mayor Pro Tem Muñoz-Schnopp: California Joint Powers Insurance Authority (CJPIA); Point Mugu Regional Airport Authority; Port Hueneme Water Agency (PHWA); Ventura Council of Governments (VCOG)

Council Member Berg: City-Port Standing Committee; EDC-VC; Gold Coast Transit; Regional Defense Partnership for the 21st Century (RDP-21); Ventura County Transportation Commission (VCTC); Southern California Association of Governments (SCAG)

Council Member Gama: Animal Services Commission; Beach Erosion Authority for Clean Oceans and Nourishment (BEACON)

Council Member Rollins: Port Hueneme Water Agency (PHWA); Recreation, Education, Arts, Culture in Hueneme (REACH); Air Pollution Control Board

PUBLIC COMMENT CONTINUATION

The Council will allow a continuation of public comments, if necessary, due to exceeding the total time allotted in the earlier Open Forum section

ADJOURNMENT

The City Council will adjourn to the special meeting of Saturday, January 25, 2020 at 9:00 a.m. and the regular meeting of Monday, February 3, 2020, to be held at 6:30 p.m. in the City Hall Council Chamber.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at www.cityofporthueneme.org. Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Council. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT (805) 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING