

City of Port Hueneme

PORT HUENEME CITY COUNCIL SPECIAL MEETING

OCTOBER 2, 2017

5:30 PM

**PORT HUENEME CITY HALL: 250 NORTH VENTURA ROAD
PORT HUENEME, CA 93041**

A G E N D A

Public Communications: Each member of the public may speak on any item appearing on the Agenda or that is within the subject matter jurisdiction of the City Council. Speakers will be allowed three minutes per Agenda item to address the Council. Members of the public who want to address the Council should fill out a speaker card located on the back table in the City Council Chamber and provide the speaker card to the City Clerk. If a speaker wishes to address an item on the Agenda please note the Agenda item number or topic on the speaker card to ensure that you are called to speak before the Council takes action on the Agenda item. All speakers wishing to address the Council on items not on the Agenda will be called on to speak during the Open Forum portion of the Agenda.

- 1. CALL TO ORDER, ROLL CALL**
- 2. AGENDA:** (*Amend / Approve*)
- 3. OPEN FORUM (10 Minutes)**

The Council will hear public comments for a maximum of 10 minutes. A person may address the Council only on matters within the Council's subject matter jurisdiction. The Council cannot enter into a detailed discussion or take any action on comments, but may refer them to the City Manager for follow up or scheduling on a subsequent agenda for discussion. Each speaker shall limit comments to three minutes.

4. CLOSED SESSION:

With respect to every item of business to be discussed in Closed Session, pursuant to the California Government Code:

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATIONS
(Pursuant to Government Code § 54956.8)**

PROPERTIES (Port Hueneme, CA): Northeast Corner of San Pedro Street and West C Street APN 206-0-031-070.

AGENCY DESIGNATED REPRESENTATIVES: Rod Butler, City Manager; Tony Stewart, Deputy Community Development Director

NEGOTIATING PARTIES: Habitat for Humanity of Ventura County

UNDER NEGOTIATION: Negotiate price and terms of payment.

B. CONFERENCE WITH LABOR NEGOTIATORS
(Pursuant to Government Code Section 54957.6)

AGENCY DESIGNATED REPRESENTATIVES: Rod Butler, City Manager; Finance Director Alvin Burrell, Steven M. Berliner, Special Counsel.

EMPLOYEE ORGANIZATIONS: Port Hueneme Police Officers Association (PHPOA) and SEIU 721 Southern California Public Service Workers.

C. CONFERENCE WITH REAL PROPERTY NEGOTIATIONS
(Pursuant to Government Code § 54956.8)

PROPERTIES (Port Hueneme, CA): Parcel at west end of Surfside Drive, APN 206-0-100-340.

AGENCY DESIGNATED REPRESENTATIVES: Rod Butler, City Manager; Tony Stewart, Deputy Community Development Director;

NEGOTIATING PARTIES: Harvey Champlin of Champlin & Associates

UNDER NEGOTIATION: Negotiate price and terms of payment.

D. CONFERENCE WITH REAL PROPERTY NEGOTIATIONS
(Pursuant to Government Code § 54956.8)

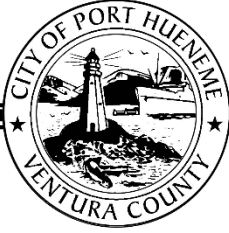
PROPERTIES (Port Hueneme, CA): 501 W. Channel Islands Blvd., Suites #320-303.

AGENCY DESIGNATED REPRESENTATIVES: Rod Butler, City Manager; Tony Stewart, Deputy Community Development Director;

NEGOTIATING PARTIES: Paul Watson/Beth Thuna, Hueneme Patient Consumer COOP, a dispensary.

UNDER NEGOTIATION: Development Agreement between tenant and City of Port Hueneme limiting real property interest of tenant in

made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Council. **IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING.**



City of Port Hueneme

PORT HUENEME CITY COUNCIL REGULAR MEETING

OCTOBER 2, 2017
6:30 PM

PORT HUENEME CITY HALL: 250 NORTH VENTURA ROAD
PORT HUENEME, CA 93041

AGENDA

Public Communications: Each member of the public may speak on any item appearing on the Agenda or that is within the subject matter jurisdiction of the City Council. Speakers will be allowed three minutes per Agenda item to address the Council. Members of the public who want to address the Council should fill out a speaker card located on the back table in the City Council Chamber and provide the speaker card to the City Clerk. If a speaker wishes to address an item on the Agenda please note the Agenda item number or topic on the speaker card to ensure that you are called to speak before the Council takes action on the Agenda item. All speakers wishing to address the Council on items not on the Agenda will be called on to speak during the Open Forum portion of the Agenda.

1. **CALL TO ORDER, FLAG SALUTE**
2. **INSPIRATION:** Council Member Jim Hensley
3. **ROLL CALL:**
4. **AGENDA:** (*Amend / Approve*)
5. **OPEN FORUM: (30 Minutes)**

The Council will hear public comments for a maximum of 30 minutes. A person may address the Council only on matters NOT appearing on the agenda and within the Council's subject matter jurisdiction. Anyone not able to address the Council before the 30 minutes expires may do so during the "Continuation of Open Forum" period just prior to adjournment of the meeting. The Council cannot enter into a detailed discussion or take any action on comments, but may refer them to the City Manager for follow up or scheduling on a subsequent agenda for discussion. Each speaker shall limit comments to three minutes.

6. **PRESENTATIONS:**
 - A. UNITED WAY OF VENTURA COUNTY– WOMEN UNITED EVENT
Action: Presentation by Jasmine Rara from United Way of Ventura County.

B. PROCLAMATION RECOGNIZING OCTOBER AS DOMESTIC VIOLENCE AWARENESS MONTH

Action: Presentation by Police Chief Andrew Salinas.

7. **CONSENT AGENDA:**

A. APPROVAL OF MINUTES

Action: It is recommended the City Council approve the Minutes of August 29 and September 8 Special Meetings.

8. **PUBLIC WORKS DIRECTOR REPORTS/COMMENTS:**

A. AMEND THE FISCAL YEAR 2017/2018 BUDGET TO APPROVE THREE ADDITIONAL CAPITAL IMPROVEMENT PROJECTS AND APPROVE RESOLUTION ADDING ITEMS TO THE LIST OF PROPOSED ROAD MAINTENANCE AND REHABILITATION PROJECTS FOR SUBMITTAL TO THE CALIFORNIA TRANSPORTATION COMMISSION

Action: It is recommended the City Council amend the FY 2017-2018 budget to approve three additional capital improvement projects and approve resolution adding items to the list of proposed road maintenance and rehabilitation projects for submittal to the California Transportation Commission.

RESOLUTION NO. ____
RESOLUTION AMENDING THE 2017-18 BUDGET TO INCORPORATE A LIST OF PROJECTS FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT

9. **CITY MANAGER REPORTS/COMMENTS:**

10. **COUNCIL MEMBERS' REPORTS, COMMENTS, AND REQUESTS FOR FUTURE AGENDA ITEMS**

11. **CONTINUATION OF OPEN FORUM**

The Council will allow a continuation of public comments, if necessary, due to exceeding the total time allotted in the earlier Open Forum section.

12. **CLOSED SESSION:** (None)

ADJOURNMENT: Adjourn to the next Regular Meeting to be held October 16, 2017 at 6:30 p.m. at the City Hall Council Chambers.

COUNTY OF VENTURA)ss.
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I declare, under penalty of perjury, that I am employed by the City of Port Hueneme and that I caused this agenda to be posted in the City Hall notice case on September 29, 2017.

Michele Kostenuik, City Clerk

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at www.cityofporthueneme.org. Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Council. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING.

**CITY OF PORT HUENEME
SPECIAL MEETING OF THE CITY COUNCIL**

AUGUST 29, 2017

MINUTES

The Special Meeting of the Port Hueneme City Council was called to order by Mayor Figg at 4:00 p.m. in the City Council Chamber at City Hall, 250 North Ventura Road, Port Hueneme, California. The City Clerk called the roll:

PRESENT: Council Members, Jim Hensley, Jonathan Sharkey;
Mayor Pro Tem Sylvia Muñoz Schnopp; Mayor Tom
Figg.
ABSENT: Council Member Will Berg.

Staff members present were: Rod Butler, City Manager; Charles R. Green, City Attorney; Michele Kostenuik, City Clerk.

OPEN FORUM:

Mayor Figg asked if anyone present wished to speak on any matter not on the Agenda. None.

AGENDA:

The Council Members had previously received copies of the Agenda.

Council Member Sharkey, seconded by Mayor Pro Tem Schnopp, moved to approve the Agenda. Motion carried 4-0 (Berg absent).

CLOSED SESSION:

Mayor Figg made the following announcement:

With respect to every item of business to be discussed in Closed Session, pursuant to the California Government Code:

B. PUBLIC EMPLOYEE PERFORMANCE REVIEW/EVALUATION
(PURSUANT TO GOVERNMENT CODE SECTION 54957)

TITLE: CITY MANAGER

Recessed to Closed Session at 4:00 p.m.; reconvened at 4:40 p.m. City Attorney announced there were no reportable actions.

ADJOURNMENT:

Mayor Figg, without objection, adjourned at 4:40 p.m. to the Regular Meeting to be held September 5, 2017 at 6:30 p.m. in the City Council Chamber.

Respectfully submitted,

Michele Kostenuik
City Clerk

APPROVED:

MAYOR FIGG

**CITY OF PORT HUENEME
SPECIAL MEETING OF THE CITY COUNCIL**

SEPTEMBER 8, 2017

MINUTES

The Special Meeting of the Port Hueneme City Council was called to order by Mayor Figg at 4:00 p.m. in the City Council Chamber at City Hall, 250 North Ventura Road, Port Hueneme, California. The City Clerk called the roll:

PRESENT: Council Members, Will Berg, Jim Hensley, Jonathan Sharkey; Mayor Pro Tem Sylvia Muñoz Schnopp (late 4:22 p.m.); Mayor Tom Figg.
ABSENT: None.

Staff members present were: Rod Butler, City Manager (conference phone); Charles R. Green, City Attorney; Michele Kostenuik, City Clerk.

OPEN FORUM:

Mayor Figg asked if anyone present wished to speak on any matter not on the Agenda. None.

AGENDA:

The Council Members had previously received copies of the Agenda.

Council Member Sharkey, seconded by Council Member Berg, moved to approve the Agenda. Motion carried 4-0 (Schnopp late).

CLOSED SESSION:

Mayor Figg made the following announcement:

With respect to every item of business to be discussed in Closed Session, pursuant to the California Government Code:

A. CONFERENCE WITH REAL PROPERTY NEGOTIATIONS
(Pursuant to Government Code § 54956.8)

PROPERTIES (Port Hueneme, CA): 746 Industrial Avenue APN 207-0-260-365.

AGENCY DESIGNATED REPRESENTATIVES: Rod Butler, City Manager; Charles R. Green, City Attorney.

NEGOTIATING PARTIES: Mark McKinney, YiLo Enterprises.

UNDER NEGOTIATION: Negotiate price and terms of payment.

Recessed to Closed Session at 4:02 p.m.; reconvened City Attorney announced no reportable actions, other than to direct staff to negotiate an agreement acceptable to both sides as quickly as possible.

Representatives from YiLo Enterprises spoke. Council and staff responded.

ADJOURNMENT:

Mayor Figg, without objection, adjourned at 4:42 p.m. to the Regular Meeting to be held September 18, 2017 at 6:30 p.m. in the City Council Chamber.

Respectfully submitted,

Michele Kostenuik
City Clerk

APPROVED:

MAYOR FIGG



City of Port Hueneme

COUNCIL AGENDA STAFF REPORT

TO: City Council

FROM: Don Villafana, Public Works Director

SUBJECT: AMEND THE FISCAL YEAR 2017/2018 BUDGET TO APPROVE THREE ADDITIONAL CAPITAL IMPROVEMENT PROJECTS AND APPROVE RESOLUTION ADDING ITEMS TO THE LIST OF PROPOSED ROAD MAINTENANCE AND REHABILITATION PROJECTS FOR SUBMITTAL TO THE CALIFORNIA TRANSPORTATION COMMISSION

DATE: October 2, 2017

RECOMMENDATION:

It is recommended the City Council amend the FY 2017-2018 budget to approve three additional capital improvement projects and approve resolution adding items to the list of proposed road maintenance and rehabilitation projects for submittal to the California Transportation Commission.

BACKGROUND/ANALYSIS:

On April 28, 2017, the Governor signed Senate Bill (SB) 1 to address road maintenance, rehabilitation, and critical safety needs on state highway and local road systems.

One of the provisions of (SB) 1 is that it adds section 203.5 to the Streets and Highways Code, which requires the recipients of (SB) 1 funding to be held accountable for the use of funds to maintain state highway and local road systems. (SB) 1 also adds section 2034 to the Streets and Highways Code which requires that a City, before receiving an apportionment of (SB) 1 funds in a fiscal year must submit to the California Transportation Commission a list of projects proposed to be funded. Also under Section 2034, projects proposed to be funded must be included in a budget adopted by the governing Board or City Council at a regular public meeting. The project list does not limit the flexibility of the City to fund projects in accordance with local needs or priorities as long as the projects are consistent with (SB) 1 priorities.

8A

**AMEND THE FISCAL YEAR 2017/2018 BUDGET TO APPROVE THREE
ADDITIONAL CAPITAL IMPROVEMENT PROJECTS**

October 2, 2017

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FISCAL IMPACT:

The action, if taken as recommended, will not result in additional fiscal impact to the General Fund.

ATTACHMENT:

- 1.) List of Proposed (SB) 1 Projects
- 2.) Resolution

RESOLUTION NO. _____

**RESOLUTION AMENDING THE 2017-18 BUDGET TO INCORPORATE A LIST OF
PROJECTS FUNDED BY
SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT**

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of Port Hueneme are aware of the projects proposed for funding in the community and which projects have been completed each fiscal year; and

WHEREAS, the City of Port Hueneme must include a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, in the City budget, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated cost; and

WHEREAS, the City, will receive and estimated \$285,000 in RMRA funding in Fiscal Year 2017-18 from SB 1; and

WHEREAS, the funding from SB 1 will help the City maintain and rehabilitate city streets, sidewalks, crosswalks, and pedestrian safety throughout the City this year and of similar projects into the future; and

WHEREAS, if the Legislature and Governor failed to act, city streets and county roads would have continued to deteriorate, having many and varied negative impacts on our community; and

WHEREAS, cities and counties own and operate more than 81 percent of streets and roads in California, and from the moment we open our front door to drive to work, bike to school, or walk to the bus station, people are dependent upon a safe, reliable local transportation network; and

WHEREAS, modernizing the local street and road system provides well-paying construction jobs and boosts local economies; and

WHEREAS, the local street and road system is also critical for farm to market needs, interconnectivity, multimodal needs, and commerce; and

WHEREAS, police, fire, and emergency medical services all need safe reliable roads to react quickly to emergency calls and a few minutes of delay can be a matter of life and death; and

WHEREAS, maintaining and preserving the local street and road system in good condition will reduce drive times and traffic congestion, improve bicycle safety, and make the pedestrian experience safer and more appealing, which leads to reduce vehicle emissions helping the State achieve its air quality and greenhouse gas emissions reductions goals; and

WHEREAS, restoring roads before they fail also reduces construction time which results in less air pollution from heavy equipment and less water pollution from site run-off; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the Port Hueneme City Council, State of California, as follows:

1. The foregoing recitals are true and correct.
2. The budget for fiscal year 2017-18 is amended to incorporate the following list of projects planned to be funded with Road Maintenance and Rehabilitation Account revenues:
 - a. Ventura Road crack fill and Slurry: Project is scheduled to take place at various locations on Ventura Road and is expected to be completed by June 30th, 2018.
 - b. Crosswalk Upgrades: City-Wide project to restripe upgrade signs to new highly- reflective signs. The project is scheduled for completion by May 1, 2018.
 - c. Pedestrian Safety: City-Wide replacement of cracked, uplifted sidewalks and additional curb ramps. The project is scheduled for completion by

June 30, 2018.

3. The budget for fiscal year 2017-18 is amended to include as follows:
\$285,000 in RMRA funding in FY 2017-18.

PASSED AND ADOPTED on this 2nd day of October 2017

Tom Figg, Mayor

ATTEST:

Michele Kostenuik, City Clerk

CITY OF PORT HUENEME
 SBI Road Maintenance and Rehabilitation
 Proposed Projects

Project Name	Location	Description of Work	Schedule for Completion	Estimated Project Cost	Estimated SBI Contribution
Ventura Road Crackfill and Slurry*	Ventura Road Various Locations	Crackfill and Slurry	6/30/2018	\$ 100,000.00	\$ 75,000.00
Bolker Drive Micro-Surfacing**	Bolker Drive	Micro-Surfacing	6/30/2018	\$ 50,000.00	\$ 25,000.00
Crosswalk Upgrades*	City-Wide	Restripe Upgrade Signs to New Highly-Reflective	5/1/2018	\$ 35,000.00	\$ 35,000.00
Overlay Projects**	Select Streets	Grind and 2-Inch Overlay	6/30/2018	\$ 200,000.00	\$ 100,000.00
Pedestrian Safety*	City-Wide	Replacement of Cracked, Uplifted Sidewalks and Additional Curb Ramps	6/30/2018	\$ 50,000.00	\$ 50,000.00

*Requesting Budget Amendment FY 2017/2018

** Approved in FY 2017/2018 Budget